

**CERTIFICATION**

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the March 18, 2013 Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the April 15, 2013 Regular Meeting.



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Kim Michelini  
Authority Secretary

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**

**MINUTES OF THE REGULAR MEETING HELD ON MARCH 18, 2013**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Biondi	-	ABSENT
"	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

**STAFF PRESENT:**

Andrew Kricun, Executive Director	Kim Michelini, Authority Secretary
Laurence E. Rosoff, Solicitor	Alisa Smith, Secretarial Assistant
Wayne Planamento, Chief Financial Officer	
Robert Cornforth, Director of O&M	

**CONSULTANTS:**

Alan Parry, Synagro	
Joe Pantalone, Adams Rehmann & Heggan	
D. Grunwald, Komline Sanderson	Robert Serpente, D&B/Guarino
Russ Komline, Komline Sanderson	Joe Pryor, Kupper Associates
Ali Baragoush, Komline Sanderson	Dan Madden, Kupper Associates

**OTHERS PRESENT:**

None

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and (3) filed with the Clerk of Camden County on February 13, 2013 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

Chairman Brennan noted that the first item of business is to elect a Treasurer- Resolution #R-13:3-57. He opened the floor for nominations. Commissioner Engelbert nominated Dorothy Burley which was seconded by Commissioner Bresch. There being no further nominations, Chairman Brennan entertained a motion to close the nominations which was made by Commissioner MacFarlane. All Commissioners responded "Aye" in favor. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Burley	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-57 was adopted.

Mr. Rosoff administered the Oath of Office to Commissioner Burley. Mr. Kricun thanked Commissioner Engelbert for his years of service as Treasurer and Commissioner Burley being willing to serve in this position.

**ADOPTION OF MINUTES:**

A motion was made by Commissioner Swartz and seconded by Commissioner MacFarlane to adopt the Minutes of the Regular Meeting held on February 19, 2013. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Burley	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

The motion was carried.

**EXECUTIVE DIRECTOR'S REPORT:**

**I) ITEMS FOR DISCUSSION:**

**A) Administration:**

- 1) Environmental Management System – March 2013 Report  
Commissioner Wu asked for a status report of the sludge dryers. Mr. Kricun responded that the dryers have taken some steps backward since last month's update and that the issue would be discussed in further detail in closed session.
- 2) Request for Proposals for the Annual Bond Counsel Contract
- 3) Request for Proposals for the Annual Financial Advisor Contract
- 4) Delaware No 1 WPCF- Local Government Energy Audit Firm- Award of Contract to CDM Smith
- 5) Delaware No 1 WPCF- Sludge Digester RFP

**B) Engineering:**

- 1) Change Order to P&A Construction for construction of the Cross Keys Force Main, a portion of the Atlantic Basin Interceptor project
- 2) Change order to Adams Rehmann & Heggan for additional design engineering services of a portion of the Atlantic Basin Interceptor Project
- 3) Atlantic Basin Interceptor Expansion Project - Construction Management Services Contract - Change order to T&M Associations
- 4) Request for Proposals for the Annual General Engineering Contract for the Wastewater Treatment Plant
- 5) Request for Proposals for the Annual General Engineering Contract for the Regional Sewer System
- 7) Award of a contract for LSRP services for the Phoenix Park Project

**C) Legal:**

**D) Operations & Maintenance:**

- 1) Runnemede Force Main Break  
Chairman Brennan and Commissioner MacFarlane asked that the Board be updated during closed session on the status of the force main break during closed session since it may eventually involve litigation.

**E) Finance:**

- 1) Voucher Payment Resolutions - Report on Emergency Payments

**II) INFORMATIONAL ITEMS:**

**A) Administration**

- 1) CCMUA Organizational Chart – as of March 1, 2013

**B) Finance**

- 1) Collections Report for February 2013
- 2) Budget Review Report for February 2013

