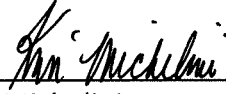


CERTIFICATION

I hereby certify the attached to be a true and correct copy of the **unapproved** Minutes of the August 20, 2018 Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the September 17, 2018 Regular Meeting.



Kim Michelini
Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON AUGUST 20, 2018

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Vice-Chairman Bresch at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Cuffee, Cutler, MacFarlane, Stokes, Swartz & Sytnik
ABSENT: Chairman Brennan

STAFF PRESENT:

Andrew Kricun, Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M- Interceptors
Len Gipson, Director of O&M- Main Plant
Scott Schreiber, Director of Operations- Admin
Alisa Smith, Secretarial Assistant

CONSULTANTS PRESENT:

Michael Watson, Esq., Brown & Connery (Solicitor)

OTHERS PRESENT:

Gil Benjamin, resident

Vice-Chairman Bresch read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 23, 2018 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt the Minutes of the Regular Meeting held on July 16, 2017. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

A. Administration:

1. Environmental Management System- August 2018

Mr. Kricun noted the following:

- Construction of the combined heat and power project is still on target for completion at the end of 2018. The plant will then run on natural gas until it begins producing biogas which is anticipated to be by the beginning of 2020.
- The CCMUA has not yet received NJDEP approval to go out for bids for the wet weather waterfront projects but hopes to receive it within the next 30 days.
- Freeholder Nash and Commissioner Bresch were present at the public hearing held recently on the Newton Creek Dredging project and it seemed to go well. It is hoped that this project will begin this fall.

B. Engineering:

C. Legal:

D. Operations & Maintenance:

E). Finance:

1. Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration:

- 1) Organizational Chart

B) Finance:

- 1) Cash Flow & Actual to Budget Analysis/NW Cash Flow Report Supporting Reports

- a. Collections Report
- b. Budget Review Report

Commissioner MacFarlane commended the staff for its work in keeping the CCMUA ahead of budget by nearly \$500,000 on a monthly basis.

- c. Cash Management Report

C) Operations & Maintenance:

- 1. Del. No. 1 WPCF- Operations Report- June

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cutler to adopt Resolution #R-18:8-115, adopting the Authority’s 2018 Budget (2nd Reading). There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-115 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Cutler to adopt Resolution #R-18:8-116, authorizing the execution of an agreement between the CCMUA and Corrosion Products & Equipment, Inc., of Rochester, NY for supply and deliver of mechanical seals for Moyno Progressive Cavity Sludge Pumps in accordance with Specification #18-17. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-116 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Sytnik to adopt Resolution #R-18:8-117, authorizing execution of an agreement with the United States Geological Survey for the renewal of stream monitoring services for the Great Egg Harbor River Basin. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-117 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Stokes to adopt Resolution #18-8-118, authorizing revision of policy regarding disposal of capital assets, personal property and goods. Commissioner Stokes asked if the Commissioners would receive notification of the items to be disposed of and the date the auction is to be held to which Mr. Kricun replied- yes, as the Board will have to authorize the disposal of each asset. Commissioner Swartz suggested that if needed, the CCMUA’s auditor should be able to provide guidance on this issue. Commissioner Cutler asked if there was a dollar amount threshold to identify

which assets to be discarded will require the Board's approval to which Mr. Kricun indicated there was no threshold. There being no further question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-118 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cutler to adopt Resolution #R-18:8-119, authorizing a contingency agreement between the CCMUA and Volunteers of America Delaware Valley pursuant to N.J.S.A. 40:14B-22.3. Commissioner Swartz asked if the agreement contained clear language that if the property is sold by the non-profit to a for-profit owner, would the CCMUA then be entitled to the full connection fee to which Mr. Kricun indicated there was. Solicitor Watson further confirmed this, adding that the property should be not-for profit affordable housing for at least the next 30 years but should that status change, the CCMUA is on firm ground to seek the difference in the reduced connection fee. There being no further question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-119 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #18:8-120, authorizing the execution of an agreement between the CCMUA and Corrosion Products & Equipment of Rochester, NY for the supply and delivery of Gorman Rupp Pumps in accordance with Specification #18-07. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-120 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cutler to adopt Resolution #R-18:8-121, authorizing the execution of an agreement for hauling and beneficial reuse of dewatered sludge cake with United Trucking, Inc. of Marlton, NJ and Solid Waste Services, Inc. d/b/a J.P. Mascaro & Sons of Audubon, PA in accordance with Specification #18-20. Commissioner MacFarlane asked if there were other additional hauling and disposal contracts awarded to either of these vendors to which Mr. Cornforth explained there were- but for hauling and disposal of sludge and grit (landfill). Mr. Cornforth added that while the vendors may be the same, the rates charged will differ depending on the disposal type (landfill vs. beneficial reuse). There being no further question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-121 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-18:8-122, authorizing the rejection of bids received for Specification #18-10A, supply and delivery of bulk liquid oxygen, and authorize negotiation of a contract for these services. Commissioner Cutler requested clarification as the resolution indicates that the Board is also authorizing negotiation of a contract, but it's not clear with

whom. The Solicitor noted that this matter should be discussed in Closed Session as it involves contract negotiations. Therefore, action on this matter was delayed until after closed session.

