

CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the April 19, 2016 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the May 16, 2016 Regular Meeting.



Kim Michelini
Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON APRIL 18, 2016

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Cuffee	-	ABSENT
"	Dixon	-	YES
"	Kelly	-	YES
"	MacFarlane	-	YES
"	Swartz	-	ABSENT
"	Wu	-	YES
Chairman	Brennan	-	YES

STAFF PRESENT:

Andrew Kricun, Executive Director	Kim Michelini, Authority Secretary
Marge DellaVecchia, Deputy Executive Director	Alisa Smith, Secretarial Assistant
Wayne Planamento, Chief Financial Officer	
Robert Cornforth, Director of O&M	
Jack Connolly, Director of O&M	

CONSULTANTS:

Michael Watson, Esq. Brown & Connery (Solicitor)

OTHERS PRESENT:

Robert Serpente, D&B/Guarino

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 17, 2016 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner MacFarlane and seconded by Commissioner Kelly to adopt the Minutes of the Regular Meeting held on March 21, 2016. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Kelly, MacFarlane, Wu	-	YES
Commissioner Dixon	-	ABSTAIN
Chairman Brennan	-	YES

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

Commissioner MacFarlane asked if the odor detected upon arrival to the meeting was attributable to the CCMUA to which Mr. Cornforth responded yes it was. Mr. Cornforth reported that late that afternoon (3:30/4:00pm); a septage delivery was made that was very odorous. A sample was taken and will be analyzed.

Chairman Brennan asked if the Runnemedede Force Main pipe was in good working order to which Mr. Cornforth replied it was.

A) Administration:

- 1) Environmental Management System- April 2016
Commissioner Bresch asked for a status update on the sludge dryers. Mr. Kricun explained that Komline Sanderson has indicated that the repair of the dryer should be completed by the end of April which means that all three dryers should be running at that time. There is approximately 500 tons (or 20 truck loads) of sludge in storage.

Mr. Kricun advised the Board and staff that the USEPA has selected the CCMUA for its 2016 Environmental Quality Award for Region 2. Only 40 awards are presented for Region 2 (New York, New Jersey, Puerto Rico & US Virgin Islands) and it is a credit to the Board and staff for receiving such an award.

B) Engineering:

- 1) Authorizing Award of a Design Engineering Contract to Greeley and Hansen Engineers for Design of New Raw Sewage Pump Motors and Related Equipment for the Del. #1 WPCF

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration

- 1) Organizational Chart

B) Finance

- 1) Collections Report for March 2016
2) Budget Review Report for March 2016
Commissioner MacFarlane noted that the budget report for March indicates that budget exceeds the actual by about \$130,000 which is good. Lower utility costs certainly helped to contribute to this. He asked why there was just a \$60,000 difference in sludge and waste to which Mr. Kricun indicated that was due to Komline's partial reimbursement for sludge disposal costs while the dryer is out of service. In addition, Komline's obligation for the dryers to take an increased amount of sludge was effective March 15th. The CCMUA generates approximately 160 tons and with the one dryer being out of service, they are only able to process 130 tons, leaving a balance of 30 tons or so to be hauled off site.
3) Cash Management Report for February 2016

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF & Winslow STP- Operations Report (February 2016)

PUBLIC HEARING:

Mr. Kricun opened the Public Hearing by explaining that at the March 2016 meeting the Board authorized the CCMUA to hold a Public Hearing on the proposed increase in sewer connection fees. The CCMUA's Chief Financial Officer provided the revised connection fee in accordance with State Statute. The connection fee for 2015 was \$5,359 and is proposed to be increased to \$5,602 for 2016. The CCMUA received no public comment over the last 30 days. There being no question or comment by the public as none was present, a motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:4-57, authorizing revision of connection fee. There being no question, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:4-57 was adopted.

PARTICIPATION ON PROPOSED RESOLUTIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:4-58, authorizing extension of contract with Evoqua Water Technologies LLC, Sarasota, Florida for hydrogen sulfide control services in accordance with Specification #14-06. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:4-58 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Kelly to adopt Resolution #R-16:4-59, authorizing the execution of an agreement between the CCMUA and Nichem Company of Newark, New Jersey for the removal and replacement of carbon in odor control absorbers in accordance with Specification #15-34A. Chairman Brennan asked Mr. Cornforth what was spent last year on for this same service to which he responded the CCMUA spent approximately \$177,000 in the last contract which was in excess of the original contract amount (change order issued). Therefore, the CCMUA corrected that shortfall by adding additional quantities which resulted in a higher bid price (he noted that the unit price was comparable). There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:4-59 was adopted.

A motion was made by Commissioner Burley and seconded by Commissioner Kelly to adopt Resolution #R-16:4-60, authorizing the execution of an agreement between the CCMUA and Air Liquide Industrial US LP, of East Norriton, PA for the supply and delivery of bulk liquid oxygen in accordance with Specification #16-04. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:4-60 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Burley to adopt Resolution #R-16:4-61, authorizing use of Camden County's 2016 pool of architects and engineers for the provision of said professional services. Commissioner Bresch asked for additional explanation to which Mr. Kricun explained that Camden County, through an RFP process, develops a list of pre-qualified engineers and architects which can be used from time to time. The CCMUA Board would authorize by resolution use of a firm if one is needed. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:4-61 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:4-62, authorizing entering into an agreement (2nd year option) with Clover IPM Landscape and Maintenance for provision of landscaping services under the Camden County Cooperative Pricing System, ID#57-CCCPS. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-16:4-62 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Wu to adopt Resolution #R-16:4-63, authorizing award of a design engineering contract to Greeley and Hansen Engineers for design of new raw sewage pump motors and related equipment for the Delaware #1 WPCF. Mr. Cornforth explained that the original pump motors were installed in the 1980's and are due for replacement. Mr. Connolly added that the current motors are eddy current drives which will be replaced by variable frequency drives (VFD). Mr. Kricun noted that the new VFD motors should use less electricity and therefore be a savings to the CCMUA. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-16:4-63 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-16:4-64, authorizing an amendment to the CCMUA's Shared Services Agreement with Camden County regarding the Gibbsboro/Kirkwood Lake Superfund matter. Mr. Kricun explained that the current shared services agreement with the County on this matter provides for technical review while this amendment will allow for legal assistance to assist the County with the Kirkwood Lake. Chairman Brennan noted that the County owns the Kirkwood Lake and the CCMUA is willing to assist them with this matter, however, the amendment to the agreement sets the perimeters on the extent of the assistance, liability, etc to the CCMUA. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-16:4-64 was adopted.

