

CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the May 19, 2014 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the June 16, 2014 Regular Meeting.



Kim Michelini
Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY
MINUTES OF THE REGULAR MEETING HELD ON MAY 19, 2014

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:02 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Engelbert	-	ABSENT
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	ABSENT
Chairman	Brennan	-	YES

STAFF PRESENT:

Andrew Kricun, Executive Director
 Laurence E. Rosoff, Solicitor
 Wayne Planamento, Chief Financial Officer
 Robert Cornforth, Director of O&M

Kim Michelini, Authority Secretary
 Alisa Smith, Secretarial Assistant

CONSULTANTS:

Robert Serpente, D&B/Guarino
 Jose Calderon, T&M Associates

OTHERS PRESENT:

Marge DellaVecchia, Camden County
 Joseph Incandela, Resident/Homeowner

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 20, 2014 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Burley and seconded by Commissioner Wu to adopt the Minutes of the Regular Meeting held on April 21, 2014. There being no question on the motion, a roll call was taken. All Commissioners present responded "Aye" in favor; and there were no responses to "Opposed".

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

- 1) Environmental Management System- May 2014
 Commissioner Wu noted that as reported the dryers are taking an average of 50 tons per day as compared to the 73 tons per day required for the contractor to meet the performance test. He asked if it was thought that the dryers would pass the performance test at those figures. Mr. Kricun replied that the matter will be discussed in closed session.

B) Engineering:

- 1) Atlantic Basin Interceptor- Status Update
 Chairman Brennan commended the Executive Staff for the successful completion of the Atlantic Basin Interceptor Expansion Project and asked Commissioner MacFarlane to

comment since he was in attendance at the event. Commissioner MacFarlane pointed out that it is interesting to note that the CCMUA has over the years been on the receiving end of very negative press and negativity in general and yet the Atlantic Basin Interceptor Expansion project is one that has the CCMUA on the receiving end of many thanks. The Mayor of Winslow Township said that this project saved them as it brings in rateables from development and job opportunities. This project was a win-win for many reasons- improved environmental conditions in the Pinelands; good public relations for the CCMUA; removing towns from sewer ban and allowing economic development; low interest financing through the NJDEP, etc. The CCMUA staff, especially Andy Kricun, should be commended for all of their efforts in making this project such success.

Mr. Kricun thanked the Board members, both current and past for supporting a project such as this one. Specifically, he thanked Commissioners Bresch, Engelbert and Young for attending the ribbon cutting and Commissioner MacFarlane for speaking as the CCMUA's representative at this event. This project was a great success for the CCMUA.

Commissioner MacFarlane noted that Mr. Cornforth, who is part of the Executive staff, was not present at the event but that his staff was. Mr. Cornforth stated that he was in route to the event but re-routed after receiving a call from the Pennsauken Police that his neighbor had fallen and could he provide the key to his neighbor's house.

- 2) Big Timber Creek Interceptor- Failure at Runnemede- Award of a Contract for Forensic Engineering
Commissioner Dixon asked for an explanation of the RFP selection process regarding this issue, specifically what makes up relevant prior experience? Mr. Kricun explained that both Bob Cornforth, our Director of O&M, and Kupper Associates, the pipeline's design engineer, reviewed the proposals and determined that the lowest priced vendor did not have experience with the particular type of pipe in question but the other two vendors did. Mr. Cornforth further explained that the low priced vendor listed their Chief Engineer as the one with prior experience. He was the Chief Engineer for a pipe manufacturer. However, the paperwork submitted did not indicate that he or the firm had forensic engineering analysis experience with PCCP pipe which is what is needed for our project. The other two firms did have forensic engineering expert analysis experience on multiple projects throughout the US so the recommendation and prior experience was based on that.
- 3) Award of Engineering Services Contract for Preparation of Plans & Specifications for Demolition of the CCMUA's Winslow Twp Sewage Treatment Plant
- 4) Award of Engineering Services Contract for Operation and Maintenance Oversight of Camden City's Combined Sewer System and Potable Drinking Water System
- 5) Award of Special Legal Services Contract for Development of a RFP for Operation & Maintenance of Camden City's Combined Sewer System and Potable Drinking Water System

C) **Legal:**

Mr. Kricun advised Mr. Rosoff that as a result of discussions in the Personnel Committee meeting, the Board has asked that you research the issue of our shared services agreement with Camden County College in regard to liability, for instance if a College employee is injured on the job while working in our garage. Mr. Rosoff stated that he would research it and report back to the Board his findings. He noted that our insurance carrier was notified of this shared services arrangement with the College and that there is cross indemnification language within the agreement. Mr. Cornforth added that the College employees do not report to the CCMUA or its employees and do not receive work assignments from the CCMUA.

