CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the January 20, 2015 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the February 17, 2015 Regular Meeting.

Kim Michelini
Authority Secretary
THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON JANUARY 20, 2015

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

<table>
<thead>
<tr>
<th>Commissioner</th>
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<tbody>
<tr>
<td>Bresch</td>
<td></td>
<td>YES</td>
</tr>
<tr>
<td>&quot;</td>
<td>Burley</td>
<td>YES</td>
</tr>
<tr>
<td>&quot;</td>
<td>Dixon</td>
<td>YES</td>
</tr>
<tr>
<td>&quot;</td>
<td>Engelbert</td>
<td>YES</td>
</tr>
<tr>
<td>&quot;</td>
<td>MacFarlane</td>
<td>ABSENT</td>
</tr>
<tr>
<td>&quot;</td>
<td>Swartz</td>
<td>ABSENT</td>
</tr>
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<td>&quot;</td>
<td>Wu</td>
<td>ABSENT</td>
</tr>
<tr>
<td>&quot;</td>
<td>Young</td>
<td>YES</td>
</tr>
<tr>
<td>Chairman</td>
<td>Brennan</td>
<td>YES</td>
</tr>
</tbody>
</table>

STAFF PRESENT:
Andrew Kricun, Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M
Jack Connolly, Director of O&M
Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:
Bob Serpente, D&B/Guarino
Ed Juliano, Adirondack Energy Conservation
Lou Magazzu, Adirondack Energy Conservation

OTHERS PRESENT:
Marge DellaVecchia, Camden County
Laura Paffenroth, Camden County

Chairman Brennan noted for the record that Ms. Laura Paffenroth, Esq. County Counsel for Camden County was present at this meeting and was serving as the Authority’s Solicitor to said meeting. The CCMUA has issued an RFP for Solicitor/General Counsel and the proposals are due on February 9th according to Mr. Kricun. It is assumed that the CCMUA should be able to appoint a Solicitor at the February 17th Board meeting. Chairman Brennan also reported that Ms. Wade sent the Board and Executive Staff a thank you card, noting her thanks for the retirement luncheon as well as for her time at the Authority. Her contribution to the Authority is very much acknowledged.

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 20, 2014 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:
A motion was made by Commissioner Bresch and seconded by Commissioner Young to adopt the Minutes of the Regular Meeting held on December 15, 2014. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

<table>
<thead>
<tr>
<th>Commissioner Bresch, Dixon, Engelbert, Young</th>
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</thead>
<tbody>
<tr>
<td>Commissioner Burley</td>
<td>ABSTAIN</td>
</tr>
<tr>
<td>Chairman Brennan</td>
<td>YES</td>
</tr>
</tbody>
</table>

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:
A) Administration:
1) Environmental Management System- January 2015
2) CCMUA’s Accomplishments in 2014
3) Issuance of RFP for Operations & Maintenance of Camden City’s Water & Sewer Systems

Mr. Kricun noted that the RFP for the Operations and Maintenance of Camden City’s water and sewer systems was recently issued and the pre-proposal meeting is scheduled for tomorrow. There is significant interest in this RFP. Our consultants, DeCotiis Fitzpatrick & Cole (bond counsel) and Greeley & Hansen (engineers), have been assisting with the RFP process. Camden City is anticipating to have a new contract in place by the time this contract expires, which is on January 31, 2016. This should be good for the City as this RFP and contract includes best practices to eliminate flooding and water loss. Chairman Brennan asked who will be reviewing the RFPs to which Mr. Kricun replied- the City of Camden, DeCotiis, Greeley & Hansen, the City’s consultant, Buchart Horn, and me. The CCMUA is not awarding a contract; we are simply providing professional assistance. The City will award the contract.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration:

1) Organizational Chart

Commissioner Dixon asked why Mr. Kricun was listed in two positions to which he replied that the chart is in somewhat of a draft state. As discussed previously, Mr. Cornforth is in charge of the O&M Department as a whole, including the interceptor system and Camden City collection system oversight. Mr. Connolly is the Director of O&M for the Wastewater Treatment Plant. Ms. Michelini and I didn’t have the opportunity to properly sort out the departments but will do so for next month.

