

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON JULY 15, 2019

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Cuffee, Cutler, MacFarlane, Swartz & Sytnik
Chairman Brennan

ABSENT: Commissioner Stokes

STAFF PRESENT:

Andrew Kricun, Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M- Interceptors
Len Gipson, Director of O&M- Main Plant
Scott Schreiber, Director of Operations- Admin

Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Joseph A. Carney, Esq., Brown & Connery
(Solicitor)

OTHERS PRESENT:

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 25, 2019 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt the minutes of the Regular Meeting held on June 17, 2019. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

- 1) Environmental Management System- July 2019
Mr. Kricun advised the Board that the wastewater treatment plant was performing at near optimal levels and commended the O&M staff for doing so. The sludge digesters and combined heat and power (CHP) facilities are continuing to progress. Construction of the CHP facility is complete, and the commissioning is due to start soon. Once the CHP is operational, it will allow the CCMUA to run the plant on natural gas as opposed to electricity. Construction of the digesters continues and is on schedule for completion in June 2020. The digesters will take the sludge produced and turn it into biogas which will then be converted to electricity.

In Closed Session, Mr. Kricun will update the Board on its negotiations with Komline Sanderson regarding the sludge dryers and with Synagro regarding their sludge hauling contract. Mr. Kricun explained that once the digesters and CHP are fully operational, the CCMUA's plant will run primarily (90%) on solar and biogas, with a little (10%) electricity. However, once the sustainability loop and microgrid projects are complete, the CCMUA would produce more electricity than it needs and can supply it to other public agencies, like schools, police, fire, housing authorities, etc.

Commissioner Cutler noted that the public hearing held on July 3rd for the Newton Creek, was informative and thanked Mr. Kricun for doing a great job in explaining the project to the public in attendance.

Finally, Mr. Kricun noted that the contract recently awarded to build a parallel influent line into the treatment plant is underway and will, once complete, separate Camden City's combined flow from the flow received from the suburban towns. This will significantly improve the plant's capacity during wet weather events and reduce flooding upstream in towns such as Woodlynne and Collingswood.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration:

- 1) Organizational Chart

B) Finance:

- 1) Cash Flow & Actual to Budget Analysis/NW Cash Flow Report- May & YTD

Supporting Reports:

Chairman Brennan asked for clarification on NW's report, specifically regarding the statement that the CCMUA's expenditures will exceed its revenue by \$4M. Mr. Schreiber explained that there is a 1-2-month delay between the time the CCMUA incurs a capital project expense and receives the funding from the NJ Infrastructure Bank. So, this is a temporary cash flow issue only.

- a. Collections Report
- b. Budget Review Report

Commissioner MacFarlane noted that the budget review report indicates that the CCMUA is on target to date. Utilities and salaries for the month are slightly underbudget, while sludge and waste are slightly overbudget. Mr. Schreiber pointed out that while the sludge and waste is slightly overbudget YTD, the CCMUA is incurring significantly more expense in 2019 than in 2018 (2018 actual vs. 2019 actual budget comparison). This is due to the problems with the dryers and since it was known that there would be an increase in the sludge and waste because of it, the 2019 budget was modified to reflect this. Mr. Kricun added that the CCMUA hopes to be reimbursed the extra sludge disposal costs resulting from the sludge dryer failure.

- c. Cash Management Report

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF- Operations Report- May

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:

NONE

OLD BUSINESS:

Mr. Kricun asked that this matter be tabled to allow for discussion in closed session. A motion was made by

Commissioner Bresch and seconded by Commissioner Cuffee to table Resolution #R-19:4-66, authorizing an amendment to the agreement with Synagro (Re: sludge dryer/dried byproduct). There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-19:4-66 was tabled.

Mr. Kricun asked that this matter be tabled to allow for discussion in closed session. A motion was made by Commissioner Bresch and seconded by Commissioner Sytnik to adopt Resolution #R-19:5-71, authorizing the execution of an agreement between the CCMUA and Airgas, USA of Allentown PA for the supply and delivery of liquid oxygen in accordance with Specification #18-10(B). There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-19:5-71 was tabled.

