

## CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the March 21, 2016 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the April 18, 2016 Regular Meeting.



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Kim Michelini  
Authority Secretary

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**

**MINUTES OF THE REGULAR MEETING HELD ON MARCH 21, 2016**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	ABSENT
"	Cuffee	-	YES
"	Dixon	-	ABSENT
"	Kelly	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

**STAFF PRESENT:**

Andrew Kricun, Executive Director	Kim Michelini, Authority Secretary
Marge DellaVecchia, Deputy Executive Director	Alisa Smith, Secretarial Assistant
Wayne Planamento, Chief Financial Officer	
Robert Cornforth, Director of O&M	
Jack Connolly, Director of O&M	

**CONSULTANTS:**

Joseph Carney, Brown & Connery (Solicitor)

**OTHERS PRESENT:**

Robert Serpente, D&B/Guarino

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 17, 2016 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

Joseph Carney, Esquire administered the Oath of Office to elected officer, James MacFarlane (Vice-Chairman).

**ADOPTION OF MINUTES:**

A motion was made by Commissioner Swartz and seconded by Commissioner Kelly to adopt the Minutes of the Regular Meeting held on February 16, 2016. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, Swartz,	-	YES
Commissioner MacFarlane, Wu	-	ABSTAIN
Chairman Brennan	-	YES

The motion was carried.

**EXECUTIVE DIRECTOR'S REPORT:**

**D) ITEMS FOR DISCUSSION:**

**A) Administration:**

**1) Environmental Management System- March 2016**

Mr. Kricun updated the Board on the status of the sludge dryers. There are three dryers, two of which are currently in service. The third dryer is expected to be back in service by the end of April. Komline has agreed to partially reimburse the CCMUA up to \$2,000/day in sludge disposal costs from February 2016 until the dryer is back in service.

**B) Engineering:**

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) **INFORMATIONAL ITEMS:**

A) Administration

- 1) Organizational Chart

B) Finance

- 1) Collections Report for February 2016
- 2) Budget Review Report for February 2016

Commissioner MacFarlane noted that disposal costs have increased because the dryers are out of service, while natural gas costs have decreased for the same reason; they balance each other out- which is good. In addition, Jack Connolly added that the CCMUA's contract with Komline guarantees that in the winter months, each dryer must process 50 tons/day and in the summer months, which began March 15<sup>th</sup>, the dryers must process 65 tons/day. In effect, the two dryers in service will process 130 tons/day. The CCMUA generates about 160 tons per day which means that two dryers should be able to process the majority of sludge produced. Commissioner MacFarlane asked how much sludge was in storage to which Mr. Connolly responded approximate 400-450 tons and ACUA is taking most of the sludge.

Commissioner Swartz noted that connection fees are significantly ahead of budget for the first two months of the year and asked if that trend was anticipated to continue throughout 2016. Mr. Planamento responded that it is unknown if that trend will continue, however, we do anticipate receipt of several significant connection fees this year.

- 3) Cash Management Report for January 2016

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF & Winslow STP- Operations Report (January 2016)

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:**        None

**OLD BUSINESS:**        None

**NEW BUSINESS:**

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:3-41, authorizing a public hearing concerning the 2016 revision of connection fees. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-41 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-16:3-42, authorizing coordination of efforts with the County of Camden; authorizing and approving the execution and delivery of an investment instrument by the Camden County Municipal Utilities Authority to the County; authorizing and determining certain other matters in connection therewith. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-42 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-16:3-43, regarding the issuance of bids. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-43 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-16:3-44, authorizing award of the annual general engineering services contract for the Delaware #1 WPCF to D&B/Guarino Engineers. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-44 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Wu to adopt Resolution #R-16:3-45, authorizing award of the annual general engineering services contract for the Regional Interceptor System to JMT. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-45 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-16:3-46, authorizing the execution of an agreement between the CCMUA and Wells Fargo Bank, of Toms River, NJ for cash management services in accordance with Specification #15-45. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-46 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Wu to adopt Resolution #R-16:3-47, authorizing award of a contract for general counsel and solicitor services to Brown & Connery. Chairman Brennan noted that Brown & Connery agreed to lower their proposed price to \$175/hr to perform general counsel/solicitor services. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-47 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-16:3-48, authorizing award of a contract to T&T Commonwealth for Camden City Green & Grey Infrastructure Improvement Project- Sewer Reconstruction, Phase 2. Commissioner Kelly asked if this contractor had done work for the CCMUA before to which Mr. Kricun responded that they had and that their performance was satisfactory. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-48 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-16:3-49, authorizing award of the annual financial advisor contract to NW Financial. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-49 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:3-50, authorizing the execution of an agreement between the CCMUA and Corrosion Products & Equipment of Rochester, NY for the supply and delivery of parts for Moyno Pumps in accordance with Specification #15-43. Mr. Kricun noted that, Joe Carney, Bob Cornforth, Jack Connolly and he discussed this matter because the low bidder proposed to supply "or equal" parts as a substitute for the name brand parts. It was decided that award would be made to the low bidder but that if it was determined that the "or equal" parts supplied did not work properly, the CCMUA would consider other options. Mr. Carney added that the CCMUA is under no obligation to order a minimum number of parts from this vendor so if it is determined that after ordering a few parts, they are not compatible, other options can be explored. Mr. Cornforth added that the bidder's references were contacted and the replies received were positive. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-50 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Kelly to adopt Resolution #R-16:3-51, authorizing award of contracts to AECOM and Greeley & Hansen Engineers for performance of value engineering services required for the sludge digestion and combined heat and power project. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-51 was adopted.

Mr. Kricun noted that since the resolution was not included in the Board packets and the matter was discussed in legal committee, this resolution be tabled until after closed session. A motion was made by Commissioner Kelly and seconded by Commissioner Cuffee to table Resolution #R-16:3-52, regarding green infrastructure bids until after closed session. There being no further question on the motion, all Commissioners responded "Aye" in favor. Resolution #R-16:3-52 was tabled until after Closed Session.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Kelly to adopt Resolution #R-16:3-53, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-53 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:3-54, authorizing payment of \$2,872,757.56 for expenses disbursed from various trust accounts. There

being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, Swartz, Wu	-	YES
Commissioner MacFarlane	-	ABSTAIN
Chairman Brennan	-	YES

Resolution #R-16:3-54 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-16:3-55, authorizing that the Authority hold a Closed Session Meeting to discuss legal matters. There being no question on the motion, all Commissioners responded "Aye" in favor.

Resolution #R-16:3-55 was adopted.

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The meeting adjourned to Closed Session at 6:17pm.  
The meeting returned to Open Session at 6:45pm  
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**PUBLIC PARTICIPATION:        None**

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:3-52, authorizing rejection of all bids for the Green Infrastructure Project, modification of the specifications and re-advertisement for bids. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:3-52 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Wu to adopt Resolution #R-16:3-56, authorizing award of a contract to Cozen O'Connor to provide environmental legal services related to the Kirkwood Lake Superfund site, with an upset amount of \$25,000. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Kelly, MacFarlane, Swartz	-	YES
Commissioner Wu	-	ABSTAIN
Chairman Brennan	-	YES

Resolution #R-16:3-56 was adopted.

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz. All Commissioners responded "Aye" in favor. The meeting adjourned at 6:48pm.

Minutes of this meeting were approved on 4/18/2016

Respectfully Submitted,

  
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Kim Michelini  
Authority Secretary