CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the January 19, 2016 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA’s Board of Commissioners at the February 16, 2016 Regular Meeting.

[Signature]

Kim Michelini
Authority Secretary
THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON JANUARY 19, 2016

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:01 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

| Commissioner | Bresch       | - | YES |
| "           | Burley       | - | YES (by phone) |
| "           | Dixon        | - | ABSENT |
| "           | Kelly        | - | YES |
| "           | MacFarlane   | - | YES |
| "           | Swartz       | - | ABSENT |
| "           | Wu           | - | ABSENT |
| Chairman    | Brennan      | - | YES |

STAFF PRESENT:
Andrew Kricun, Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M

Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:
Joseph Carney, Brown & Connelly (Solicitor)

OTHERS PRESENT:
Kelly Francis, Camden resident

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 18, 2015 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:
A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt the Minutes of the Regular Meeting held on December 21, 2015. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

| Commissioner Bresch, Burley, Kelly, MacFarlane, | - | YES |
| Chairman Brennan | - | YES |

The motion was carried.

PUBLIC HEARING:
Mr. Kricun opened the public hearing on the proposed resolution #R-16:1-1, authorizing a rate increase for 2016. At the December 2015 Board meeting, the possibility of raising rates by $10 per year per household was discussed. The rate is currently $352 per household per year in the suburban municipalities and I believe $209 per household per year for Camden City. However, since that meeting, the CCMUA reviewed its position as it has received some very encouraging news about projected connection fee revenue in Camden City which is projected to be significantly greater than anticipated. As a result, the CCMUA has determined that a rate increase is not necessary at this time. It is the recommendation of the staff that the CCMUA hold the current rate of $352 per household per year for the suburban municipalities and the $209 per household per year for Camden. To clarify, Camden’s rate is $219, not $209 per household per year.

Mr. Kelly Francis introduced himself- Camden City resident, Camden County NAACP. He asked the Board if they were rescinding the proposed resolution for a rate increase in 2016. Mr. Kricun confirmed that the CCMUA is not acting on the proposed resolution for a rate increase and therefore, is not raising the rate. Chairman Brennan added that the CCMUA is hopeful that the development in Camden continues and that the anticipated connection fees materialize, thereby allowing the CCMUA to continue to hold the rates. There being no further
questions or comments the public hearing portion of the meeting was closed. A motion was made by
Commissioner Kelly and seconded by Commissioner MacFarlane to withdraw Resolution #R-16:1-1, authorizing
a revision of sewer use charges. All Commissioners responded “Aye” in favor.

Resolution #R-16:1-1 was withdrawn.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

1) Environmental Management System- January 2016
   Commissioner Bresch asked if there was a further delay with the 3rd dryer being put back in
   service to which Mr. Kricun explained that originally, the dryer was projected to be back in
   service by the end of January, however, that was changed to mid-March. Komline has
   agreed to pay the marginal disposal costs of $2,000/day from February 1, 2016 until the
   dryer is back in service.

   Commissioner Bresch asked for a status update on the geothermal project with PSE&G.
   Mr. Kricun stated that the construction is underway and is anticipated to be completed by
   mid February. The projected annual savings are approximately $30,000 to $50,000.

2) Delaware No. 1 WPCF/Potential for New DRBC Water Quality Regulations
   Mr. Kricun noted that a meeting was held with several of the Delaware River dischargers-
   the City of Philadelphia, City of Wilmington, and other private sector firms (DuPont,
   Sunoco, etc) to discuss the implementation of the newly proposed water quality regulations
   which would require a significant upgrade to our wastewater treatment plant as well as to
   that of any other discharger to the Delaware River. It was suggested at the discharger’s
   meeting that the City of Philadelphia and the CCMUA work together to obtain a water
   quality study to see what the real impact of our respective discharge are to the river. As
   more information becomes available, it will be reported back to the Board.

