CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the December 15, 2014 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA’s Board of Commissioners at the January 20, 2015 Regular Meeting.

Kim Michelini
Authority Secretary
THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY
MINUTES OF THE REGULAR MEETING HELD ON DECEMBER 15, 2014

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

| Commissioner | Bresch    | YES |
|             | Burley    | ABSENT |
|             | Dixon     | YES |
|             | Engelbert | YES |
|             | MacFarlane | ABSENT |
|             | Swartz    | YES |
|             | Wu        | YES |
|             | Young     | YES |

Chairman Brennan - YES

STAFF PRESENT:
Andrew Kricun, Executive Director
Laurence E. Rosoff, Solicitor
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M
Jack Connolly, Director of O&M
Kim Michelinii, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:
Robert Serpente, D&B/Guarino

OTHERS PRESENT:
Marge DellaVecchia, Camden County

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 20, 2014 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:
A motion was made by Commissioner Young and seconded by Commissioner Wu to adopt the Minutes of the Regular Meeting held on November 17, 2014. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Engelbert, Swartz, Wu, Young - YES
Chairman Brennan & Commissioner Dixon - ABSTAIN

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

1) ITEMS FOR DISCUSSION:
A) Administration:
1) Environmental Management System- December 2014
Commissioner Wu asked if there were any new developments to be reported regarding the digester project. Mr. Kricun explained that the CCMUA met with representatives of the Energy Resiliency Bank (ERB) regarding financing options for one of the two main components of the digester project- the combined heat and power (CHP) portion of the project. The NJEIT has accepted an application for the digester portion of the project for funding for a low interest loan (less than 1%) and the combined heat and power portion is likely to be funded through the ERB at a 40% grant and a 2% loan for the 60% balance. Now that the applications for funding are submitted, negotiations with
Anaergia can begin since we have a clear picture of how the ownership issues will be defined. Our bond counsel will assist the CCMUA with the negotiations. Chairman Brennan noted that he read an article in today's Philadelphia Inquirer regarding Public-Private partnerships and while some favor them, they don't always work out to be in the best interest of the public.

B) **Engineering:**

C) **Legal:**

D) **Operations & Maintenance:**

E) **Finance:**
1) Voucher Payment Resolutions - Report on Emergency Payments

II) **INFORMATIONAL ITEMS:**
A) **Administration**
 Commissioner Dixon asked what arrangements have been made with regard to the Legal Department since Mr. Rosoff and Ms. Wade, the CCMUA's two attorneys, are retiring on December 31st. Chairman Brennan stated that Mr. Kricun suggested that the CCMUA RFP to procure an outside legal firm to serve as Solicitor and to be used as needed, however a final decision on this matter has not yet been made. He suggested that there would likely be a savings in utilizing a law firm on an as-needed basis versus hiring an employee to handle our legal matters. Mr. Rosoff asked what is planned for the legal secretary currently in the department to which Mr. Kricun replied that he had given the matter some thought and Chairman Brennan added that there wouldn't be any abrupt decisions made.

B) **Finance**
1) Collections Report for November 2014
2) Budget Review Report for November 2014
 Mr. Planamento noted that the totals for sludge and waste have improved greatly and the overages are due to an increase in grit which was a result of recent rain storms. For utilities the costs were lower than anticipated and based on that, the estimates for November were also lowered. Regarding utilities, we are under plan for August and September; however, we have decreased the budget numbers for November. Chairman Brennan asked if we are on track for yearend regarding the budget to which Mr. Planamento replied we are. Mr. Kricun added that through November, the budget is $109,000 over budget out of a total budget of $82 million, which amounts to 99.8% accuracy. In addition, with the County's help and our participation in the South Jersey Power Cooperative (SJPC), the CCMUA has received savings in its electricity costs. On tonight's agenda there is a resolution acknowledging the CCMUA's participation in the SJPC for natural gas. It is anticipated that the CCMUA will save $500,000 over the next two years.

3) Cash Management Report for October 2014

C) **Operations & Maintenance:**
1) Del. No. 1 WPCF & Winslow STP- Operations Report (October 2014)

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:** NONE

**OLD BUSINESS:** NONE

**NEW BUSINESS:**
Mr. Kricun requested that the Board consider tabling this resolution to allow additional time for the CCMUA's bond counsel to research an opportunity that could impact whether or not a rate increase would be needed. The budget will be presented to the board accordingly at the January 2015 Board meeting. A motion was
made by Commissioner Engelbert and seconded by Commissioner Bresch to table Resolution #R-14:12-141, approving the Authority’s 2015 Budget. There being no further question on the motion, all Commissioners responded “Aye” in favor. Chairman Brennan noted for the record that Mr. Kricun and the CCMUA staff have developed a good, sound budget; however, all opportunities will be explored.

