


**CERTIFICATION**

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the March 17, 2014 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the April 21, 2014 Regular Meeting.

  
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Kim Michelini  
Authority Secretary

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**

**MINUTES OF THE REGULAR MEETING HELD ON MARCH 17, 2014**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

**COMMISSIONERS PRESENT:**

Commissioner	Bresch	-	YES
	Burley	-	YES
	Dixon	-	ABSENT
	Engelbert	-	YES
	MacFarlane	-	ABSENT
	Swartz	-	YES
	Wu	-	YES
	Young	-	YES
Chairman	Brennan	-	YES

**STAFF PRESENT:**

Andrew Kricun, Executive Director	Kim Michelini, Authority Secretary
Laurence E. Rosoff, Solicitor	Alisa Smith, Secretarial Assistant
Wayne Planamento, Chief Financial Officer	
Robert Cornforth, Director of O&M	

**CONSULTANTS:**

Robert Serpente, D&B/Guarino

**OTHERS PRESENT:**

None

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 20, 2014 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

**ADOPTION OF MINUTES:**

A motion was made by Commissioner Burley and seconded by Commissioner Engelbert to adopt the Minutes of the Regular Meeting held on February 18, 2014. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	ABSTAIN
"	Wu	-	ABSTAIN
"	Young	-	YES
Chairman	Brennan	-	YES

The motion was carried.

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt the Minutes of the Closed Session Meeting held on December 19, 2011. There being no question on the motion, a roll call was

taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	ABSTAIN
Chairman	Brennan	-	ABSTAIN

The motion was carried.

A motion was made by Commissioner Swartz and seconded by Commissioner Engelbert to adopt the Minutes of the Closed Session Meeting held on February 21, 2012. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	ABSTAIN
Chairman	Brennan	-	ABSTAIN

The motion was carried.

A motion was made by Commissioner Swartz and seconded by Commissioner Burley to adopt the Minutes of the Closed Session Meeting held on June 16, 2012. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	ABSTAIN
Chairman	Brennan	-	ABSTAIN

The motion was carried.

**EXECUTIVE DIRECTOR'S REPORT:**

**D) ITEMS FOR DISCUSSION:**

**A) Administration:**

**1) Environmental Management System- March 2014**

Commissioner Wu commented that it appears that the cold weather is an issue for the optimal operation of the dryers. Mr. Kricun stated that since the installation of the permanent strain presses the operation of the dryers has improved. The dryers (all three) are taking the majority of the sludge- approximately 80-90% or 150 tons/day. However, it takes three dryers rather than two. It appears that there is a difference in the operation during the warmer weather months and the colder ones. During the warmer weather, it seems that two dryers will take the majority of the sludge and it will take three dryers during the colder weather months. A meeting with Komline Sanderson and Synagro is scheduled for this week to determine if there is anything else that can be done to increase the throughput. Commissioner Wu stated that the dryers needed to pass the performance test in both the colder and warmer weather months to which Mr. Kricun replied that the performance test will be run in both the warmer and colder weather months since construction is 100% complete. It may be that we reduce the performance bond but not release it altogether.

Commissioner Wu asked for a status update on the digester project. Mr. Kricun replied that the CCMUA received four proposals. The RFP Committee, comprised of myself, David Luthman (PCFA), Mike Hagarty (CCIA), Kevin Bezica (Camden County Engineer) and our consultant, Greeley & Hansen, have met with the four proposers to review their presentations. The four proposers have the opportunity to make a best and final offer which is due on March 31, 2014 and the Board will receive the Committee's recommendation at the April 21, 2014 Board meeting.

**B) Engineering:**

- 1) Atlantic Basin Interceptor – Status Update  
Mr. Kricun advised the Board that the \$50 million Atlantic Basin pipeline expansion project would soon be complete and that a ribbon cutting ceremony to mark the completion of the project will be scheduled; once a date and time has been selected, a notice will be distributed to the Board.