Upon return from Closed Session, a motion was made by Commissioner MacFarlane and seconded by Commissioner Cutler to table this resolution until the next Board meeting. There being no further question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-122 was tabled.

A motion was made by Commissioner Stokes and seconded by Commissioner Cutler to adopt Resolution #R-18:8-123, authorizing the execution of an agreement between the CCMUA and Compressed Air Equipment in accordance with RFQ #2018-2 for the supply and delivery of Kaishan KRSP-40-125 Compressor. Commissioner MacFarlane asked if this could have been procured in a different manner to which Mr. Cornforth indicated that it could have been procured via quotes, but that wasn't known until the bids were received and the price became known. Commissioner Cutler asked why only one quote was listed on the resolution and not all three. Mr. Cornforth explained that only the lowest quote is on the resolution but the backup documents to the resolution include the other prices/quotes received. There being no further question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-123 was adopted.

Mr. Kricun noted that Resolution #R-18:8-124 was not in the Commissioner packets as the CCMUA, on the advice of counsel, requested that the agreement be reviewed by Bogia Engineering prior to this meeting. Since Bogia has not yet responded, it is requested that this matter be tabled until the September meeting. A motion was made by Commissioner MacFarlane and seconded by Commissioner Sytnik to table Resolution #R-18:8-124, authorizing assignment of a contract for design engineering services needed for dredging of the Newton Creek, from FX Browne to Bogia Engineering. There being no further question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-124 was tabled.

A motion was made by Commissioner Swartz and seconded by Commissioner MacFarlane to adopt Resolution #R-18:8-125, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Vice-Chairman Bresch	-	YES

Resolution #R-18:8-125 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-18:8-126, authorizing payment of \$7,010,338.15 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik - YES
Vice-Chairman Bresch - YES

Resolution #R-18:8-126 was adopted.

Mr. Kricun asked the Board to consider an additional item not on the agenda, Resolution #R-18:8-127, authorizing a contingency agreement between the Jewish Federation of Southern NJ and the CCMUA pursuant to N.J.S.A. 40:14B-22.3. This resolution is also regarding a 50% reduction in connection fee and has been reviewed by our Solicitor. Commissioner MacFarlane asked if the CCMUA was close to plan in the budget regarding connection fees to which Mr. Kricun responded it was not. He added that the anticipated new construction in Camden and in the southern portion of the County, Winslow Township, has not materialized and is the primary cause for the CCMUA being well under budget for connection fees received. There being no further question, a motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-18:8-127. A roll call vote was taken and the Commissioners responded as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik - YES
Vice-Chairman Bresch - YES

Resolution #R-18:8-127 was adopted.

PUBLIC PARTICIPATION:

Gil Benjamin, owner of property located at 1501 Admiral Wilson Blvd, Camden, NJ, introduced himself to the Board and indicated that he had a billing question. He told the Board, that while the staff was very professional in explaining the billing procedures, they suggested that I attend a meeting for further assistance since they were unable to do anything more. He said the billing process (ie., manner in which the bill is calculated) was explained to him and that one could be charged the greater of the volume or the number of units. He asked if it was possible to obtain relief on his bill as he pays \$440/quarter to the CCMUA (based on square footage) but his water usage is significantly less which means he may pay less. Mr. Kricun advised Mr. Benjamin that he would meet with him after the Closed Session portion of the meeting to determine what options, if any, were available to him.

As a result of the earlier discussion on Resolution #R-18:8-122, a motion was made by Commissioner and seconded by Commissioner Stokes to adopt Resolution R-18:8-128, authorizing that the Authority hold a Closed Session Meeting to discuss potential litigation and contract negotiation matters falling within the attorney-client privilege. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-18:8-128 was adopted.


=====
The meeting adjourned to Closed Session at 6:20pm.
The meeting returned to Open Session at 6:40pm.
=====

PUBLIC PARTICIPATION: NONE

There being no further business, Vice-Chairman Bresch entertained for a motion of adjournment. A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 6:41pm.

Minutes of this meeting were approved on Sept 17, 2018

Respectfully Submitted,



Kim Michelini
Authority Secretary