D) **Operations & Maintenance:**

E) **Finance:**

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) **INFORMATIONAL ITEMS:**

A) **Administration**

B) **Finance**

- 1) Collections Report for April 2014
- 2) Budget Review Report for April 2014

Commissioner MacFarlane commented that the budget continues to move in the right direction with regard to sludge and waste, steadily coming closer to the budgeted amount for sludge and waste.

- 3) Cash Management Report for March 2014

C) **Operations & Maintenance:**

- 1) Del. No. 1 WPCF & Winslow STP- Operations Report (March 2014)

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:

NONE

OLD BUSINESS:

NONE

NEW BUSINESS:

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-14:5-54, authorizing the execution of a contract for a forensic engineering expert to evaluate and test a failed section of 42 inch PCCP pipe. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-54 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-14:5-55, authorizing the execution of an agreement between the CCMUA and Wells Fargo Bank of Summit, NJ for cash management services in accordance with Specification #14-03. Commissioner Dixon asked how many vendors received this proposal to which Mr. Kricun replied that it was mailed out to several vendors and we received three bids. Mr. Cornforth added that the bid was mailed out to seven vendors (see list attached to resolution). Mr. Kricun added that TD Bank, the incumbent, bid higher and noted that all other accounts remain the same. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-55 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-14:5-56, authorizing the execution of an agreement between the CCMUA and Evoqua Water Technologies LLC of Sarasota, FL for hydrogen sulfide control services in accordance with Specification #14-06. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-56 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-14:5-57, authorizing execution of an agreement between the CCMUA and Scalfo Electric Inc., of Vineland, NJ for electrical repairs and services in accordance with Specification #14-05. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
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"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-57 was adopted.

Mr. Kricun asked the Board for their consideration to table this resolution as a result of question that was recently raised on this matter which requires additional research. He added that the resolution may be brought to the Board for their consideration as next month's meeting. A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to table Resolution #R-14:5-58, approving an agreement with the Borough of Bellmawr for a capacity allocation modification and implementation of an infiltration/inflow reduction program. There was no question on the motion. All Commissioners present responded "Aye" in favor.

Resolution #R-14:5-58 was tabled.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-14:5-59, authorizing the execution of an agreement between the CCMUA and Willier Electric Motor Repair Company, Inc., of Gibbsboro, NJ for the requirements for providing the CCMUA with electric motor repair services in accordance with Specification 14-04. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-59 was adopted.

Mr. Kricun asked the Board for their consideration to table this resolution as a result of discussion during the Project Committee meeting that it required further review. A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to table Resolution #R-14:5-60, authorizing award of a contract for Special Legal Services to DeCotiis, Fitzpatrick and Cole for development of a contract operations RFP for the City of Camden. There was no question on the motion. All Commissioners responded "Aye" in favor.

Resolution #R-14:5-60 was tabled.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-14:5-61, awarding a contract to Greeley & Hansen for Annual Inspection and Operations & Maintenance of the Camden City Sewer System. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-61 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-14:5-62, authorizing award of a contract to Remington & Vernick for design of demolition of the Winslow STP. Commissioner Dixon asked for clarification on the purpose of this RFP- will there be two contracts; one to design the demolition of the plant and one to actually demolish the plant? Mr. Cornforth stated that yes there will be two contracts. This one is for the design of the demolition (safely and to what degree) and includes developing the plans and specs used to bid the actual demolition of the Winslow treatment plant. Commissioner Dixon asked if NJDEP approvals were required in the process to which Mr. Cornforth replied that the O&M staff is working with the DEP