B) Engineering:

1) Authorizing Award of a Contract to F.X. Browne to provide Design Engineering Services
   for the Newton Lake
2) Delaware No. 1 WPCF Annual Odor Control & Air Emission Services
3) Camden City Combined Overflow Systems- Award of oversight contract to R&V

C) Legal:

D) Operations & Maintenance:

E) Finance:

1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration

1) Organizational Chart

B) Finance

1) Collections Report for December 2015
2) Budget Review Report for December 2015
   Commissioner MacFarlane noted that the CCMUA is over budget this month by $451,000
   and given the tight parameters of the 2016 budget, there is little room for error, major
   equipment failures, etc. In addition, expenditures for professional services should be
   reduced where possible, and maintenance and repairs are to be expected in light of the age
   of the main plant and the interceptor system.

   Chairman Brennan requested that the staff provide an explanation for the increase in
   chemical costs (hydroxide) and professional services to the Board. Mr. Cornforth
   explained that hydroxide is the chemical used in the pumping stations. This summer was
   the first time the two new stations at the south end of the county were in service and about
   2 times the amount of chemicals were used than estimated. Mr. Kricun clarified that those
   stations were put into service in the Spring 2014, not 2015 and therefore, more research and
   analysis is needed to determine the reason for the increase in chemical costs in 2015.

   Mr. Kricun noted that the budget was about $1.7 million over budget for the year- out of a
$100 million budget. He added that $1.5 million was due to increases in sludge and waste because of the sludge dryers being out of service. However, that was offset by $1.2 million in savings in utilities because when the dryer is out of service, less natural gas is used. This is consistent with the initial explanation regarding the benefits of installation of the dryers are reduction in odors and a modest savings. In comparing the 2014 actual to 2015 actual budget, the CCMUA is over by $2.3 million and further analysis needs to be done to see how the CCMUA can be closer to the 2014 actual budget.

Commissioner MacFarlane asked how much sludge was in storage to which Mr. Cornforth explained that there is a lot because of two main reasons: disposal outlets are limited and the dryers being out of service. Mr. Cornforth noted that ACUA takes some of our sludge, but not all that is produced. Two outlets previously utilized are no longer available to the CCMUA, Gloucester County UA and United Trucking. Mr. Kricun added that the CCMUA is also generating more sludge as a result of the County’s Cooper River dredging project which sends dredged solids to the CCMUA’s plant. Chairman Brennan commented that the 2016 budget should take into account the increase in sludge and waste as a result of these issues. Mr. Kricun added that normally the plant generates approximately 160 tons/day, however, at the present time due to the Cooper River project, the plant is generating about 200 tons/day and the disposal costs for the excess is at the CCMUA’s expense. Chairman Brennan suggested that an analysis of the savings to the County be done as a result of the CCMUA taking and disposing of the sludge from the Cooper River project. Commissioner Brech asked if it is possible to clear out the storage building before the spring to which Mr. Cornforth responded that assuming that two dryers remain in operation, progress in reducing the tonnage in the storage building will occur. However, it should be noted that even if the dryers are out of service 6-10 hours for maintenance, the sludge backs up. He added that the dryers are a high maintenance processing system and when one of the three dryers is out of service, there is no standby dryer so sludge is more likely to back up during those times. Mr. Kricun explained that the CCMUA’s sludge is undigested and therefore, more challenging to process. Once the digester is installed, the amount of sludge produced is reduced by half and digested sludge is easier for the dryers to process. It is unusual to have a dryer without a digester, however, the Authority decided to proceed with the construction of the dryer first to allow time to evaluate the needs for the digester, and also because, at the time, the digester was not cost-effective. However, with the subsequent development of combined heat and power systems that convert the digester gas to electricity, the project became economically feasible.


C) Operations & Maintenance:

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:  NONE

OLD BUSINESS:
A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-15:12-169 (now Resolution #R-16:1-12), authorizing the execution of an agreement between the CCMUA and Xylem Water Solutions USA, Inc., of Malvern, PA for parts for ITT Allis Chalmers Pumps in accordance with Specification #15-33. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-12 was adopted.

