

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REORGANIZATION MEETING HELD ON FEBRUARY 6, 2012

The Reorganization Meeting of The Camden County Municipal Utilities Authority was called to order by Chairwoman Dixon at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

STAFF PRESENT

Andrew Kricun, Executive Director
Laurence E. Rosoff, Solicitor
John Werner, Chief Financial Officer

Robert Cornforth, Director of O&M
Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Robert Serpente, D&B Guarino
Dan Madden, Kupper

OTHERS PRESENT:

Marge DellaVecchia, Camden County

Chairwoman Dixon read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Reorganization Meeting setting forth the date, time and place of the meeting has been prominently posted on a public bulletin board located in the lobby of the Administrative Building (2) mailed to the Courier-Post and (3) filed with the Clerk of Camden County on February 2, 2011, as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

REORGANIZATION:

An Oath of Office to appointed and/or reappointed members of the Board of Commissioners was given to the following Commissioners by the Solicitor, Laurence E. Rosoff:

Appointment-	none
Re-appointment-	none

NOMINATIONS FOR CHAIRPERSON

Mr. Rosoff entertained motions for nominations for the Office of Chairperson, Vice-Chairperson and Treasurer. The motion was made by Commissioner McKernan and was seconded by Commissioner MacFarlane to nominate Doreen Dixon as Chairperson. There being no other nominations, a motion was made by Commissioner Engelbert and was seconded by Commissioner McKernan to close the nominations. A roll call was taken and the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

A motion was made by Commissioner McKernan and seconded by Commissioner Burley to adopt resolution #R-12:2-12, electing a CHAIRPERSON. There being no question on the motion, roll call was taken and the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-12 was adopted.

NOMINATIONS FOR VICE-CHAIRPERSON

Mr. Rosoff entertained a motion for nomination for the Office of Vice-Chairperson. A motion was made by Commissioner McKernan and was seconded by Commissioner Engelbert to nominate Commissioner MacFarlane as Vice-Chairperson. There being no other nominations, a motion was made by Commissioner Engelbert and was seconded by Commissioner McKernan to close the nominations. A roll call was taken and the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

A motion was made by Commissioner McKernan and seconded by Commissioner Swartz to adopt resolution #R-12:2-13, electing a VICE CHAIRPERSON. There being no question on the motion, roll call was taken and the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-13 was adopted.

NOMINATIONS FOR TREASURER

Mr. Rosoff entertained a motion for nominations for the Office of Treasurer. A motion was made by Commissioner McKernan and was seconded by Commissioner MacFarlane to nominate Commissioner Engelbert as Treasurer. There being no other nominations, a motion was made by Commissioner McKernan and was seconded by Commissioner Swartz to close the nominations. A roll call was taken and the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

A motion was made by Commissioner McKernan and seconded by Commissioner Swartz to adopt resolution #R-12:2-14, electing a TREASURER. There being no question on the motion, roll call was taken and the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-14 was adopted.

Oaths of Office were given to the three officers by Laurence E. Rosoff, Attorney.

ADOPTION OF MINUTES:

A motion was made by Commissioner Engelbert and seconded by Commissioner Biondi to adopt the minutes of the Regular Meeting held on January 17, 2012. There being no question on the motion, a roll call vote was taken. On roll call the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	ABSTAIN
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	ABSTAIN
"	Wu	-	ABSTAIN
Chairwoman	Dixon	-	YES

The motion was carried.

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:

None

OLD BUSINESS:

None

NEW BUSINESS:

A motion was made by Commissioner McKernan and seconded by Commissioner Swartz to adopt Resolution #R-12:2-15, designating a Schedule of Meeting Dates for the Succeeding Twelve Months as required under the open public meetings act. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-15 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Burley to adopt Resolution #R-12:2-16, designating the Custodians of and Establishing an Impress (Petty Cash) Fund. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-16 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner McKernan to adopt Resolution #R-12:2-17, designating Two Newspapers to Receive Notices. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-17 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Swartz to adopt Resolution #R-12:2-18, designating a Bank of Depository for Investments for the Payroll Account. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-18 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner MacFarlane to adopt Resolution #R-12:2-19, designating a Bank of Depository for Investments for User Revenue. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-19 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution #R-12:2-20, designating Banks of Depository for Investments. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-20 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Biondi to adopt Resolution #R-12:2-21, designating Banks of Depository for its Funds. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES

"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-21 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner Biondi to adopt Resolution #R-12:2-22, authorizing execution of an agreement between the CCMUA and Cash Cycle Solutions of Charlotte, North Carolina for Regional Sewer Billing Service in accordance with Specification #12-02. Commissioner Biondi noted that the prices among the three lowest bidders were quite close and that the contract was being awarded to an out of state vendor, rather than the third vendor who was from Camden County. He asked if this could be taken into consideration in awarding the contract. Mr. Kricun replied that vendor location may be considered when awarding an RFP, but not a bid. Commissioner MacFarlane asked if the CCMUA had used this vendor before to which Mr. Werner replied that we had not. He added that this firm is large and will be our vendor for a period of two years. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-22 was adopted.

A motion was made by Commissioner McKernan and seconded by Commissioner Swartz to adopt Resolution #R-12:2-23, authorizing the Executive Director to Advertise for Bids for Various Items for year 2012 as listed below. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-23 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Biondi to adopt Resolution #R-12:2-24, authorizing award of the Annual Bond Counsel Contract to Hawkins, Delafield & Wood. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES

"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-24 was adopted.

A motion was made by Commissioner Biondi and seconded by Commissioner Engelbert to adopt Resolution #R-12:2-25, authorizing award of the Annual General Engineering Services Contract for the Delaware No. 1 WPCF to D&B/Guarino Engineers. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-25 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Biondi to adopt Resolution #R-12:2-26, authorizing award of the Annual General Engineering Services Contract for the Regional Interceptor System to Kupper, LLC. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-26 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-12:2-27, authorizing award of the Annual Financial Advisor Contract to Acacia Financial Group, Inc. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	ABSTAIN
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-27 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution #R-12:2-28, authorizing award of Contract 115R to C&T Associates for the PTF Chamber Repairs. Mr. Kricun noted that the Board made a good decision in December 2011 when it authorized the rejection of all bids and re-advertisement of the contract. Not only did it result in more bidders, but also in a reduction in price by \$1.2 million. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-28 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution #R-12:2-29, authorizing a Time Extension to the CCMUA's Security Services Contract with Allied Barton. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-29 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution, #R12:2-30, authorizing execution of an Amendment to the Sludge Drying Operations Contract with Synagro. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-30 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner McKernan to adopt Resolution, #R-12:2-31, Approving salary increases for classified and unclassified non-

bargaining employees. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-31 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution, #R-12:2-32, authorizing payment of \$2,052,112.28 for expenses disbursed from various accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	YES
"	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	McKernan	-	ABSTAIN
"	Swartz	-	YES
"	Wu	-	YES
Chairwoman	Dixon	-	YES

Resolution #R-12:2-32 was adopted.

PUBLIC PARTICIPATION:

None

It was noted that the Board will meet again on February 21, 2012. There being no further business, Chairwoman Dixon entertained a motion of adjournment. The motion was made by Commissioner McKernan and seconded by Commissioner Engelbert. The meeting adjourned at 6:20 P.M. on a unanimous vote.

Minutes of this Meeting was approved on Feb 21, 2012

Respectfully Submitted,



Kim Michelini
Authority Secretary