Commissioner MacFarlane noted that the sludge and waste numbers were under budget again this month and asked for an update on the sludge buildup in storage. Mr. Cornforth explained that with regard to the budget, he felt that it would likely balance out to where we should be. That is, the marginal tons of sludge not be hauled out roughly balance the extra tons being kept in storage. The building is currently about 2/3 full with approximately 2000 tons since Atlantic County is down for scheduled maintenance. Our outside hauler is also transporting some sludge; however, because they are more expensive, we are limiting the amount of loads to them. In addition, our cheapest outside hauler also delivers to Atlantic County which further compounds the issue. We are trying balance the amount of sludge sent to the storage building to be hauled and by whom. Atlantic County is due to resume taking sludge in another week or so. Commissioner MacFarlane wanted to know if we made any headway with Gloucester County regarding their acceptance of our sludge. Mr. Cornforth replied that after a meeting with representatives last week, we are presently taking two scheduled loads per day unless they call us to say otherwise. Gloucester County lowered their rate as well which is a help. Mr. Kricun added that the sludge dryer performance impacts this issue and that we will be discussing significant capital improvements later in the meeting. A meeting has also been scheduled with the contract operator and others to explore the steps needed to bring the dryers back to the level they were at last year where they were taking a higher percentage of our sludge on a consistent basis. Chairman Brennan noted that we should continue to be concerned about odors.

- 3) Cash Management Report for January 2013

**C) Operations & Maintenance:**

- 1) Del. No. 1 WPCF & Winslow STP- Operations Report (Jan 2013)

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Commissioner Brennan explained that, if agreeable with the Board, the first four resolutions on the agenda, #'s 37, 38, 39 and 40 will be tabled at this time. Commissioner Bresch will work with County Counsel, our counsel, Mr. Kricun and Marge DellaVecchia to develop an RFP policy that is totally in sync with the County's policy so that there is formal written evidence that is able to withstand challenges. A motion was made by Commissioner Swartz and seconded by Commissioner Burley to table Resolutions #R-13:3-37 (authorizing award of the Annual Bond Counsel Contract to Hawkins, Delafield & Wood); #R-13:3-38 (authorizing Award of the Annual Financial Advisor Contract to NW Financial); #R-13:3-39 (authorizing award of the Annual General Engineering Contract for the Delaware #1 WPCF to D&B/Guarino Engineers); and #R-13:3-40 (authorizing award of the Annual General Engineering Services Contract for the Regional Interceptor System to JMT/Kupper, LLC). There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Burley	-	YES
" Dixon	-	YES
" Engelbert	-	ABSTAIN
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-37, #R-13:3-38, #R-13:3-39 and #R-13:3-40 were tabled. Chairman Brennan stated that if any other Board member was interested in assisting Commissioner Bresch and Mr. Kricun, they are welcome to do so just so long as there is not a quorum.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-13:3-41, authorizing the rejection of bids received for Specification #12-30 – Security Guard Services. Mr. Kricun explained that the reason for the rejection of the bids is that the Board approved a shared services agreement with Camden County College for the provision of security guard services at last month's meeting. Commissioner Engelbert stated that he was not present at last month's meeting when this was discussed but wanted to know what happens when an employee doesn't show up; is an employee called in on overtime and at whose expense? Mr. Kricun stated that the price for the CCMUA is fixed, and the extra costs should be the responsibility of the College which is no different for the College than it would be for a private sector firm. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Burley	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-41 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-13:3-42, approving Change Order No. 3 (Final), amending the CCMUA's Contract with Adams Rehmann & Heggan for additional work performed during the design of the Atlantic Basin Interceptor Expansion. Chairman Brennan requested clarification as to the total amount of all change orders on this contract and what can be done to monitor the amount of the change orders. Mr. Kricun explained that the total amount of change orders on this contract is approximately \$200,000. The main reason for the change orders was that he thought of a plan to reduce the capital costs by \$6.5 million, but only after the design of the original scheme had begun. The cost savings was accomplished through a reduction in the length of the pipeline by half and a reduction in the size of the pumping station. These changes required additional design services by Adam Rehman and Heggan which resulted in the first two changes orders, making up approximately \$170,000 of the total \$200,000 in change orders. This third change order for \$20,537 is due to additional work needed because of Winslow Township Planning Board's additional requirements. Chairman Brennan suggested that there be a procedure where each change order is discussed prior to the Board meeting where minutes are taken, etc so that there is clear documentation of the matter. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Burley	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-42 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution #R-13:3-43, authorizing award of a Contract to Environmental Resolutions for Licensed Site Remediation Professional Services needed for the Phoenix Park Project. Chairman Brennan noted the wide range between the RFP results which ranged from \$29,000 to \$144,000. Mr. Kricun responded that there were two high and two low results and it was thought that Environmental Resolutions and Environmental Solutions (the lower priced responses) included sufficient scope. Environmental Services was rejected because they did not select the correct type of professional. The Committee felt that not only was Environmental Resolutions' scope of work sufficient but they have had good success with obtaining closure on other remediation projects in Camden as confirmed by Cooper's Ferry. It may be that more tests are needed which may then result in a change order; however, why pay the additional fees now when they may not be needed. Chairman Brennan noted that last month it was discussed that we may develop a "spin off" agency if and when we acquire contaminated sites similar to a limited liability corporation, in order to reduce the CCMUA's own liability. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Burley	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-43 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution #R-13:3-44, authorizing Change Order No. 2 to P&A Construction for construction of the Cross Keys Force Main. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Burley	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-44 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-13:3-45, authorizing Award of a Local Government Energy Audit Contract to CDM Smith for an Energy Audit of the Delaware No. 1 WPCF and Regional Pumping Stations. Commissioner Wu commented that he supported an energy audit and asked if there was a cost involved and how long would it take to complete the audit. Mr. Kricun responded that the CCMUA will pay for the audit up front, however, will be reimbursed in full. There is a kickoff meeting planned for April 2<sup>nd</sup> which means that the audit must be completed by mid-June or so (approx 60 days). In addition, some of the recommended changes may be eligible for financial assistance from the BPU. Finally, Mr. Kricun commended Wayne Planamento and Scott Schreiber of the Finance Department on their assistance in gathering the required information necessary for participation in the audit. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Burley	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-45 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-13:3-46, authorizing Change Order No. 1 to T&M Associates for Construction Management Services for the Atlantic Basin Interceptor Extension. Chairman Brennan asked if this change order involved the unchartered utilities and if the contractor asked for a \$300,000 change order on a \$650,000 contract, which he felt was high. Mr. Kricun explained that the contract was awarded to T&M Associates for \$650,000. While T&M originally asked for a \$300,000 change order they were advised that only a change order for actual inspection costs that correlated to actual increases in scope of work, such as an increase in inspection time, would be recommended to the Board. Chairman Brennan asked if there was a way to recoup any of these change order costs since unchartered utilities likely means that mark outs were not completed. Mr. Kricun explained that there were two entities that did not report mark outs- one was the County which failed to mark out their storm drains and the other one was the Gloucester Township MUA which refused to mark out their gravity sewers. This issue was researched by Mr. Rosoff who confirmed that the GTMUA was not legally obliged to do so. Chairman Brennan conceded that since it was other government entities that were the cause of the unchartered utilities, there wasn't