NEW BUSINESS:
A motion was made by Commissioner MacFarlane and seconded by Commissioner Kelly to adopt Resolution #R-16:1-2, adopting a temporary Budget. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:
Resolution #R-16:1-2 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:1-3, approving the Authority’s 2016 Budget. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-3 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:1-4, designating an Auditor for Fiscal Year 2015 in conjunction with the County of Camden as part of the Shared Services Initiative. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-4 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:1-5, authorizing the use of the County’s Contract for Solid Waste Disposal for screenings from the Delaware #1 WPCF. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-5 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Kelly to adopt Resolution #R-16:1-6, authorizing Change Order #1 to Greeley & Hansen for additional engineering services needed for the oversight of Camden City’s Combined Sewer System. It was noted that this is the final change order for this contract. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-6 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Kelly to adopt Resolution #R-16:1-7, authorizing a Grant Agreement between the Camden County Municipal Utilities Authority and the State of New Jersey by and for the Department of Environmental Protection. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-7 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-16:1-8, authorizing an award of contract between the CCMUA and Elite Fire Protection of NJ, LLC, for fire suppression system inspection, testing and maintenance through the Camden County Cooperative Pricing System
#57-CCCPS (Camden County Bid A-57-2014). There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:18-8 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:1-9, authorizing execution of an agreement with Remington & Vernick to provide contract oversight services for the Camden City Sewer & Water systems, in accordance with the CCMUA’s Intermunicipal Agreement with Camden City. Chairman Brennan noted that there will be monthly billing and reports provided to the CCMUA. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-9 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:1-10, authorizing award of a contract to F.X. Browne to provide design engineering services needed for dredging of the Newton Lake. Commissioner MacFarlane asked if the Newton Lake had been dredged previously to which Mr. Kricun it had, about 10 years ago or more. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-10 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:1-11, authorizing award of a contract to CDM Smith for annual odor control & air emissions services needed for the Delaware #1 WPCF. Chairman Brennan noted that the staff is to continue to be vigilant in observing and minimizing odors. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-11 was adopted.

(Note: Resolution #12 is listed above under Old Business)

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:1-13, authorizing the execution of an agreement between the CCMUA and J.T. Seeley and Company, Inc., of Valley Forge, PA for parts for Fairbanks Morse Pumps Specification #15-36. Mr. Cornforth pointed out that since the pricing is significantly more than anticipated a meeting was held with the vendor. The vendor noted that on the prior bid they made a gross error in pricing (to the CCMUA’s advantage), which the CCMUA confirmed. They honored the price anyway. This is a more realistic price and compares more similarly to our other contracts for pump parts. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-13 was adopted.
A motion was made by Commissioner MacFarlane and seconded by Commissioner Kelly to adopt Resolution #R-16:1-14, authorizing the execution of an agreement between the CCMUA and Air Products and Chemicals for supply and delivery of parts for Air Products Oxygen Vacuum Swing Adsorption Plant in accordance with Specification #15-40. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-14 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-16:1-15, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA and Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-15 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-16:1-16, authorizing payment of $4,476,694.16 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly - YES
Commissioner MacFarlane - ABSTAIN
Chairman Brennan - YES

Resolution #R-16:1-16 was adopted.

Mr. Kricun explained that the purpose of the resolution is to authorize the CCMUA to execute a shared services agreement with the County of Camden to enable the CCMUA to borrow money from the County (not to exceed $15 million) in order to enable the CCMUA to make debt service payments as necessary should there be cash flow shortages. A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:1-17, authorizing execution of a Shared Services Agreement with the County of Camden for Temporary Financing Assistance. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane - YES
Chairman Brennan - YES

Resolution #R-16:1-17 was adopted.

PUBLIC PARTICIPATION:   NONE

There being no further business, Chairman Brennan entertained a motion of adjournment. A motion was made by Commissioner MacFarlane and seconded by Commissioner Kelly. All Commissioners responded Aye in favor. The meeting adjourned at 6:32 pm.

Minutes of this meeting were approved on 3/26/16

Respectfully Submitted,

Kim Michelini
Authority Secretary