Mr. Kricun requested that action on this resolution be tabled until after closed session. A motion was made by Commissioner Kelly and seconded by Commissioner MacFarlane to table Resolution #16:4-65, regarding Specification 16-02, maintenance and repair of boilers and boiler systems. There being no question on the motion, all Commissioners responded "Aye" in favor.

Resolution #R-16:4-65 was tabled until after closed session.

A motion was made by Commissioner Burley and seconded by Commissioner Bresch to adopt Resolution #R-16:4-66, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu - YES
Chairman Brennan - YES

Resolution #R-16:4-66 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Burley to adopt Resolution #R-16:4-67, authorizing payment of \$3,587,247.80 for expenses disbursed from various trust accounts. Chairman Brennan asked for clarification on the work performed by Barry Arnold on the backflow preventer valves. Mr. Cornforth explained that the CCMUA is required by law to have backflow preventer valves on its potable water system because the CCMUA is a sewage treatment facility. In the event that if there was a pipe break on the potable water at the same time the water company has a pipe break or loss of pressure, without a backflow preventer valve, the sewage would be allowed to flow back into the potable water system, thereby contaminating the drinking water system. The backflow preventers are required to be inspected quarterly by a

licensed firm. Barry Arnold was the low bidder and is responsible for inspecting all of them at the pump stations and main treatment plant. Commissioner MacFarlane asked for clarification on the payment to Petrongolo to which Mr. Kricun explained that Petrongolo was the low bidder on one of the five the Camden City Green and Grey Infrastructure projects from last year. The projects are funded by the State, with a 50% grant. Specifically, Petrongolo's \$2.7million contract is for sewer replacement in Camden. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:4-67 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Kelly to adopt Resolution #R-16:4-68, authorizing that the Authority hold a Closed Session meeting to discuss legal matters. There being no question on the motion, all Commissioners responded "Aye" in favor.

Resolution #R-16:4-68 was adopted.

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The meeting adjourned to Closed Session at 6:22pm.
The meeting returned to Open Session at 6:28pm.
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PUBLIC PARTICIPATION: NONE

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to table Resolution #16:4-65, regarding Specification 16-02, maintenance and repair of boilers and boiler systems until the May 16th meeting. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Dixon, Kelly, MacFarlane, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:4-65 was tabled until the May 16th Board meeting.

Ms. DellaVecchia announced that she is leaving the CCMUA June 1st to pursue a new opportunity. She noted that she enjoyed the year and half or so that she was with the CCMUA, working on the various projects assigned (County Infrastructure Program, Broadway Realignment project, etc) and she appreciates the opportunity she was given to join the CCMUA.

Chairman Brennan added that Marge's joining the CCMUA was a marriage made in Heaven in that she was invaluable to the CCMUA in guarding the its coffers while ensuring that those involved were satisfied with the outcome of the Road Infrastructure Program. It was a pleasure to have you and the staff work so well together. Mr. Kricun added that it was great working with Marge and he agreed that without her participation in developing the Infrastructure Improvement Project, things may have turned out differently. Also, she's been an excellent liaison between the CCMUA and the County. He wished her the best of luck in her future endeavors.

Chairman Brennan noted that in addition to Ms. DellaVecchia's departure from the CCMUA, Commissioner Dixon, former Chairperson, has decided to leave the Board. Commissioner Dixon said that with her father's passing last November and having to assist her mother, she has decided to leave the Board after having served on it for 20 years. Chairman Brennan thanked her for her many years of service.

Finally, Chairman Brennan noted that Mr. Kricun would update the Board on the Newton Lake. Mr. Kricun explained that it is looking at the Newton Lake in two ways. First- what is the cause/source of sedimentation from upstream of the lake? The CCMUA has been working with the County, the Delaware River Keepers, Rutgers and others to identify the sources of sedimentation and erosion to the Lake and has developed a plan in dealing with these issues. Second, in parallel, a contract was awarded to FX Browne to design the dredging of the Newton Lake, which the County owns. A quote was requested from FX Browne to dredge not just the lake,

but also the entire stretch leading into the Newton Lake. The CCMUA will reach out to the affected municipalities to see if they would like to combine the County and Municipal dredging projects into one project, thereby reducing total costs and then reimbursing the County its share of the dredging costs associated with their portion of the lake. The four municipalities affected are: Haddon Twp, Audubon, and Oaklyn & Collingswood.

There being no further question or comment, a motion was made by Commissioner MacFarlane and seconded by Commissioner Kelly to adjourn. All Commissioners responded "Aye" in favor. The meeting adjourned at 6:37pm.

Minutes of this meeting were approved on 5/16/16

Respectfully Submitted,



Kim Michelini
Authority Secretary