

CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the March 16, 2015 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the April 20, 2015 Regular Meeting.



Kim Michelini
Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON MARCH 16, 2015

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:02 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Kelly	-	YES
"	MacFarlane	-	ABSENT
"	Swartz	-	ABSENT
"	Wu	-	YES
Chairman	Brennan	-	YES

STAFF PRESENT:

Andrew Kricun, Executive Director	Kim Michelini, Authority Secretary
Marge DellaVecchia, Deputy Executive Director	Alisa Smith, Secretarial Assistant
Wayne Planamento, Chief Financial Officer	
Robert Cornforth, Director of O&M	
Jack Connolly, Director of O&M	

CONSULTANTS:

Robert Serpente, D&B/Guarino
Robert K. McIntyre, Stone Hill Contracting

OTHERS PRESENT:

Joseph Carney, Esq., Brown & Connery (Solicitor)

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 18, 2015 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Dixon and seconded by Commissioner Wu to adopt the Minutes of the Regular Meeting held on February 17, 2015. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Wu	-	YES
Commissioner Dixon, Kelly	-	ABSTAIN
Chairman Brennan	-	YES

The motion was carried.

OATH OF OFFICE TO APPOINTED AND/OR REAPPOINTED MEMBERS OF THE BOARD OF COMMISSIONERS:

Mr. Joseph Carney administered the Oath of Office to the newly appointed Commissioner, Robert Kelly, and reappointed Commissioner, Doreen Dixon.

EXECUTIVE DIRECTOR'S REPORT:

i) ITEMS FOR DISCUSSION:

Mr. Kricun noted that flushable wipes is a growing problem in the wastewater treatment industry. A recent article in the NY Times illustrated the problem. The National Association of Clean Water Agencies (NACWA) has scheduled a meeting with the National Association of Paper Products to discuss this issue. Flushable wipes are approved to pass through a home's internal plumbing system, however, once in the sewer system, they reform into larger fibrous materials which are problematic for sewer treat facilities. The CCMUA will work toward putting together a flyer/billing insert that addresses and educates the ratepayer on this issue. Chairman Brennan suggested that Mr. Kricun and Ms. DellaVecchia work together with Dan Keashen of Camden County to notify our customers of this problem.

A) Administration:

- 1) Environmental Management System- March 2015
Commissioner Wu asked how many dryers were running during the winter performance test which resulted in the 168 ton result to which Mr. Kricun replied all three dryers were running during the performance test. The dryers were tested under both the winter and summer conditions. The summer performance test resulted in 225 tons total or 75/tons per dryer per day being processed and the winter performance test resulted in 188 tons or 68 tons/dryer per day being processed and over a 12 month period, the dryers will likely meet 92-93% of the original goal of 73 tons per dryer per day. Once the winter performance test was complete, the CCMUA was able to finalize its negotiations with Synagro. Synagro is required to never fall below 89% of those summer and winter totals going forward unless there is a reason beyond their control.
- 2) NJ Association of Environmental Authorities- WAVE Award
Mr. Kricun noted that the CCMUA received the WAVE award from NJ Association of Environmental Authorities for its forward thinking regarding costs saving measures, odor control water quality optimization, community service and green energy initiatives. He thanked the Board for their support in these endeavors. The CCMUA is recognized both in the State and nationally as a progressive leader in the industry. Chairman Brennan suggested that this information be given to Dan Keashen at the County for publication.

