CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the September 21, 2015 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA’s Board of Commissioners at the October 19, 2015 Regular Meeting.

Kim Michelini
Authority Secretary
THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 21, 2015

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Bresch</th>
<th>Burley</th>
<th>Dixon</th>
<th>Kelly</th>
<th>MacFarlane</th>
<th>Swartz</th>
<th>Wu</th>
<th>Chairman</th>
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<td>Brennan</td>
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<td>YES</td>
<td>ABSENT</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>ABSENT</td>
<td>YES</td>
<td>YES</td>
</tr>
</tbody>
</table>

STAFF PRESENT:
Andrew Kricun, Executive Director
Marge DellaVecchia, Deputy Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M
Jack Connolly, Director of O&M

Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:
Joseph Carney, Brown & Connelly (Solicitor)

OTHERS PRESENT:
Tim Terifay, Local 1360, UFCW

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 18, 2015 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPITION OF MINUTES:

A motion was made by Commissioner Bresch and seconded by Commissioner Wu to adopt the Minutes of the Regular Meeting held on August 17, 2015. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

<table>
<thead>
<tr>
<th>Commissioner Bresch, Dixon, Kelly, MacFarlane, Wu</th>
<th>Chairman Brennan</th>
</tr>
</thead>
<tbody>
<tr>
<td>- YES</td>
<td>- YES</td>
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The motion was carried.

EXECUTIVE DIRECTOR’S REPORT:

1) ITEMS FOR DISCUSSION:
A) Administration:
1) Environmental Management System- September 2015
Chairman Brennan asked Mr. Kricun to comment on the record about the odor complaints received from Winslow. Mr. Kricun explained that the Winslow Township Administrator, Joe Gallagher, contacted the CCMUA the week before Labor Day about odors from our Cedarbrook Pumping Station on Beebetown Road. The pumping station has been in service since 1996 with little odor complaints until recently. The Township Administrator indicated that complaints have been made to CCMUA Operators starting in March 2015 and have increased since June. A meeting was held
with Mr. Cornforth and Mr. Connolly to develop a plan to lessen the odor complaints. It was thought that the likely source of the odors is Ancora Hospital treatment plant. Their treatment plant connects to the Cedarbrook Pump Station and has a very long force main run which if not properly dosed with chemicals by Ancora, the sewage could become septic during the long travel through the system to our pump station. The following steps are being taken to address the odor complaints at this station:

- Increase chemical sponges at the station to treat the odor at the source
- Encourage Ancora Hospital to treat more diligently/frequently with chemicals at the site
- Investigate adding a carbon bio-filter system at the Cedarbrook pumping station
- Ensure that CCMUA operations staff is more diligent in responding to odor complaints as well as informing their supervisors of odor issues as they arise

Mr. Cornforth explained that he became aware of the problems in Winslow in June. The CCMUA's Industrial Pretreatment Department investigated/tracked the source of the odor and it was determined to be the Ancora force main. In July, a violation notice was mailed to Ancora. In addition, discussions were had with Ancora's operator regarding proper dosing. Complaints subsided to about one per week but increased to almost daily later in the summer. Chairman Brennan noted that the CCMUA has an on-going public relations duty to ensure that there are no odors and if there are, that staff responds to them in a timely manner. Mr. Kricun added, that while there have been no recent odor complaints in Camden, there is a greater vulnerability with them occurring since the sludge dryers are presently taking about 50% of our sludge.

2) Phoenix Park- Receipt of Excellence in Water Resources Protection Award from the American Water Resources Association

Mr. Kricun noted that the CCMUA is receiving an award from the American Water Resources Association this Friday evening for the Phoenix Park project. The event is scheduled for this Friday at the Hopewell Valley Winery in Pennington, NJ. Commissioners and staff are welcome to attend.

B) Engineering:
1) Camden City Green & Grey Infrastructure Construction- Phase 2
Recommended Award of a Construction Management Services Contract to JMT
2) Annual Contract Oversight Services for the Camden City Sewer & Water Systems
Recommended Award to D&B/Guarino and Consulting Engineer Services (CES)

C) Legal:

D) Operations & Maintenance:

E) Finance:
1) Voucher Payment Resolutions - Report on Emergency Payments
Commissioner Bresch asked for an explanation of the two emergency purchase orders to Edward Kurth & Sons and Burlington Electric. Mr. Connolly explained that the costs associated with sludge piping elbow was for the supply piping to dryer #1 which failed as a result of corrosion. As a precaution, ultrasonic readings have been taken of the other two supply pipe systems and will continue to be monitored every two or three months for corrosion. The piping elbows that failed were made of uncoated carbon steel and were replaced with stainless steel. Mr. Cornforth explained that the circuit breaker repair was for the dewatering building circuit breaker that failed during a recent lightning storm.

