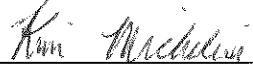


CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the February 16, 2016 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the March 21, 2016 Regular Meeting.



Kim Michelini
Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON FEBRUARY 16, 2016

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:02 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES <i>(by phone)</i>
"	Cuffee	-	YES <i>(arrived 6:07pm/sworn in)</i>
"	Dixon	-	ABSENT
"	Kelly	-	YES
"	MacFarlane	-	ABSENT
"	Swartz	-	YES
"	Wu	-	ABSENT
Chairman	Brennan	-	YES

STAFF PRESENT:

Andrew Kricun, Executive Director
Marge DellaVecchia, Deputy Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M
Jack Connolly, Director of O&M

Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Joseph Carney, Brown & Connery (Solicitor)

OTHERS PRESENT:

Jeremiah Bergstrom, Rutgers
Robert Serpente, D&B/Guarino

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 18, 2015 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

REORGANIZATION:

OATH OF OFFICE TO APPOINTED AND/OR REAPPOINTED MEMBERS OF THE BOARD OF COMMISSIONERS

Woodrow Cuffee

NOMINATIONS FOR CHAIRPERSON

A motion was made by Commissioner Bresch and seconded by Commissioner Burley to nominate Michael G. Brennan to Chairperson. No other nominations were made and all Commissioners responded "Aye" in favor.

Resolution #R-16:2-18, electing a CHAIRPERSON, Michael G. Brennan, was adopted.

NOMINATIONS FOR VICE-CHAIRPERSON

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to nominate James MacFarlane to Vice-Chairperson. No other nominations were made and all Commissioners responded "Aye" in favor.

Resolution #R-16:2-19, electing a VICE-CHAIRPERSON, James MacFarlane, was adopted.

NOMINATIONS FOR TREASURER

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to nominate Dorothy A. Burley to Treasurer. No other nominations were made and all Commissioners responded "Aye" in favor.

Resolution #R-16:2-20, electing a TREASURER, Dorothy A. Burley, was adopted.

Joseph Carney, Esquire administered the Oath of Office to elected officers. Shortly thereafter, newly appointed Commissioner Woodrow Cuffee arrived to the meeting at 6:07pm and Mr. Carney administered the Oath of Office to him.

ADOPTION OF MINUTES:

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt the Minutes of the Regular Meeting held on January 19, 2016. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

- | | | |
|-------------------------------------|---|---------|
| Commissioner Bresch, Burley, Kelly, | - | YES |
| Commissioner Cuffee, Swartz | - | ABSTAIN |
| Chairman Brennan | - | YES |

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

- 1) Environmental Management System- February 2016
Mr. Kricun noted that the EPA auditor was visited the CCMUA earlier this month. In the past the CCMUA received the biosolids certification, which only 35 other utilities in the U.S. have achieved. This year, in addition to the biosolids certification, the CCMUA's entire wastewater treatment plant was certified (ISO 14001 International Standard Certification). There are only about 10 other facilities in the U.S. that have achieved this certification so, receiving both certifications is a credit to the Board and staff. Mr. Kricun thanked Doug Burns and Scott Schreiber for their assistance with the audit.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration

- 1) Organizational Chart

B) Finance

- 1) Collections Report for January 2016
- 2) Budget Review Report for January 2016
- 3) Cash Management Report for December 2015

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF & Winslow STP- Operations Report (December 2015)

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-16:2-21, adopting the Authority's 2016 Budget. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, Swartz	-	YES
Commissioner Cuffee	-	ABSTAIN
Chairman Brennan	-	YES

