

**CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY  
APPLICATION INSTRUCTION  
SANITARY SEWER EXTENSION ENDORSEMENT**

- 1) All sanitary sewer extension applications that must be submitted to the NJDEP must also be submitted to the CCMUA. The purpose of this is for a determination of the project's conformance with the applicable 201 Facilities Plan.
- 2) Endorsement of the NJDEP Form WQM-003 is to be completed by the CCMUA if there is no conflict with the 201 Facilities Plan after local township or borough has passed this Endorsement.
- 3) Upon receipt, the CCMUA shall log in and review the application for completeness within five (5) working days. In the event an application is deemed incomplete, the applicant shall be sent a notice indicating those items necessary to complete it.
- 4) The conformance review will begin with a complete package. Ten (10) working days should be allowed from the application being found complete for this review. It entails determining if the proposed construction interferes with any CCMUA Facilities and if the project adversely affects an Environmentally Sensitive Area.
- 5) Submit two (2) copies each of the following documents in support of the request for sanitary sewer extension endorsement:
  - A) TWA-1 form, Complete and fully executed  
Delaware No. 1 Pollution Control Facility  
NJPDES Permit # NJ0026182  
Or  
Winslow Township Wastewater Treatment Plant  
NJPDES Permit # NJ0061760
  - B) STATEMENT of CONSENT Endorsements - Form WQM-003, executed with all Local Endorsements
  - C) Engineer's Report - WQM-006
  - D) Sanitary Sewer Specifications
  - E) Plans - showing all on-site and off-site construction
  - F) Municipal Resolution of Endorsement
  - G) Dry Sewer Affidavit - if applicable
  - H) Fee - see 6) below
  - I) other as required in 9) below
  - J) construction cost estimates of sewer lines and appurtenances within the project and outside project site
- 6) Fee- payable to Camden County Municipal Utilities Authority as follows:
  - A) IF PROJECT SEWER CONSTRUCTION COSTS ARE \$28,000 OR LESS,  
THAN FEE = \$70.
  - B) IF PROJECT SEWER CONSTRUCTION COSTS ARE \$28,000 to \$140,000,  
THAN FEE = (.0025) x (Cost).
  - C) IF PROJECT SEWER CONSTRUCTION COSTS ARE GREATER \$140,000,  
THAN FEE = \$350 + (.00125) x (Cost - \$140,000).

- 7) The CCMUA is required by the USEPA and the NJDEP to help control development of environmentally sensitive lands by limiting the quantity of sewage to be accepted from each municipality. Sewer extension endorsements may be denied for any building, facility, or other construction on any lands which lie within environmentally sensitive areas and which do not have sewer and undeveloped as of August, 1981, the effective date of the 201 Facilities Plan approval.
- 8) Environmentally Sensitive Areas ( E.S.A. 's) are all those specific vacant parcels of land within the 201 Facilities Plan area that are partially or wholly within the 100 year flood plain as defined by the U.S. Department of Housing and Urban Development, or within wetlands as defined by the U.S. Fish and Wildlife Service. The applicant may contact the CCMUA prior to submission to determine whether or not the project contains an E.S.A.
- 9) When all or part of the project is within an E.S.A., the CCMUA, prior to endorsement, may require any or all of the following documents:
  - A) plans delineating the 100 year flood plain and wetlands, with existing and proposed elevations/contours
  - B) verification of submittal to or approval by NJDEP (Stream Encroachment, Wetlands, or Waterfront Development)
  - C) verification of subdivision to exclude E.S.A. or verification of deed restriction prohibiting development within the E.S.A.
  - D) accurate or updated delineation of E.S.A. by means of engineering analyses or field investigations accepted by NJDEP or Army Corps of Engineers.

If not submitted with the application, the CCMUA will send a notice requesting the necessary documents. Once these are received and it is verified that there is no significant impact on the E.S.A., the CCMUA will request a mapping revision from the NJDEP and issue an endorsement conditional on NJDEP's approval of same.

- 10) If there is a conflict with the CCMUA facilities, the applicant will be contacted to discuss and resolve the matter. New plans must be submitted prior to issuing an endorsement.
- 11) If there are no problems with the application or the project, the CCMUA will issue its endorsement form, resolution, and executed Endorsement of the TWA-1 form.
- 12) The applicant is required to send a copy of the Construction Notice and Completion Notice to the CCMUA at the time of submittal to the NJDEP.
- 13) Any revisions made prior to completion of the project require submittal of revised plans for verification of non-conflict.