II) INFORMATIONAL ITEMS:
A) Administration
Chairman Brennan noted that through the good work of Brown & Connery and CCMUA Staff, the CCMUA will recover in excess of $750,000 from its insurance company for the Runnemede Force Main Failure.

1) Organizational Chart
B) **Finance**
1) Collections Report for August 2015
2) Budget Review Report for August 2015
    Commissioner MacFarlane noted that there is a significant improvement in utilities which is a result of lower fuel costs. However, it is hoped that fuel costs remain low which will continue to offset the anticipated increase in sludge costs as a result of the dryers being down. He suggested that the staff determine what the real cost impact is when the dryers are not in operation.

C) **Operations & Maintenance:**

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:**  NONE

**OLD BUSINESS:**
Mr. Kricun noted that Resolution #15:8-119, amending the residency policy of the Camden County Municipal Utilities Authority was tabled on August 17, 2015 and is now numbered #R-15:9-125. A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-15:9-125, amending the residency policy of the Camden County Municipal Utilities Authority. Commissioner Dixon asked if employees who lived outside Camden County would be required to move back in to Camden County to which Mr. Kricun stated they would not. Chairman Brennan further clarified that for newly hired employees applying to the CCMUA, preference would be given to Camden County residents; existing employees do not need to live in Camden County. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-15:9-125 was adopted.

**NEW BUSINESS:**
A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-15:9-126, authorizing an award of contract for Fire Suppression System Inspection, Testing and Maintenance through the Camden County Cooperative Pricing System [Camden County Bid A57/2014 2nd Year Option]. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-15:9-126 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-15:9-127, authorizing the execution of purchase order between the CCMUA and Waste Management of New Jersey under the Camden County Cooperative Pricing System in accordance with the terms of Bid A-34/2015 for refuse removal for various Camden locations under the Camden County Cooperative Pricing System 57-CCCPS. Chairman Brennan asked if the County goes out to bid for this to which Mr. Cornforth replied they do. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-15:9-127 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-15:9-128, authorizing the execution of an agreement between the CCMUA and Central Jersey Supply of
Perth Amboy, New Jersey for supply and delivery of miscellaneous piping items in accordance with Specification #15-06A. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-15:9-128 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-15:9-129, authorizing the execution of an agreement between the CCMUA and Willier Electric Motor Repair Company, Inc., for the supply and delivery of electric motors and controls (Baldor 501 Stock Product Catalog) in accordance with Specification #15-30. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-15:9-129 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-15:9-130, authorizing participation with the South Jersey Power Cooperative in conjunction with the County of Camden for the supply and delivery of Electric Service (South Jersey Energy Solutions/SJE for Option 1). Mr. Kricun commented that participation in the power co-op has saved the CCMUA money in utility costs. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-15:9-130 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-15:9-131, authorizing execution of an agreement with JMT Associates to provide construction management services needed for the CCMUA’s Camden Green and Grey Infrastructure Construction Project. Chairman Brennan noted that no change orders were received from JMT on the first phase of this project. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-15:9-131 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-15:9-132, authorizing execution of an agreement with D&B/Guarino to provide contract oversight services for the Camden City Sewer and Water Systems, in accordance with CCMUA’s Intermunicipal Agreement with Camden City. Chairman Brennan asked Mr. Kricun to explain how the City and the CCMUA work together on this matter to which Mr. Kricun explained that the City views the CCMUA as a lead agency and has relied on the CCMUA and its consultants to develop the new operations contract for the City. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES
Resolution #R-15:9-132 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-15:9-133, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA and Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

   Commissioner Bresch, Dixon, Kelly, MacFarlane, Wu       -   YES
   Chairman Brennan                                         -   ABSTAIN

Resolution #R-15:9-133 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-15:9-134, authorizing payment of $3,253,030.85 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

   Commissioner Bresch, Dixon, Kelly, Wu                   -   YES
   Commissioner MacFarlane                                  -   ABSTAIN
   Chairman Brennan                                         -   YES

Resolution #R-15:9-134 was adopted.

PUBLIC PARTICIPATION: NONE

Chairman Brennan noted that there were several items to be discussed in closed session. A motion was made by Commissioner Kelly and seconded by Commissioner MacFarlane to adopt resolution #R-15:9-135, authorizing that the Authority hold a closed session meeting to discuss legal matters. There being no question on the motion, all Commissioners responded “Aye” in favor.

Resolution #R-15:9-135 was adopted.

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The meeting adjourned to Closed Session at 6:23pm. The meeting returned to Open Session at 6:40pm.
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There being no further business, Chairman Brennan entertained a motion for adjournment. A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch. All Commissioners responded “Aye” in favor. The meeting adjourned at 6:41pm.

Minutes of this meeting were approved on 10/19/15

Respectfully Submitted,

[Signature]

Kim Michelini
Authority Secretary