B) Engineering:

- 1) Sewage to Heat Facilities- Recommendation to Award to Stone Hill Contracting

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration

- 1) Organizational Chart

B) Finance

- 1) Collections Report for February 2015
- 2) Budget Review Report for February 2015

Commissioner Bresch asked why the Winslow Plant is over budget. Mr. Planamento explained that it is due to utilities. Mr. Cornforth added that Atlantic Electric is sending us estimated bills based on last year's actual as they no longer have access to the site since it is shut down and unmanned. Commissioner Bresch asked for a status update on hauling from Winslow and the Main Plant. Mr. Cornforth replied that there remains approximately 1 million gallons of sludge/sewage in the Winslow plant and it will likely need to be hauled out since it was extremely odorous when it was pumped through our system last fall. Mr. Connolly added that there is approximately 600 tons of sludge in the storage building at the main plant and hauling has slowed as a result of ACUA's incinerator being down for maintenance. Chairman Brennan asked if the cost of demolition of the now-abandoned Winslow treatment plant has been accounted for to which Mr. Kricun replied we do not have funding for it so it will be part of our capital bond. Chairman Brennan asked what the timetable is for this final closing of the Winslow plant to which Mr. Cornforth replied that the CCMUA just received the plans & specs for the demolition of the plant and they are under review. Chairman Brennan noted that the engineer, Remington & Vernick, was awarded this contract several months ago and that the delay in supplying the plans and specs, if on their part, is unacceptable and if so, they should be notified of same.

- 3) Cash Management Report for January 2015

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF & Winslow STP- Operations Report (January 2015)

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

A motion was made by Commissioner Bresch and seconded by Commissioner Wu to adopt Resolution #R-15:3-41, commending Herman B. Engelbert. There being no question on the motion and all Commissioners responded "Aye" in favor.

Resolution #R-15:3-41 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Burley to adopt Resolution #R-15:3-42, commending Jonathan Young. There being no question on the motion, all Commissioners responded "Aye" in favor.

Resolution #R-15:3-42 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Wu to adopt Resolution #R-15:3-43, authorizing the execution of Change Order to the existing Shared Services Agreement between the Camden County Municipal Utilities Authority and the Camden County College for Security Guard Services. Chairman Brennan noted that the reason for the change order is due to the Affordable Care Act which resulted in the inability to utilize lower paid part-time employees. In addition, the cost of this shared service agreement with the College is compatible with the costs for a private sector security firm. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-43 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Wu to adopt Resolution #R-15:3-44, authorizing the execution of an agreement between the CCMUA and RNM Construction, LLC., for the dismantling and re-erecting storage buildings in accordance with Specification #14-20. Chairman Brennan noted that this was the recommendation of our professionals and the cost of salvaging these buildings is reasonable. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-44 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Burley to adopt Resolution #R-15:3-45, authorizing the execution of an agreement between the CCMUA and Hydro International Wastewater, for the supply and delivery of parts for Hydro International Sludge Screen 60 in accordance with Specification #15-02. Chairman Brennan noted that Ms. DellaVecchia, along with Laura Paffenroth and Anna Marie Wright of Camden County, will be exploring the possibilities of more accurately predicting the amount the CCMUA anticipates spending on such contracts since we don't always purchase all of the products and quantities stated in the resulting contract awarded. Ms. DellaVecchia added that the CCMUA encumbers one year at most. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-45 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Dixon to adopt Resolution #R-15:3-46, authorizing the execution of an agreement between the CCMUA and Process Technologies, Inc., of West Reading, PA for supply and delivery of mechanical seals for Moyno Progressive Cavity Sludge Pumps in accordance with Specification #15-03. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-46 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Dixon to adopt Resolution #R-15:3-47, authorizing the execution of an agreement between the CCMUA and Talatech Americas LLC for the supply and delivery of parts for Patterson 8 x 6 MI Pumps in accordance with Specification #15-04. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-47 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Burley to adopt Resolution #R-15:3-48, authorizing an extension of the CCMUA's Agreement with the Pinelands Commission for Mullica Stream Monitoring. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-48 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Dixon to adopt Resolution #R-15:3-49, approving Change Order No. 6 to the CCMUA's Contract with Montana Construction for the Camden Combined Sewer Overflow Project. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-49 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Dixon to adopt Resolution #R-15:3-50, authorizing the CCMUA to enter into a Cooperative Pricing System. Mr. Kricun explained that the purpose of entering into this cooperative pricing system is to enable the CCMUA to undertake an analysis of its utility bills on a contingency basis and if there is a savings the CCMUA will receive a portion of it. The matter was reviewed by Anna Marie Wright of Camden County before it was put before the Board for action. The last time the CCMUA did something similar was approximately 10 years ago and a savings of approximately \$25,000 was realized at that time. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-50 was adopted.