Resolution #R-14:12-141 was tabled.

Mr. Kricun indicated that this resolution should also be tabled since the resolution approving the budget (above) was tabled. Mr. Rosoff stated that he believed that a late budget resolution was needed but he wasn’t clear on whether it was to be adopted now or at a later meeting. Mr. Kricun stated that the Department of Community Affairs was notified by letter in November 2014 that the budget was late and he believed that a late budget resolution was to be adopted at the same meeting as the resolution approving the budget. A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to table Resolution #R-14:12-142, adopting a late Budget Resolution. There being no further question on the motion, all Commissioners replied “Aye” in favor.

Resolution #R-14:12-142 was tabled.

A motion was made by Commissioner Swartz and seconded by Commissioner Engelbert to adopt Resolution #R-14:12-143, authorizing the execution of an agreement between the CCMUA and Geiger Pump and Equipment Company of Baltimore, Maryland for the supply and delivery of parts for Yeoman Chicago Pumps in accordance with Specification #14-23. Chairman Brennan asked what was spent annually on this contract to which Mr. Cornforth replied approximately $60,000 over two years. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

<table>
<thead>
<tr>
<th>Commissioners</th>
<th>Bresch, Dixon, Engelbert, Swartz, Wu, Young</th>
<th>YES</th>
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<tbody>
<tr>
<td>Chairman</td>
<td>Brennan</td>
<td>YES</td>
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Resolution #R-14:12-143 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Engelbert to adopt Resolution #R-14:12-144, authorizing Shared Services Agreement with the County of Camden for the provision of snow removal services during 2014/2015. Chairman Brennan reminded Mr. Kricun to ensure that the corresponding agreement reflects that the CCMUA will be reimbursed for their costs; Mr. Kricun replied that he would. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

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</table>

Resolution #R-14:12-144 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Young to adopt Resolution #R-14:12-145, authorizing execution of the Collective Bargaining Agreements between the CCMUA and Local 1360 of the United Food and Commercial Workers Union (UFCW). Commissioner Wu asked how many employees were affected to which Mr. Kricun replied that in total, the CCMUA has approximately 135 employees, of which 115 are covered by a collective bargaining agreement. This particular contract covers approximately 40 employees and the next resolution and corresponding contract covers approximately 75 employees. Commissioner Bresch noted that the organizational chart had not been included in the meeting folders for some time to which Mr. Kricun replied that we would resume doing so. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

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<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commissioners</td>
<td>Engelbert, Wu</td>
<td>ABSTAIN</td>
</tr>
<tr>
<td>Chairman</td>
<td>Brennan</td>
<td>YES</td>
</tr>
</tbody>
</table>

Resolution #R-14:12-145 was adopted.
A motion was made by Commissioner Bresch and seconded by Commissioner Young to adopt Resolution #R-14-12-146, authorizing execution of the Collective Bargaining Agreements between the CCMUA and Local 1360 of the United Food and Commercial Workers Union (UFCW, NSEA). There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioners Bresch, Dixon, Swartz, Young - YES
Commissioners Engelbert - ABSTAIN
Chairman Brennan - YES

Chairman Brennan thanks Marge DellaVecchia as well as the others involved in settling the union contract. He noted that employee morale is good at the CCMUA and these agreements are consistent with the CCMUA’s mission statement and the County’s goals.

Resolution #R-14-12-146 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-14-12-147, approving salary increases for Classified and Unclassified Non-Bargaining Employees. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioners Bresch, Dixon, Engelbert, Swartz, Wu, Young - YES
Chairman Brennan - YES