B) Finance:

1) Collections Report for December 2014
2) Budget Review Report for December 2014

C) Operations & Maintenance:


PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS: NONE

A motion was made by Commissioner Bresch and seconded by Commissioner Engelbert to adopt Resolution #R-15:1-1, authorizing an award of contract between the CCMUA and Majek Fire Protection, Inc. for Fire Suppression System inspection, testing and maintenance through the Camden County Cooperative Pricing System #57-CCCP (Camden County Bid A-57-2014). There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young
Chairman Brennan

- YES
- YES

Resolution #R-15:1-1 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Young to adopt Resolution #R-15:1-2, designating an auditor for Fiscal Year 2014 in conjunction with the County of Camden as part of the Shared Services Initiative. Commissioner Dixon stated that it seems as if the CCMUA has used Bowman for a number of years as its auditor and that there has been a push by State government that authorities bid these services out from time to time to change auditors so that there is an independent review of the agency’s financial
records. She asked when was the last time this was bid to which Mr. Planamento replied, it has always been RFP’d as long as he has been with the Authority, 20 plus years. He added that typically, there is only one response to the RFP from Bowman, in recent years. Chairman Brennan commented that the Freeholder Director was in agreement with having a change in auditors to allow for the independent review. The CCMUA had anticipated issuing its own RFP in 2014; however, since the County had already prepared the RFP including the CCMUA, they requested that we be a part of that RFP. He added that later this year, the CCMUA will issue its own RFP for auditor and will seek additional proposers when doing so. Commissioner Dixon added that the CCMUA is an independent agency, separate from the County, and yet we are giving the County money in terms of our surplus. Where is the independence when both the County and the CCMUA are utilizing the same auditor? Chairman Brennan commented that it’s hard to imagine Bowman cautioning the CCMUA to not give the County money because of its financial situation whereas, another auditor may say that it’s not financially sound to do so. There being no further questions on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young - YES
Chairman Brennan - YES

Resolution #R-15:1-2 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-15:1-3, authorizing the execution of an Agreement between the CCMUA and ASGCO Manufacturing, for parts and services for miscellaneous conveyor belts in accordance with Specification #14-26. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young - YES
Chairman Brennan - YES

Resolution #R-15:1-3 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-15:1-4, authorizing the execution of an Agreement between the CCMUA and Sherwood-Logan and Associates, Inc., Annapolis, MD for supply and delivery of parts for Hayward Gordon Torus Recessed Impeller Pumps in accordance with Specification #14-27. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young - YES
Chairman Brennan - YES

Resolution #R-15:1-4 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-15:1-5, authorizing the execution of an Agreement between the CCMUA and JCI, Jones Chemical, Inc., of Warwick, New York for supply and delivery of sodium hypochlorite solution in accordance with Specification #15-08. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young - YES
Chairman Brennan - YES

Resolution #R-15:1-5 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-15:1-6, authorizing the execution of an Agreement between the CCMUA and Adirondack Energy Conservation LLC, for supply of solid state power correction devices in accordance with Specification #15-09. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young - YES
Chairman Brennan - YES

Resolution #R-15:1-6 was adopted.
Mr. Kricun stated that the adoption of the budget had previously been tabled in November and December 2014. A Finance Committee meeting was held earlier this evening to discuss the budget. The staff recommended and the Committee agreed, that the CCMUA move ahead with a 2.9% increase (from $342 to $352 per household) to provide additional revenue and enable the CCMUA to meet its obligations in 2015 as well as in the next two years. A motion was made by Commissioner Bresch and seconded by Commissioner Engelbert to adopt Resolution #R-15:1-7, approving the Authority’s 2015 Budget. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young  -  YES
Chairman Brennan  -  YES

Resolution #R-15:1-7 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Young to adopt Resolution #R-15:1-8, adopting a late Budget resolution. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young  -  YES
Chairman Brennan  -  YES

Resolution #R-15:1-8 was adopted.

Mr. Kricun explained that a temporary budget was needed for the Authority to continue operating since it did not approve a budget before January 1, 2015. A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-15:1-9, adopting a Temporary Budget. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young  -  YES
Chairman Brennan  -  YES

Resolution #R-15:1-9 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Young to adopt Resolution #R-15:1-10, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young  -  YES
Chairman Brennan  -  YES

Resolution #R-15:1-10 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-15:1-11, authorizing payment of $4,211,437.34 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young  -  YES
Chairman Brennan  -  YES

Resolution #R-15:1-11 was adopted.