A motion was made by Commissioner Burley and seconded by Commissioner Wu to adopt Resolution #R-15:3-51, authorizing a Shared Services Agreement between the CCMUA and Camden County College for the provision of Security Guard Services. Commissioner Dixon asked for further explanation to which Chairman Brennan responded that this resolution is for the CCMUA to enter into a new contract with Camden County College for security services (present contract expires) and the earlier resolution (#91) was for a change to the existing contract with Camden County College for security services. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-51 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Wu to adopt Resolution #R-15:3-52, authorizing award of the Sewage to Heat Contract to Stone Hill Contracting Company. Commissioner Dixon asked for further explanation regarding the funding of the project to which Mr. Kricun explained that because PSE&G supports green energy projects, it offered the CCMUA a \$1 million grant if it would be willing to add a sewage to heat generation facility to its plant. PSE&G originally recommended Nova Thermal for the design and installation of the facility, however, it was thought that their design was problematic

since their proposal called for the sewage to be screened for debris at our plant which meant that there wasn't any way to determine if their product would work anywhere else, outside a sewage treatment plant, where the sewage is unscreened. The proposal was rejected and a second RFP was issued. There have been two successful installations of sewage to heat generation facilities using prescreened sewage: one in Seattle and one in Vancouver. The cost of the project is \$1.1 million and PSE&G will, conditioned upon their approval, provide a \$1 million grant leaving the CCMUA with \$100,000 in out of pocket costs for this project. The benefits of this project are: it saves about \$35,000 per year in heating costs and is very good environmentally in that it reduces 580 tons of carbon dioxide per year and, this demonstration project, if successful, may then be applicable to other facilities like malls, hospitals sewage treatment plants, etc. Commissioner Kelly asked if this is the first demonstration project – prescreening the sewage to which Mr. Kricun replied that no Seattle was the first in the USA to use prescreened sewage. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-52 was adopted.

Mr. Kricun explained that this resolution should be tabled until after further discussion in closed session. A motion was made by Commissioner Bresch and seconded by Commissioner Dixon to table Resolution #R-15:3-53, authorizing an amendment to the CCMUA's Sludge Drying Operations and Maintenance Contract with Synagro (Revised). All Commissioners responded "Aye" in favor.

Resolution #R-15:3-53 was tabled until after the Closed Session portion of the meeting.

A motion was made by Commissioner Bresch and seconded by Commissioner Dixon to adopt Resolution #R-15:3-54, authorizing a public hearing concerning the 2015 revision of connection fees. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-54 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Dixon to adopt Resolution #R-15:3-55, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-55 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Dixon to adopt Resolution #R-15:3-56, authorizing payment of \$1,855,399.23 for expenses disbursed from various trust account. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-15:3-56 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Dixon to adopt Resolution #R-15:3-57, authorizing that the Authority hold a closed session meeting to discuss legal matters. All Commissioners responded "Aye" in favor.

Resolution #R-15:3-57 was adopted.

=====
The meeting adjourned to Closed Session at 6:32pm.
The meeting returned to Open Session at 6:58pm.
=====

PUBLIC PARTICIPATION: NONE

A motion was made by Commissioner Bresch and seconded by Commissioner Dixon to adopt Resolution #R-15:3-53, authorizing an amendment to the CCMUA's Sludge Drying Operations and Maintenance Contract with Synagro (Revised). There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Wu	-	YES
Commissioner Kelly	-	ABSTAIN
Chairman Brennan	-	YES

Resolution #R-15:3-53 was adopted.

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Dixon and seconded by Commissioner Bresch. All Commissioners responded "Aye" in favor. The meeting adjourned at 6:59pm.

Minutes of this meeting were approved on 4/20/15

Respectfully Submitted,



Kim Michelini
Authority Secretary