

CERTIFICATION

I hereby certify the attached to be a true and correct copy of the **unapproved** Minutes of the May 15, 2017 Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the June 19, 2017 Regular Meeting.



Kim Michelini

Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON MAY 15, 2017

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Cuffee, Cutler, Stokes, Swartz & Sytnik
Chairman Brennan

ABSENT: Commissioners Burley & MacFarlane

STAFF PRESENT:

Andrew Kricun, Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M
Len Gipson, Director of O&M
Scott Schreiber, Director of Operations- Admin
Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Michael Watson, Esq., Brown & Connery (Solicitor)
Douglas Bacher, NW Financial
Heather Litzebauer, NW Financial

OTHERS PRESENT:

Marge DellaVecchia, Cherry Hill
Paul DellaVecchia, Cherry Hill

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 22, 2017 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt the Minutes of the Regular Meeting held on April 17, 2017. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Stokes, Swartz, Sytnik
Commissioner Cutler
Chairman Brennan

- YES
- ABSTAIN
- YES

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

- A) **Administration:**
1) Environmental Management System- May 2017
Commissioner Bresch asked for clarification regarding the odor complaint to which Mr. Gipson explained that the focus was on the truck traffic (hauling/unloading of sludge).
(Note: Chairman Brennan stepped out of the meeting at this point). If the dryers take all of the sludge produced, there should be just one truck load of sludge in the early morning. If the dryers do not take all of the sludge, then there will likely be 2-3 truckloads during the work day and if there is an odor event related to the loading/unloading of trucks, it is usually of short duration. Commissioner Bresch thanked Mr. Cornforth for his assistance in Haddon Township.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration

- 1) Organizational Chart

B) Finance

- 1) Collections Report
- 2) Budget Review Report
- 3) Cash Management Report

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF- Operations Report

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-17:5-69, authorizing use of Camden County's 2017 pool of attorneys for the provision of special, conflicts and labor counsel services on an as-needed basis. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	ABSENT

Resolution #R-17:5-69 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Sytnik to adopt Resolution #R-17:5-70, authorizing a modification to Resolution #R-17:2-32. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	ABSENT

Resolution #R-17:5-70 was adopted.

A motion was made by Commissioner and seconded by Commissioner to adopt Resolution #R-17:5-71, authorizing a grant agreement between the CCMUA and the State of New Jersey by and for the Department of Environmental Protection, Grant Identifier: WR17-014. (Note: Chairman Brennan returned to the meeting). There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-17:5-71 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-17:5-72, authorizing rejection of proposals received for RFP #2016-15, design engineering services needed to develop plans and specifications for combined sewer separation in Camden City and Pennsauken Township. Chairman Brennan asked for an explanation for the rejection to which Mr. Kricun explained that there are three interconnections between the CCMUA and Pennsauken which contributes to flooding in Pennsauken. One interconnection was resolved some time ago, leaving two remaining. An RFP was issued, however, the

proposals received were so varied and over the expected budget, that the best course of action is to reject the proposals, take a step back, meet with Camden and Pennsauken together to obtain a better understanding of the necessary corrective action, then reissue the RFP with more specific requirements for the professionals to utilize in submitting their proposal. Chairman Brennan noted that RFPs should not be issued if there isn't enough detailed information for the professionals to use in preparing their proposal. There being no further question or comment on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-17:5-72 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cutler to adopt Resolution #R-17:5-73, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-17:5-73 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-17:5-74, authorizing payment of \$1,733,237.65 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-17:5-74 was adopted.

A motion was made by Commissioner Sytnik and seconded by Commissioner Swartz to adopt Resolution #R-17:5-75, authorizing that the Authority hold a closed session meeting to discuss legal matters (litigation/contract negotiations). There being no question on the motion, all Commissioners responded "Aye" in favor; none opposed.

Resolution #R-17:5-75 was adopted.

The meeting adjourned to Closed Session at 6:07pm.
The meeting returned to Open Session at 6:55pm.

PUBLIC PARTICIPATION: NONE

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz. All Commissioners responded "Aye" in favor; none opposed. The meeting adjourned at 6:55pm.

Minutes of this meeting were approved on 6/19/17

Respectfully Submitted,



Kim Michelini, Authority Secretary