Mr. Kricun indicated that before going into closed session, there are two add-on Resolutions for the Board’s consideration, one that can be discussed before closed session and one after. The CCMUA received a request from the Gloucester Township MUA (GT MUA) to enter into a shared service agreement with them to assist them with operations of the sewer collection system. The CCMUA would provide a collection system operator for no more than 3 hours per week to oversee the GT MUA’s operations since the CCMUA has a few operators licensed at the required level. The agreement is for six (6) months and if everything goes well, the term of the agreement can be extended beyond that. Both parties do, however, have the ability to terminate the agreement with thirty (30) days notice to the other. Commissioner Dixon asked if GT MUA had a plan in place to replace the employee who held the license and no longer works for them to which Mr. Cornforth replied that GT MUA has an employee with the next lowest license who will be eligible for the proper license after he accumulates 3 years of experience. Chairman Brennan noted that as a result of Gloucester Township’s action, the CCMUA incurred significant change orders during the construction of the Atlantic Basin Interceptor project. In addition, he added that this
matter was a “rush” several months ago, and we were willing to assist. However, they let the matter drop and now it’s a rush again for the CCMUA to assist. Chairman Brennan asked who reviewed the agreement to which Mr. Kricun replied he and Mr. Rosoff did before he left the CCMUA. Mr. Cornforth added that Mr. Rosoff drafted the agreement before his retirement. A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-15:1-14, authorizing a shared services agreement to permit Gloucester Township MUA to utilize services of a C-4 licensed sewer collection system operator employed by the Camden County MUA. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Burley, Dixon, Engelbert, Young  - YES
Commissioner Bresch - NO
Chairman Brennan - YES

Resolution #15:1-14 was adopted.

A motion was made by Commissioner Burley and seconded by Commissioner Engelbert to adopt Resolution #R-15:1-12, authorizing that the Authority hold a Closed Session Meeting to discuss legal matters (matters of litigation regarding the Runnemede Force Main Failure). There being no question on the motion, a roll call vote was taken. All Commissioners responded “Aye in favor.

Resolution #R-15:1-12 was adopted.

The meeting adjourned to closed session at 6:18pm.
The meeting returned to open session at 6:25pm.

Mr. Kricun stated that the last resolution for the Board’s consideration is Resolution #R-15:1-13 accepting use of the County’s legal pool for legal services. A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-15:1-13. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Engelbert, Young  - YES
Chairman Brennan  - YES

Commissioner Engelbert asked how the law firm was to be selected since there is a list of law firms available for use. Chairman Brennan noted that attorney, Mike Vazzalotti, from Brown & Connery attended the initial meeting since product liability is his area of expertise. Commissioner Engelbert added that the resolution should reflect that Brown & Connery is selected as the firm for this matter. Chairman Brennan deferred to Ms. Paffenhroth since it was her recommendation that the CCMUA adopt a resolution accepting the use of the County’s pool of attorneys/law firms rather than adopting a resolution appointing Brown & Connery to represent the CCMUA in this matter. Ms. Paffenhroth stated that an additional resolution appointing Brown & Connery for use in this matter is not necessary. Commissioner Engelbert suggested that language be added to the Resolution that states that the Board authorizes the Executive Director to select a firm. Chairman Brennan concurred, adding that the resolution is to be amended as follows: “Be it Further Resolved, the law firm of Brown & Connery is selected to assist the CCMUA with the analysis of this matter and that the Executive Director is authorized to execute an agreement with them.” Commissioner Bresch seconded this amendment.

Resolution #R-15:1-13 was adopted as amended.

Commissioner Engelbert, in response to the earlier discussion regarding the shared services agreement with the GTMUA, stated that some time ago, a list of equipment and services was developed, including a price list for said use of services and/or equipment. This list was distributed to all towns, municipalities, MUA’s etc in the area. He asked if the list had been updated and redistributed to which Mr. Cornforth replied that a list is maintained and used, but does not include pricing since it was never utilized in that manner. The NJDEP and the County Health Department uses the list to ask us to assist other local sewer authorities. Commissioner Engelbert thought it would be helpful for the Commissioners to know that if and when the CCMUA receives notice that their
assistance is needed, the staff responds accordingly as well as the potential revenue it could generate. Mr. Connolly acknowledged that the CCMUA has assisted other agencies as needed during Hurricane Sandy. The CCMUA bills the agency for equipment/parts used and/or additional out of pocket expenses such as wages paid beyond straight time or outside an employee's normal work hours. Chairman Brennan stated that having such a list with pricing was a good suggestion further adding that Mr. Kricun and Ms. DellaVecchia should meet with the County's PR rep, Dan Keeshan. Mr. Kricun agreed to update the list and pricing and bring it to the Board's attention next month.

Finally, Chairman Brennan noted that in his recent CCMUA bill there was a flyer for Camden County College and suggested that other agencies be informed of our capability in this regard. Mr. Kricun responded that he has offered this opportunity to the other agencies at the monthly Executive Director's meetings held by Ms. DellaVecchia.

Chairman Brennan reminded the Board that there will be one meeting in February on the 17th. All Commissioners responded “Aye” in favor.

**PUBLIC PARTICIPATION:** NONE

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Young and seconded by Commissioner Engelbert. All Commissioners responded “Aye” in favor. The meeting adjourned at 6:35pm on a unanimous vote.

Minutes of this meeting were approved on 2/17/15

Respectfully Submitted,

Kim Michelini
Authority Secretary