**C) Legal:**

**D) Operations & Maintenance:**

**E) Finance:**

- 1) Voucher Payment Resolutions - Report on Emergency Payments

**II) INFORMATIONAL ITEMS:**

**A) Administration:**

**B) Finance:**

- 1) Collections Report for February 2014  
2) Budget Review Report for February 2014  
3) Cash Management Report for January 2014

**C) Operations & Maintenance:**

- 1) Del. No. 1 WPCF & Winslow STP- Operations Report (January 2014)

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-14:3-31, authorizing a public hearing concerning the 2014 revision of connection fees. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:3-31 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-14:3-32, authorizing execution of an agreement between the CCMUA and Print & Mail Communications for regional sewer billing service in accordance with Specification #13-24. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES

"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:3-32 was adopted.

A motion was made by Commissioner Burley and seconded by Commissioner Engelbert to adopt Resolution #R-14:3-33, designating an auditor for fiscal year 2013 in conjunction with the County of Camden as part of the Shared Services Initiative. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	ABSTAIN

Resolution #R-14:3-33 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Burley to adopt Resolution #R-14:3-34, authorizing Change Order No. 2 to the CCMUA's contract with D&B/Guarino for construction management services for the Camden City and Gloucester City Combined Sewer Overflow System Upgrade project. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	ABSTAIN
"	Wu	-	YES
"	Young	-	ABSTAIN
Chairman	Brennan	-	YES

Resolution #R-14:3-34 was adopted.

A motion was made by Commissioner Burley and seconded by Commissioner Engelbert to adopt Resolution #R-14:3-35, authorizing Change Order No. 4 to the CCMUA's contract with Montana Construction for the Camden Combined Sewer Overflow Project. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:3-35 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-14:3-36, authorizing an amendment to the CCMUA-Camden County Shared Services Agreement regarding Parks. Mr. Kricun explained that the CCMUA has a shared service agreement with Camden County to assist them with matters having to do with Camden County parks. This resolution would authorize the CCMUA to hire seasonal employees to work in the parks in accordance with the existing shared services agreement. Commissioner Swartz asked if his understanding that the CCMUA would hire the seasonal employees, be responsible for the payroll taxes, etc and they would work in the County parks. Mr. Kricun confirmed that he was correct; adding that this was approved by the Board previously in 2013 and this is just another round of it. Commissioner Swartz asked if the CCMUA would be reimbursed by the County and Mr. Kricun replied that they will reimburse us. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:3-36 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Young to adopt Resolution #R-14:3-37, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:3-37 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-14:3-38, authorizing payment of \$2,935,569.72 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:3-38 was adopted.

Mr. Kricun advised the Board that there was an add-on resolution regarding an opportunity for the CCMUA to save money on the disposal of its screenings from the sludge dryer by utilizing the County's Solid Waste Disposal contract with Covanta Energy. By utilizing the County's existing contract, of which the CCMUA is a part of, the CCMUA is able to save approximately \$40/ton over its present disposal rate. A motion was made by Commissioner Engelbert and seconded by Commissioner Swartz to adopt Resolution #R-14:3-39, authorizing the use of the County's contract for Solid Waste Disposal for screenings from the Delaware No. 1 WPCF. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:3-39 was adopted

Chairman Brennan stated that he would like to discuss several matters involving possible litigation in closed session. A motion was made by Chairman Brennan and seconded by Commissioner Engelbert to adopt Resolution #R-14:3-40, authorizing that the Authority hold a Closed Session Meeting to discuss legal matters. There being no question on the motion, all Commissioners responded "Aye" in favor.

Resolution #R-14:3-40 was adopted.

The meeting adjourned at 6:22pm to closed session.  
The meeting returned to open session at 6:35pm.

**PUBLIC PARTICIPATION:**

None

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch. All Commissioners responded "Aye" in favor. The meeting adjourned at 6:35p.m.

Minutes of this meeting were  
approved on April 21, 2014

Respectfully Submitted,



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Kim Michelini  
Authority Secretary