

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON MARCH 21, 2011

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairwoman Dixon at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	ABSENT
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

STAFF PRESENT:

Mark J. Lonetto, Executive Director
Andrew Kricun, P.E., Chief Eng./Deputy Dir.
Laurence E. Rosoff, Solicitor
John Werner, Chief Financial Officer

Robert Cornforth, Director of O&M
Helen A. Troxell, Authority Secretary
Kim Michelini, Assistant Authority Secretary

CONSULTANTS:

Robert Serpente, D&B/Guarino

OTHERS PRESENT:

Marge DellaVecchia, Camden County

Chairwoman Dixon read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 2, 2011 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Burley and seconded by Commissioner Swartz to adopt the Minutes of the Regular Meeting held on February 22, 2011. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	ABSTAIN
Chairwoman	Dixon	-	YES

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

D) ITEMS FOR DISCUSSION:

A) Administration:

1) Environmental Management System – March 2011 Report

Commissioner Wu asked Mr. Kricun to further clarify the status of the Sludge Dryer project. Mr. Kricun indicated that when the dryers begin to come on-line in early April they will not be fully operational. The first dryer to be tested will begin in early April allowing approximately 70 tons of sludge to pass through the dryer. Once that dryer has been fully tested, the second and third systems will follow separately in order to allow for testing of each of the three dryers. It is anticipated that by mid-May, all sludge will go through the dryers, thereby eliminating the need for our current sludge hauling operation. Commissioner Wu asked about the status of the possible outlets for the dried by-product. Mr. Kricun stated that the CCMUA has several possibilities to consider: cement kilns, Gloucester County and Atlantic County Incinerators, and brownfield soil remediation. However, he added, the CCMUA cannot move forward until there are product samples available for the various outlets to sample. Commissioner Swartz asked what the ideal use of the byproduct would be. Mr. Kricun indicated that the ideal solution for the disposal of the dried by-product would be any source that would take the product on a regular and on-going basis. Commissioner Wu asked if there was a possibility that the Authority could capture revenue from this by-product. Mr. Kricun stated that it is possible, but not likely, and Synagro is investigating possible markets to sell the by-product. Any revenue generated from the sale of the by-product would be split between the CCMUA and Synagro.

2) NJDEP names CCMUA in Top 10 of Environmental Stewardship Program

3) Camden City Commends CCMUA

Commissioner Burley noted that the CCMUA was recognized and commended for its outstanding environmental performance in being named one of the top 10 performers in NJDEP's Environmental Stewardship Program. The commendation was presented to Mr. Kricun at Camden City Council's meeting which was held at the Authority on March 8th. Commissioner Burley also mentioned that the Council members were thankful to Ms. Michelini for having the auditorium setup and available for their meeting.

B) Engineering:

1) Authorization to apply for NJEIT loan for Atlantic Basin

2) Authorization to apply for NJEIT loan for PTF Repairs

3) NJDEP to hold Public Hearing on Sewer Service Mapping for Camden County Municipalities

4) CCMUA Receives \$122,000 grant for Gas Station Demolition at Broadway & Chelton

Commissioner Wu asked for an additional update on this project. Mr. Kricun stated that the first phase- demolition of the gas station, removal of the tanks and soil remediation has been completed. The second phase, construction of the park, is currently out for bids. The bid opening is April 7th and it is anticipated that award of a contract will be presented to the Board for consideration at the April 18th meeting. The construction of the park is to be anticipated to be completed by mid-June.

5) CCMUA Receives \$300,000 grant for the Camden Green Initiative

Mr. Kricun stated that the CCMUA has teamed up with Rutgers University, NJDEP, NJ Tree Foundation, Cooper's Ferry and the City of Camden to implement a green infrastructure program in the City. This program will help reduce flooding in Camden as well as beautify the City. The group has received a \$300,000 grant to construct these rain gardens throughout Camden and the first rain garden to be constructed is located across from our parking lot. It is anticipated that by the end of the program, 20-30 rain gardens will be constructed throughout the City. It should also be noted, Mr. Kricun added, the EPA is holding a national brownfield conference in Philadelphia next month. The CCMUA's Green Infrastructure Program is so highly regarded that the Philadelphia Water Department Commissioner, a representative from NJDEP and he are part of a panel- called Two Cities, One River- to discuss the Green Infrastructure Program and how Philadelphia and Camden are partnering in this program to not only improve the water quality of the Delaware River but also the quality of life for the citizens.

6) PCB Trackdown Study Update

Commissioner Wu asked for further clarification on this matter, specifically, what type of industries are contributing to the PCB problem. Mr. Kricun stated that the CCMUA is obligated to undertake a trackdown study to identify the largest sources of PCB's in the influent to our plant. One of the known biggest sources of PCB's is the Martin Aaron Superfund site. The USEPA and its consultant have agreed to install storm water controls to minimize PCB runoff during rain events. The CCMUA has tentatively identified but have not yet fully verified the other active industries contributing to the PCB's. It is clear that a significant amount- 95% of PCB's being discharged to our plant is coming from a very small radius within Camden City. Once the CCMUA verifies the sources, the NJDEP, CCMUA and Delaware River Basin Commission will meet with the industries in attempt to develop a best practices plan to reduce the PCB discharge. Mr. Kricun added that the sampling should be complete by the end of the summer.