Resolution #R-16:2-21 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:2-22, designating schedule of meeting dates for the succeeding twelve months as required under the Open Public Meetings Act. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-22 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-16:2-23, designating two newspapers to receive notices. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-23 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-16:2-24, designating Banks of Depository for user revenue. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-24 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-16:2-25, designating Banks of Depository for investments. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-25 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-16:2-26, designating Banks of Depository for its funds. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-26 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Kelly to adopt Resolution #R-16:2-27, designating a Bank of Depository for investments for the payroll account. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-27 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:2-28, designating the custodians of and establishing an Imprest (Petty Cash) fund. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-28 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-16:2-29, authorizing the Executive Director to advertise for Bids for various items during FY 2016. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-29 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-16:2-30, regarding the issuance of Requests for Proposals. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-30 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-16:2-31, authorizing execution of a memorandum of agreement with Rutgers University for Continued Implementation of a Green Infrastructure Plan in Camden City. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-31 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-16:2-32, approving salary increases for classified and unclassified non-bargaining employees. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-32 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:2-33, establishing and/or amending hiring/salary ranges for Authority position(s) in the Accountant title series. Mr. Kricun noted that these salary ranges have not been updated in many years. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-33 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-16:2-34, authorizing the execution of purchase orders between the CCMUA and vendors under the New Jersey State Cooperative Purchasing Program FY2015. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-34 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:2-35, authorizing the execution of an agreement between the CCMUA and Gayle Corporation of Berwyn, PA for the supply and delivery of parts for Gorman Rupp Pumps in accordance with Specification #15-35. Mr. Kricun noted that the CCMUA Solicitor has weighed in on this matter. Mr. Carney explained that there were three bids submitted in connection with this resolution. The 3rd bid was about \$30,000 more than the 1st and 2nd bids, which were about \$3,000 apart in price (Corrosion Corporation and Gayle Products). Gayle Corporation was the low bidder, but noted some exceptions within the responsible contractor's certification. The exceptions were reviewed and are acceptable. Therefore, the Authority can award to Gayle Corporation tonight. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-35 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:2-36, authorizing the execution of an agreement between the CCMUA and Polydyne, Inc., of Riceboro, Georgia, for supply and delivery of liquid polymer in accordance with Specification #15-44. Commissioner Bresch asked why there was only one bidder to which Mr. Cornforth explained that to his knowledge, there is only one manufacturer on the East Coast, Polydyne. There used to be two, Polydyne & Delta, however, last year, the CCMUA received a letter from Delta stating that there were no longer in the polymer business. There being no other question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-36 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-16:2-37, authorizing a negotiated contract for the hauling and disposal of dewatered sludge cake services. Mr. Carney explained that there is a bidding history involving this resolution. The CCMUA went out for bids for these services three times. The first time, all bidders were rejected for technical reasons. The second and third times, bids were rejected because they exceeded cost estimates for these services. Because the bids were publicized and rejected on price twice, the Local Public Contract Laws allows the CCMUA to go out the bidders to negotiate a price, which was the process followed here. It is my understanding that every entity that bid on the three occasions were given an opportunity to submit a price. The negotiated price being awarded tonight is lower than every price that was previously rejected as excessively high. Therefore, the Authority can make the award,

however, instead of a simple majority, 2/3 of the membership must vote affirmatively. Mr. Cornforth added that through the negotiation process, it was learned that the market price is approximately \$135/ton. Mr. Kricun added that one of the reasons the CCMUA is spending money on hauling is because 1 of the 3 dryers is out of service. Komline has agreed to reimburse the CCMUA \$2,000/day beginning February 1, 2016 for sludge disposal costs. The 3rd dryer is due back in service in mid-March. Mr. Connolly added that another factor driving the increase in sludge disposal costs is the lack of outlets in the tri-state area. Commissioner Swartz asked if CCMUA employees could haul the sludge to which Mr. Kricun stated they could, however, the CCMUA is not approved to haul to landfills. Mr. Kricun added that this is a short term problem in that when the dryers are running at full capacity, the sludge is eliminated on-site. In addition, the installation of the digestion facility, will significantly lessen the quantity of sludge that the dryers will need to process. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-37 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:2-38, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-38 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:2-39, authorizing payment of \$1,483,372.66 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-16:2-39 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Cuffee to go into closed session to discuss legal matters. All Commissioners responded "Aye" in favor.

Corresponding Resolution #R-16:2-40, authorizing that the Authority hold a Closed Session Meeting to discuss legal matters was adopted.

The meeting adjourned to closed session at 6:27pm.

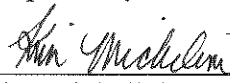
The meeting returned to Open Session at 6:32pm.

PUBLIC PARTICIPATION: NONE

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee. All Commissioners responded "Aye" in favor. The meeting adjourned at 6:33pm.

Minutes of this meeting were approved on 3/21/16

Respectfully Submitted,



Kim Michelini
Authority Secretary