much that could be done. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-13:3-46 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-13:3-47, authorizing the execution of Change Order Number One to the Agreement between the Authority and Lamme & Giorgio in accordance with RPF #09-01. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-13:3-47 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Engelbert to adopt Resolution #R-13:3-48, authorizing extension of Contract with Siemens Water Technologies, Sarasota, Florida for Hydrogen Sulfide Control Services in accordance with Specification #09-03. Commissioner Wu asked if there was a way to reduce the hydrogen sulfide that is produced in the sewer lines so as to reduce the amount of chemicals used to neutralize the acid produced. Mr. Kricun explained that hydrogen sulfide is naturally occurring in sewage and the longer the sewage stays in suspension and the further it travels, the greater the production of hydrogen sulfide, and as it mixes with oxygen, it makes sulfuric acid which is very corrosive. We are not aware of any method to reduce the amount of hydrogen sulfide produced in the lines, rather chemicals are added to neutralize it. A base or alkaline is added to neutralize the acid and thereby protect the integrity of the pipe. Mr. Cornforth agreed, stating that the chemicals that are presently added are meant to oxygenate the sewage so that as the sewage travels through the system it doesn't turn septic thereby creating the sulfuric acid. The contract is for \$1.5 million per year. The original contract was awarded for three years with an option to extend for two additional one year contracts at the same price provided both parties agreed and this is the 5<sup>th</sup> year of the contract. The CCMUA has, through close monitoring, reduced its costs to approximately \$1.1 million (\$400,000 savings per year). It is a careful balancing act to ensure that the proper amount of chemical dosing occurs so as to minimize odors and corrosion along the interceptor system. Mr. Kricun summarized that there is no way of reducing the naturally occurring hydrogen sulfide and that chemicals must be added to neutralize it. However, through careful monitoring and rigid enforcement of the municipalities that discharge to us to ensure that they are properly dosing, the CCMUA will use less chemicals to treat the sewage as it travels through its system. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