C) **Legal:**

- 1) Legal Opinion and Recommendation Bid Protest Hearing- Uniform Rental and Cleaning Services
- 2) Report of Settlement between the CCMUA and former employee

D) **Finance:**

- 1) Voucher Payment Resolutions - Report on Emergency Payments

E) **Operations & Maintenance:**

II) **INFORMATIONAL ITEMS:**

Administration:

- a) CCMUA Organizational Chart – February 2011
- b) Personnel Department Update – February 2011

Finance:

- c) Collection Report for February 2011
- d) Budget Review Report for February 2012
- e) Cash Management Report – January 2011

Operations & Maintenance:

- f) Delaware No. 1 WPCF and Winslow STP - Discharge Monitoring Report – January 2011
- g) Delaware No. 1 WPCF and Winslow STP - Sludge Quality Assurance Report – December 2010
- h) Delaware No. 1 WPCF and Winslow STP – Operations Report – January 2011

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:

None

OLD BUSINESS:

None

NEW BUSINESS:

A motion was made by Commissioner McKernan and seconded by Commissioner Burley to adopt Resolution #R-11:3-35, authorizing the execution of Purchase Orders between the CCMUA and Vendors under the New Jersey State Cooperative Purchasing Program FY 2011. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-35 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner Burley to adopt Resolution #R-11:3-36, authorizing Purchases of Office Paper, Computer Paper and Envelopes through the Camden County Cooperative Pricing System (Camden County Bid A-23 Six Month Extension). There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-36 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner Biondi to adopt Resolution #R-11:3-37, designating a service provider for the Administration of the Authority's Drug and Alcohol Policy. Commissioner McKernan requested that a determination be made as to whether or not the "fair and open" language is required in the resolution and, if so, be added to the resolution. Mr. Lonetto responded that the language was required and would be added to the resolution. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-37 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner McKernan to adopt Resolution #R-11:3-38, authorizing the execution of an agreement between the CCMUA and Air Products and Chemical, Inc. of Allentown, PA for the supply and delivery of bulk liquid oxygen in accordance with Specification #11-07. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-38 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Engelbert to adopt Resolution #R-11:3-39, authorizing the execution of agreement for hauling and beneficial reuse of Dewatered Sludge Cake with Spectraserv, Inc., of Kearny, New Jersey and Mount Materials, LLC/R&B Debris, LLC., of Berlin, New Jersey in accordance with Specification #11-01. Commissioner McKernan questioned why we were awarding a contract to two vendors and not one contract to the lowest priced vendor. Mr. Cornforth responded by stating that we typically award two contracts for beneficial reuse, which is the resolution in question, and two contracts for landfill disposal, which will be presented to the Board next month. This gives the Authority a total of 4 contracts over and above the contracts awarded to Burlington, Atlantic and Gloucester County. Mr. Cornforth further explained that because of the impending completion of the sludge dryer, all the contracts have no work or quantities guaranteed. The Authority issues work in order of price. We use the lowest price vendor first and only if they are unable to continue taking our sludge, do we utilize the next lowest price vendor. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-39 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Engelbert to adopt Resolution #R-11:3-40, authorizing the execution of an agreement between the CCMUA and Geiger Pump and Equipment Company, Baltimore, Maryland for parts for Goulds Pumps in accordance with Specification #11-10. Commissioner McKernan asked if these parts were proprietary to which Mr. Cornforth responded they are, however, the vendor has the franchise for the Delaware Valley. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-40 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner Swartz to adopt Resolution #R-11:3-41, authorizing the rejection and re-advertisement of bids received for Specification #11-05 Uniform Rental and Cleaning Services. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-41 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner Biondi to adopt Resolution #R-11:3-42, authorizing application to the New Jersey Environmental Infrastructure Trust for the Atlantic Basin Interceptor Extension Project. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-42 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner McKernan to adopt Resolution #R-11:3-43, authorizing application of the New Jersey Environmental Infrastructure Trust for the Delaware No. 1 WPCF PTF Repair Project. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-43 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Swartz to adopt Resolution #R-11:3-44, resolution to amend Authority Budget. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-44 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner Burley to adopt Resolution #R-11:3-45, authorizing the execution of a two year Sludge Disposal Contract with the Atlantic County Utilities Authority. Commissioner Swartz asked if the award of a two year contract was the norm or would we consider a one year contract so as to not be locked in for such a long duration. Mr. Kricun stated we have previously entered into two year contracts with Atlantic County UA, and that is their preference for contract duration. However, he noted, once the sludge dryers are fully operational, there will be little need for use of their service. It is considered a standby contract and we insisted that there are no minimums in the contract. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-45 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Engelbert to adopt Resolution #R-11:3-46, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-46 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Engelbert to adopt Resolution #R-11:3-47, authorizing payment of \$3,728,077.95 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-47 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner Engelbert to adopt Resolution #R-11:3-48, authorizing that the Authority hold a Closed Session Meeting to discuss Legal Matters. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:3-48 was adopted.

The Regular Meeting adjourned to Closed Session at 6:25pm.

The Regular Meeting was called back to order at 6:40pm.

PUBLIC PARTICIPATION:

None

There being no further business, Chairwoman Dixon entertained for a motion of adjournment. A motion was made by Commissioner McKernan and seconded by Commissioner Swartz. The meeting adjourned at 6:41pm on a unanimous vote.

Minutes of this meeting were approved on 4/18/2011

Respectfully Submitted,



Kim Michelini
Assistant Authority Secretary