on the closeout portion of the project which includes the clean out of sludge, disinfection, etc. The NJDEP must sign off on this phase of the project before the plant can be demolished. Commissioner Swartz noted that based on the Executive Director's Report there was a wide range of price proposals received for this phase of the project and that the low priced vendor has assure the CCMUA that they can do the work for the price quoted. Mr. Kricun stated that the vendor confirmed that they could in fact do the work for the price quoted since it was so much lower than the other prices received and that the price quoted did not seem to be adequate to support the scope of services. Commissioner Wu stated that he shared Commissioner Swartz's comments and it seems unlikely that the work can be performed for that price given the widespread in prices received. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-62 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-14:5-63, authorizing execution of a legal services agreement with Brown & Connery to provide assistance with labor contract negotiations. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-63 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-14:5-64, authorizing award of a contract to Command Co., Inc for Construction of Camden City Green & Grey Infrastructure Improvement Project, Phase I. Chairman Brennan asked Mr. Kricun to explain to the Board how this one and the next three projects were chosen. Mr. Kricun stated that the four projects total approximately \$5.5 million (\$2 million grant and \$3.5 million low interest loan). A committee consisting of the NJDEP, CCMUA and City of Camden worked together to identify the most important projects that would reduce flooding in the City of Camden. Commissioner Brennan stated that funding for these projects is through a combination of a low interest loan and grant and that Mr. Kricun has assured me that there will be an engineer/inspector assigned to each of the four projects. Commissioner Dixon asked if all of the project locations have been identified to which Mr. Kricun replied "yes" they have been. He added that the Chairman was correct in that there are inspectors for all four projects which is a NJDEP requirement. The NJDEP will not provide the funding without an inspector assigned to the project. Commissioner Swartz noted that some of the contractors bid on more than one project and wondered if there was a way to capture economies of scale for all four phases. Mr. Kricun responded that the bids were staggered in order to try to capture that since all four projects are located in the City (not on the same site), but it just didn't work out that way. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-64 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-14:5-65, authorizing award of a contract to T&T Commonwealth for Construction of Camden City Green & Grey Infrastructure Improvement Project, Phase II. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-65 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-14:5-66, authorizing award of a contract to Mount Construction for Construction of Camden City Green & Grey Infrastructure Improvement Project, Phase III. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-66 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-14:5-67, authorizing award of a contract to Schiavone Construction for Construction of Camden City Green & Grey Infrastructure Improvement Project, Phase IV. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-67 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-14:5-68, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-68 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-14:5-69, authorizing payment of \$2,270,043.36 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	MacFarlane	-	ABSTAIN
"	Swartz	-	YES

"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:5-69 was adopted.

PUBLIC PARTICIPATION:

Chairman Brennan noted that a member of the public had arrived and allowed him to comment before the Board's vote on Resolution #70, authorizing a Closed Session. Mr. Joseph Incandela, property owner, stated that he was advised to come to the meeting to present his question and supporting documentation. He stated that he owns several properties in Camden, three of which have sustained significant fire damage and the CCMUA keeps billing me for them. A lien was put on my house which I put a stop to the other day. The water meter was removed and the homes have been totally destroyed. Mr. Kricun asked the homeowner to leave his information with the Secretary so that our billing staff could review this matter further. Mr. Incandela added that he brought the fire inspector's report in to our building twice, once to City Hall and once to the water company and I'm still be billed by everyone. Mr. Kricun added that if the properties do not have sewer service, then the CCMUA will not send a bill.

A motion was made by Commissioner Swartz and seconded by Commissioner MacFarlane to adopt Resolution #R-14:5-70, authorizing that the Authority hold a Closed Session meeting to discuss legal matters, including contract negotiations. There being no question on the motion, all Commissioners responded "Aye" in favor. Chairman Brennan asked Ms. DellaVecchia to attend the closed session.

Resolution #R-14:5-70 was adopted.


PUBLIC PARTICIPATION:

None

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner MacFarlane and seconded by Commissioner Burley. All Commissioners responded "Aye" in favor. The meeting adjourned at 6:59pm.

Minutes of this meeting were approved on June 14, 2014

Respectfully Submitted,



 Kim Michelini
 Authority Secretary