NEW BUSINESS:

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-19:7-86, authorizing member participation in the Cranford Police Department Cooperative Pricing System ID#47CPCPS. Chairman Brennan asked what benefits there were to joining this cooperative. Mr. Kricun explained that joining such cooperatives allows the CCMUA to make purchases of items already publicly bid. Cooperatives typically have lower pricing since there is potentially a larger pool of purchasers which allows the bidders to offer lower unit prices. Mr. Cornforth added that the NJ Department of Community Affairs oversees and approves the cooperatives. There being no further question or comment on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:7-86 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-19:7-87, authorizing the execution of purchase between the CCMUA and Foley, Inc. under the Educational Services Commission of NJ Cooperative Pricing Program, System ID #65MCESCCPS. Commissioner Swartz asked if the one-year warranty included with the purchase was sufficient to which Mr. Cornforth explained that a one (1) year warranty on construction equipment is industry standard, however, the CCMUA evaluates for each piece of equipment it is purchasing, whether it is cost effective/beneficial for it to purchase an extended warranty. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:7-87 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-19:7-88, authorizing execution of an agreement with the United States Geological Survey for the renewal of stream monitoring services for the Great Egg Harbor River Basin. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:7-88 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-19:7-89, authorizing rejection of bids received for specification #19-14, hauling and beneficial reuse of dewatered sludge cake and authorize re-advertisement of bids. Mr. Carney, Solicitor for the CCMUA,

explained that the bids were being rejected because two of the three bidders failed to submit certain documentation which were fatal defects and the third bidder's price was higher than what the CCMUA currently has a contract for with the same vendor. There being no further question or comment on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:7-89 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-19:7-90, authorizing the execution of an agreement between the CCMUA and Toyota Life Northeast of Cinnaminson, NJ for the supply and delivery of two internal combustion lift trucks in accordance with Specification #19-18. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:7-90 was adopted.

Mr. Kricun asked that this resolution be tabled to allow for discussion in Closed Session. A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to table Resolution #R-19:7-91, authorizing a settlement agreement with Komline Sanderson. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-19:7-91 was tabled.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-19:7-92, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. Commissioner MacFarlane asked for clarification on the \$74,000 payment to All-Risk; the \$6.8M payment to the NJ Infrastructure Bank and the \$1.4M payment to Mellon Bank. Mr. Cornforth explained that All-Risk, a cooperative approved contractor and CCMUA Insurance approved vendor, was used to clean up the soot and smoke damage at the Cooper River Pump Station caused by last year's fire. The CCMUA's insurance carrier will reimburse the CCMUA any costs incurred over the \$25,000 deductible. Mr. Planamento explained that the CCMUA makes payments twice a year to the NJ Infrastructure Bank for capital projects it received funding for since 2000 or so. The larger of the payments occurs each year in July and the smaller payment in January. Regarding the payment to Mellon Bank, Mr. Planamento indicated those are bond payments. There being no question or comment on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:7-92 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-19:7-93, authorizing payment of \$5,437,859.88 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:7-93 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Cutler to adopt Resolution #R-

19:7-94, authorizing that the Authority hold a closed session meeting to discuss matters of contract negotiations and potential litigation. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-19:7-94 was adopted.

=====
The meeting adjourned to Closed Session at 6:28pm
The meeting returned to Open Session at 6:50pm
=====

PUBLIC PARTICIPATION: NONE

Upon return to Open Session:

Mr. Kricun asked that the Board consider authorizing the Executive Director and CCMUA Solicitor to work together to negotiate the contract amendment with Synagro regarding the hauling of the sludge dryer byproduct whereby Synagro will be the standby/backup for Amerigreen at no cost to the CCMUA and in a manner that is acceptable to both parties. A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-19:4-66, authorizing an amendment to the agreement with Synagro regarding the hauling of the sludge dryer byproduct. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-19:4-66 was adopted.

Chairman Brennan noted that, on the advice of counsel, action on Resolution #R-19:5-71, authorizing the execution of an agreement between the CCMUA and Airgas, USA of Allentown PA for the supply and delivery of liquid oxygen in accordance with Specification #18-10(B) remains tabled.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-19:7-91, authorizing a settlement agreement with Komline Sanderson for repair and replacement of the damaged sludge dryer agitators. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-19:7-91 was adopted.

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Cuffee and seconded by Commissioner MacFarlane. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 6:52pm.

Minutes of this meeting were approved on 8/19/19

Respectfully Submitted,



Kim Michelini, Authority Secretary