Resolution #R-14-12-147 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Engelbert to adopt Resolution #R-14-12-148, authorizing the execution of an Agreement between the CCMUA and Revelstone, LLC of Parsippany, New Jersey, for the Sustainability Tracking System in accordance with Specification #14-16A. Mr. Kricun explained that this was bid once before and because there was only one response at a higher than anticipated cost, it was re-bid. I worked with Chris Waldron, the County’s Sustainability Director and our Purchasing Agent, Donna Chioldi, to revise the specification to make it more inclusive. Commissioner Swartz asked for an explanation as to what this tracking system will do. Mr. Kricun explained that as part of the Camden County Sustainability program, a computerized tracking system will help capture data relating to energy usage, water usage, etc that can later be used to make improvements in those areas. In addition, benchmarks can be set in these same areas. Commissioner Swartz asked if the software was proprietary to which Mr. Kricun replied that it was. Commissioner Swartz then questioned the term of the award - was it for one year or two since it wasn’t clear on the resolution. Mr. Kricun stated that the contract term is for one year and the bid amount is $24,000. Chairman Brennan stated that the Board will be voting on a resolution for one year in the amount of $24,000 and the corresponding resolution and agreement will need to be revised to reflect same. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioners Bresch, Dixon, Engelbert, Swartz, Wu, Young - YES
Chairman Brennan - YES

Resolution #R-14-12-148 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Engelbert to adopt Resolution #R-14-12-149, approving Change Order No. 5 to the CCMUA’s Contract with Montana Construction for the Camden Combined Sewer Overflow Project. Commissioner Bresch asked if this was the final change order on this project to which Mr. Kricun replied that it is not likely to be the last one. There are 37 CSOs of which 36 have been completed. The remaining CSO has a pile foundation problem that is currently being redesigned. It is anticipated that a change order would follow. Commissioner Swartz asked Commissioner Bresch if the labor rates in the packet are consistent with the union rates. Commissioner Bresch responded that they were and likely were for their complete package, including benefits. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioners Bresch, Dixon, Engelbert, Swartz, Wu, Young - YES
Chairman Brennan - YES

Resolution #R-14-12-149 was adopted.
Mr. Kricun noted that the CCMUA has not yet received the corresponding agreement from the County for this shared service. This resolution, if adopted, is approving, in concept, the CCMUA’s participation in this shared service as long as the typical shared service agreement follows. Chairman Brennan explained that the County will retain an attorney for the purpose of performing EEO work for the County as well as other various County agencies. He added that this shared service will be similar to that of the one already in place for the handling of disciplinary matters. A motion was made by Commissioner Swartz and seconded by Commissioner Wu to adopt Resolution #R-14:12-150, to approve and authorize a Shared Services Agreement with the County of Camden to receive the services of an Equal Employment Opportunity Compliance Officer. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioners Bresch, Dixon, Engelbert, Swartz, Wu, Young - YES
Chairman Brennan - YES

Resolution #R-14:12-150 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-14:12-151, authorizing an amendment to the CCMUA’s Sludge Drying Operations and Maintenance contract with Synagro. Mr. Kricun explained that the 10 year contract with Synagro began in 2011 however; the dryers did not pass the performance test until September 2014. Two things have changed since 2011: 1) the dryers are three years older and because of that, Synagro sought to put a cap on their maintenance cost responsibility, which we rejected. Rather, it was decided that it was better for the CCMUA to pay more on an annual basis and have Synagro retain all of the responsibility. With bond counsel’s assistance, a $200,000 increase in payment to Synagro was negotiated. 2) Since the negotiations with Synagro, the CCMUA has decided to go ahead with digesting project. The digester project, once complete, will reduce sludge quantities by 50% and it will be easier to process in the dryers. Therefore, a $460,000/year credit in payment to Synagro was negotiated. In summary, for the first two years of the operations contract with Synagro, the CCMUA will pay $2.2 million/year and in the last 8 years of the contract, the CCMUA will pay Synagro $1.75 million/year with a net savings of approximately $2 million over 10 years. Commissioner Wu expressed concern over how well Synagro will operate the dryers to which Mr. Kricun replied that prior to the start of the operations contract, the CCMUA had little leverage. Now that the contract has begun, there are many penalties incorporated into the contract for non-performance. He added that since the odor performance issue in the summer of 2013, Synagro’s performance has improved greatly and Mr. Comforth and Mr. Connolly agreed. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioners Bresch, Dixon, Engelbert, Swartz, Wu, Young - YES
Chairman Brennan - YES

Resolution #R-14:12-151 was adopted.