Resolution #R-13:3-48 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Engelbert to adopt Resolution #R-13:3-49, authorizing entering into an agreement for provision of Landscaping Services pursuant to Shared Services Competitive RFP procured with the County of Camden. Mr. Cornforth advised the Board that there was a typographical error in the amount of the award which has been corrected. The amount of award is \$29,500 not \$29,000. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Burley	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-49 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-13:3-50, authorizing inclusion of a Project Labor Agreement requirement in the CCMUA's request for Proposals for Construction of a Sludge Digester at the Delaware No. 1 WPCF. Commissioner Engelbert asked if the RFP Committee's work mentioned earlier affect this resolution to which Chairman Brennan indicated that it would not, rather the CCMUA will likely hire a professional to assist us with the sludge digester project. Mr. Kricun agreed, adding that once the digester RFP is completed it will be issued and we will then issue an RFP for an engineer to help us review the proposals. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES	
" Burley	-	YES	<i>*Left meeting at 6:35pm after this roll call</i>
" Dixon	-	YES	
" Engelbert	-	YES	
" MacFarlane	-	YES	
" Swartz	-	YES	
" Wu	-	YES	
Chairman Brennan	-	YES	

Resolution #R-13:3-50 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution #R-13:3-51, amending the Interagency Agreement between the CCMUA and Gloucester County Utilities Authority for Sludge Disposal Services. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-51 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Engelbert to adopt Resolution #R-13:3-52, authorizing a Public Hearing concerning the 2013 Revision of Connection Fees. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES

Chairman Brennan - YES

Resolution #R-13:3-52 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Engelbert to adopt Resolution #R-13:3-53, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. Commissioner Bresch noted that there were payments to Billows Electric for supply of sludge pump motors and wanted to know if the CCMUA was to be reimbursed for these items. Mr. Cornforth explained that the CCMUA is responsible for the costs associated in the maintenance of the building that the sludge dryers are located in and the utility costs associated with the operation of the facility. In this case, the motors were for the HVAC system in the building and not for the sludge dryers themselves, and are therefore, our responsibility. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-53 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-13:3-54, authorizing payment of \$5,604,850.58 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Dixon	-	YES
" Engelbert	-	ABSTAIN
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-54 was adopted.

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:**

Chairman Brennan stated that the public should know that through the work done by Mr. Kricun and his staff, there appears to be sufficient documentation that the CCMUA is in a position to save approximately \$3 million dollars on our electricity costs going forward based on the historical data available. Mr. Kricun has not only helped the CCMUA, but also through meetings with the County, it appears that the County is also thinking of soliciting proposals based on large users and other users to see what the savings are for the County's own large users. There is a committee meeting with the County's energy consultant to try to determine the best path. Mr. Kricun thanked the Finance staff, Wayne Planamento and Scott Schreiber, for their efforts in this matter. There was no public comment.

A motion was made by Commissioner and seconded by Commissioner to adopt Resolution #R-13:3-55, authorizing that the Authority hold a Closed Session Meeting to discuss legal matters. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-55 was adopted.

The meeting adjourned to closed session at 6:40pm.

The meeting returned to open session at 7:08pm.

Mr. Kricun advised the Board that the Department of Community Affairs approved the CCMUA's 2013 Amended Budget and that a memo to that effect was added to the Executive Director's Report as Item 1A(6). A copy was given to each Board member.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution #R-13:3-56, authorizing a Change Order to Komline Sanderson for installation of permanent strain presses for the Sludge Drying Facility. There being no question on the motion, a roll call vote was taken. Chairman Brennan stated that the record should reflect that there was discussion on the question as part of the closed session on this matter and not part of the public record at this time. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch	-	YES
" Dixon	-	YES
" Engelbert	-	YES
" MacFarlane	-	YES
" Swartz	-	YES
" Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-13:3-56 was adopted.

**PUBLIC PARTICIPATION:**

None

There being no further business, Chairman Brennan entertained a motion for adjournment. A motion was made by Commissioner Engelbert and seconded by Commissioner MacFarlane. All Commissioners responded "Aye" in favor. The meeting adjourned at 7:08pm.

Minutes of this meeting were approved on April 15, 2013

Respectfully Submitted,



\_\_\_\_\_  
Kim Michelini  
Authority Secretary