

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**

**MINUTES OF THE REGULAR MEETING HELD ON MAY 16, 2011**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairwoman Dixon at 6:05 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

**STAFF PRESENT:**

Mark J. Lonetto, Executive Director  
Andrew Kricun, P.E., Chief Eng./Deputy Dir.  
Laurence E. Rosoff, Solicitor  
John Werner, Chief Financial Officer  
Wayne Planamento, Comptroller

Robert Cornforth, Director of O&M  
Helen A. Troxell, Authority Secretary  
Kim Michelini, Assistant Authority Secretary

**CONSULTENTS:**

Bob Serpente, D&B/Guarino  
Oleg Zonis, D&B/Guarino  
Rick Sapir, Hawkins, Delafield & Wood  
Megan Feliciano, Hawkins, Delafield & Wood

Rob Montenegro, Synagro  
Bill Eisenstadt, Synagro  
Alan Parry, Synagro

**OTHERS PRESENT:**

Marge DellaVecchia, Camden County

Chairwoman Dixon read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 2, 2011 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

**ADOPTION OF MINUTES:**

A motion was made by Commissioner Wu and seconded by Commissioner McKernan to adopt the Minutes of the Regular Meeting held on April 18, 2011. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Engelbert	-	YES
"	Burley	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	ABSTAIN
"	Wu	-	YES
Chairwoman	Dixon	-	YES

The motion was carried.

**EXECUTIVE DIRECTOR'S REPORT:**

**I) ITEMS FOR DISCUSSION:**

**A) Administration:**

- 1) Environmental Management System – May 2011 Report  
Commissioner Wu asked if the cause or source of the two odor complaints last month had been discovered and what could be done to prevent them from occurring again in the future. Mr. Kricun explained that one of the odor complaints was caused by a power outage. The Authority was exploring the possibilities of improvements to the electric systems to reduce the potential of power outages.

The source of the second odor complaint has yet to be determined. The investigation revealed that no sludge was being hauled, there was not a power outage and there were no tanks out of service. Mr. Kricun added that once the sludge dryers are fully operational, the opportunity for odor events should be greatly reduced because we won't be hauling sludge anymore. At that time, we intend to undertake a study into remaining potential sources of odor.

- 2) April 20, 2011 Earth Day Event  
Commissioner Wu commented that he attended this event and that it was well attended. He added that it is a great opportunity for the CCMUA and the community to come together to honor the earth and its natural resources, and that the CCMUA should make this an annual event. Commissioner Wu suggested that the CCMUA and Synagro use the \$25,000 allotted for community service for such type events.

Mr. Kricun agreed that the event was a success. It was an honor to have the NJDEP Commissioner, Camden's Mayor Dana Redd, Councilwoman Dana Burley, three CCMUA Commissioners, Freeholders Leonard and McCray, attend our Earth Day event. The event highlighted the CCMUA's partnership with the community, the City, the NJDEP and such agencies noted as well as Rutgers, Cooper's Ferry and NJ Tree Foundation. The CCMUA should have an annual Earth Day event. Synagro will be a great partner in this endeavor and is committed to helping reduce odor problems.

**B) Engineering:**

- 1) Change Order- En-Tech
- 2) Change Order- D&B Guarino
- 3) Change Order- PFK Mark III
- 4) Auction of Public Land
- 5) Inter-Municipal Agreement with Winslow Twp regarding Atlantic Basin
- 6) Sludge Dryer Operations Contract

**C) Legal:**

- 1) Family Medical Leave Update

**D) Finance:**

- 1) Voucher Payment Resolutions - Report on Emergency Payments  
Commissioner MacFarlane commented that sludge disposal costs were considerably higher than expected. He asked when the sludge dryers were due to be operational. Mr. Kricun explained that the dryers are ready to operate since last Friday. The CCMUA entered into a consent order to implement the start up of the facility. However, the NJDEP issued a draft permit which doesn't quite correspond with how the facility operates which has resulted in a slight delay in the operation of the dryers. The NJDEP is visiting the CCMUA tomorrow to discuss the revisions to the draft permit that require modification. Once the revisions are made, the new consent order will be modified and operation of the dryers can begin. The plan is to then begin operating one dryer at a time and it is anticipated that the dryers will be fully operational by the end of June. Mr. Kricun added that the operation of the dryers will greatly reduce the potential for odors and increase savings in disposal costs. The dryers will reduce our sludge output from 160 wet tons per day to 40 tons per day.

Mr. Werner added that it is the volume, not the cost/ton, that is driving the cost. Mr. Kricun added that once the dryers are operational, the CCMUA will be focusing on maximizing the dryness of the sludge entering the dryers. This will help conserve our energy costs.

Commissioner MacFarlane commented that the utility costs were significantly under budget to which Mr. Werner replied this was mainly due to the fact that we are now accruing for the payments since we know now what they will be.