Mr. Kricun advised the Board that the CCMUA estimates an approximately savings of $500,000 in natural gas costs over the next two years with our participation in the South Jersey Power Cooperative. A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-14:12-152, authorizing participation with the South Jersey Power Cooperative (SJPC) in conjunction with the County of Camden for the supply and delivery of natural gas. Commissioner Bresch noted that the CCMUA also realized significant savings in its electricity costs by participating in the SJPC (12.6 cents/kWh down to 10 cents/kWh). Mr. Kricun commended AnnaMarie Wright and Harry Collins for the success in receiving such savings. Chairman Brennan added that Mr. Kricun and the CCMUA staff are also to be commended for their role in this shared benefit for having insisted upon the CCMUA’s pricing be given separate from smaller members of the cooperative. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioners Bresch, Dixon, Engelbert, Swartz, Wu, Young - YES
Chairman Brennan - YES

Resolution #R-14:12-152 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Engelbert to adopt Resolution
#R-14:12-153, awarding a contract to CDM Smith for General Engineering Services related to odor control for the Delaware No. 1 WPCF. Commissioner Wu asked how the contract amount was determined to which Mr. Kricun replied that the $125,000 is an estimated upset amount based on the time needed to file various air permits and conduct odor evaluations. It should be noted that in the last agreement with CDM for 2013/14, the CCMUA has spent approximately $50-$60,000 of the $125,000 maximum amount which means that the amount can likely be reduced next year. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioners Bresch, Dixon, Engelbert, Swartz, Wu, Young
Chairman Brennan

Resolution #R-14:12-153 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Young to adopt Resolution #R-14:12-154, commending Laurence E. Rosoff, Esquire. Mr. Kricun commended Mr. Rosoff for his almost 11 years of service with the CCMUA. He noted that while they didn’t always agree on issues, Mr. Rosoff had the best interests of the Authority and staff at heart. In addition, Mr. Rosoff was a good member of the management team and thanks him for his service. Commissioner Engelbert also thanks Mr. Rosoff for his years of service, noting that it was a pleasure working with him. Commissioner Dixon also thanked Mr. Rosoff for his service and wished him much success in the next chapter of his life. Chairman Brennan knowing Mr. Rosoff for more than his 11 years with the CCMUA added that Mr. Rosoff is professional and easy to work with and thanked him for his service. Mr. Rosoff stated that he appreciated all of the comments. He appreciated the opportunity to work at the CCMUA as well as the privilege and pleasure of working for Board, both past and present members. He added that he has learned a good deal about the environment from Mr. Kricun and thanked everyone for their good wishes and he looks forward to his retirement. In closing, he stated that like the old Irish prayer, "May the wind always be at your back, May the sun always shine at your feet and May the Good Lord continue to hold you in the palm of His hand". There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioners Bresch, Dixon, Engelbert, Swartz, Wu, Young
Chairman Brennan

Resolution #R-14:12-154 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Swartz to adopt Resolution #R-14:12-155, commending Katherine S. Wade, Esquire. Mr. Kricun stated that Ms. Wade has been with the CCMUA for close to 25 years and has been our WBE/MBE representative for most of that time. In addition, she handled bankruptcy, personnel and other various issues. She has worked for three different Solicitors during her tenure and has always been professional and classy in her role with the CCMUA. Again, we didn’t always agree, and in those cases, she would remain firm but professional and we were lucky to have her work for us. Commissioner Dixon shared those same comments regarding Ms. Wade and thanked her for her many years of service. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Engelbert, Swartz, Wu, Young
Chairman Brennan

Resolution #R-14:12-155 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Swartz to adopt Resolution #R-14:12-156, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. Commissioner Bresch noted that there were several refunds in the payments and asked for an explanation as to the reason for them. Mr. Kricun explained that occasionally when ratepayers make payment online, they inadvertently pay the wrong bill (i.e., their mortgage) or the wrong amount $8500 versus $85.00 which later results in a refund. Mr. Planamento agreed, adding that overpayments or errors in payments in the online banking function. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:
Commissioner Bresch, Dixon, Engelbert, Swartz, Wu, Young - YES
Chairman Brennan - YES

Resolution #R-14:12-156 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Swartz to adopt Resolution #R-14:12-157, authorizing payment of $5,832,245.32 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Engelbert, Swartz, Wu, Young - YES
Chairman Brennan - YES

Resolution #R-14:12-157 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Young to adopt Resolution #R-14:12-158, resolution of the Camden County Municipal Utilities Authority making application to the Local Finance Board and authorizing other actions required for participation in the New Jersey Infrastructure Trust financing program. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Engelbert, Swartz, Wu, Young - YES
Chairman Brennan - YES

Resolution #R-14:12-158 was adopted.

PUBLIC PARTICIPATION: NONE

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Young and seconded by Commissioner Swartz. All Commissioners responded “Aye” in favor. The meeting adjourned at 6:42pm.

Minutes of this meeting were approved on 10/21/15

Respectfully Submitted,

Kim Michelini
Authority Secretary