**E) Operations & Maintenance:**

**II) INFORMATIONAL ITEMS:**

**A) Administration**

- 1) CCMUA Organizational Chart – April 2011
- 2) Personnel Department Update – April 2011

**B) Finance**

- 1) Collection Report for April 2011
- 2) Budget Review Report for April 2012
- 3) Cash Management Report – March 2011

**C) Operations & Maintenance**

- 1) Delaware No 1 WPCF & Winslow STP- Discharge Monitoring Report (March 2011)
- 2) Delaware No 1 WPCF & Winslow STP- Sludge Quality Assurance Report (Feb 2011)
- 3) Delaware No 1 WPCF & Winslow STP- Operations Report (March 2011)

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

A motion was made by Commissioner MacFarlane and seconded by Commissioner Burley to adopt Resolution #R-11:5-60, regarding Employee Family Medical Leave. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-60 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner MacFarlane to adopt Resolution #R-11:5-61, approving Change Order No. 4 amending Contract 196 with PKF-Mark III for Sludge Drying Facility. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES

Chairwoman Dixon - YES

Resolution #R-11:5-61 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Biondi to adopt Resolution #R-11:5-62, authorizing the sale of Camden County MUA property, via public auction. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-62 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner Biondi to adopt Resolution #R-11:5-63, authorizing a Public Hearing concerning the 2011 revision of Connection Fees. Mr. Lonetto asked Mr. Werner to give the Board a brief overview of the resolution. Mr. Werner stated that this resolution is to request that there be a public hearing on the revised sewer connection fee to be held next month. In accordance with State statute, the calculation used is: (all old debt service) + (new debt service)/current number of EDU's. The fee has increased approximately \$190. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-63 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Swartz to adopt Resolution #R-11:5-64, authorizing an Intermunicipal Shared Services Agreement with Winslow Township to facilitate construction of the Atlantic Basin Interceptor Extension. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-64 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution #R-11:5-65, authorizing award of a contract to Synagro for operations and maintenance of the Sludge Drying Facility. Commissioner Biondi asked for clarification between the differences in the amounts (\$2.4 versus \$4.3 million) quoted by the two vendors, Synagro and United Water. Mr. Kricun explained that the biggest difference between the price submitted by the two vendors, Synagro and United Water, was in the sludge disposal cost. The prices for the services to be provided are relatively equal. However, since Synagro has more experience in the disposal of the dried byproduct, they have more outlets available thereby decreasing their disposal costs proposed. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-65 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner MacFarlane to adopt Resolution #R-11:5-66, authorizing an Amendment to the CCMUA's contract with En-Tech for construction of Phase II of the Camden City Central Gateway Project. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-66 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner MacFarlane to adopt Resolution #R-11:5-67, approving Change Order No. 1 and amending contract for engineering services during construction for the odor control facilities to D&B/Guarino Engineers. Commissioner Biondi asked if the contractor's failure to properly apply the "buy American" requirement was now costing the Authority money. Mr. Kricun stated that this was the case. By further explanation, Mr. Kricun added that the contractor, WPCS, chose to use General Electric, assuming that they were qualified under the "Buy American" requirements. However, they were not which caused them to have to redo the procurement process thereby delaying us by about six weeks. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	NO
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	NO
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-67 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner McKernan, to adopt Resolution #R-11:5-68, appointing Andrew Kricun as the Executive Director of the Camden County Utilities Authority. Commissioner Engelbert commented that he believed that the resolution was incomplete. The resolution should also include the position Chief Engineer as Mr. Kricun is currently serving as the Authority's Chief Engineer. Therefore, a motion was made by Commissioner Engelbert and seconded by Commissioner McKernan, to amend

the resolution to add "and Chief Engineer" to the resolution. There being no question on the motion to amend the resolution, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

There being no question on the motion to appoint Andrew Kricun to the Executive Director and Chief Engineer position, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-68 as amended was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Swartz to adopt Resolution #R-11:5-69, designating a Physician to perform 2<sup>nd</sup> opinions for the Family Medical Leave Act. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-69 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Engelbert to adopt Resolution Adoption of Resolution #R-11:5-70, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-70 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Swartz to adopt Resolution Adoption of Resolution #R-11:5-71, authorizing payment of \$3,006,043.54 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-11:5-71 was adopted.

**PUBLIC PARTICIPATION:**

None

There being no further business, Chairwoman Dixon entertained for a motion of adjournment. A motion was made by Commissioner Biondi and seconded by Commissioner Swartz. The meeting adjourned at 6:35pm on a unanimous vote.

Minutes of this meeting were approved on June 20, 2011

Respectfully Submitted,




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Kim Michelini  
Assistant Authority Secretary