

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON AUGUST 15, 2022

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:01 P.M. The meeting was held via Zoom video platform. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Johnson, MacFarlane, Swartz & Sytnik,
Chairman Brennan
ABSENT: Commissioners Cuffee, Cutler, & Stokes

STAFF PRESENT:

Scott Schreiber, Executive Director
Stephanie Madden, Gen. Counsel/Chief Comp. Ofc.
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M - Interceptors
Len Gipson, Director of O&M - Main Plant
Kim Michelini, Director of Admin. Oper./Auth. Sec.
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Michael Watson, Esq., Brown & Connery (Solicitor)

OTHERS PRESENT:

Coleen Noble
Phylise

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt the minutes of the Regular Meeting held on July 18, 2022. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, MacFarlane, Swartz, Sytnik	-	YES
Commissioner Johnson	-	ABTAIN
Chairman Brennan	-	YES

The motion was carried.

ADMINISTRATION REPORT:

D) ITEMS FOR DISCUSSION:

A) Administration:

- 1) Environmental Management System- August 2022 (*oral report by staff*)
Mr. Schreiber gave a brief overview of the add-on resolution (#121) regarding a stormwater utility feasibility study. He explained that the NJDEP issued a permit to the CCMUA, Gloucester and Camden Cities in 2015. This permit specifically calls for the formation of a Long Term Control Pan (LTCP) whereby the three entities demonstrated that there was a plan in place to achieve conformance with Combined Sewer Overflow (CSO) policy. The cost of this work is anticipated to be about \$200 million and will come due when at the next permit issuance, later this year. There are a limited number of ways to pay for the work one of which is through the creation of a stormwater utility. The resolution presented at tonight's meeting does not advocate for the creation of a stormwater utility nor does it commit the CCMUA in any way to any projects or the creation of a stormwater utility. Rather, it funds, via a grant, a feasibility study which would then provide

policymakers with more information regarding the pros/cons of the creation of a stormwater utility. Chairman Brennan asked why the CCMUA should support being a recipient of a grant to fund this feasibility study, to which Mr. Schreiber explained that New Jersey is the last state to go through the process of coming into compliance with CSO policy. The creation of a stormwater utility is not a novel idea- other entities across the United States have taken this approach to fund CSO projects. In addition, the USEPA and NJDEP often look to the regional entity (i.e., the CCMUA) for financial assistance for economically disadvantaged entities, like Camden and Gloucester Cities. He added that Camden City received a grant to study the feasibility of a stormwater utility for Camden City only. If the CCMUA were to undertake a feasibility study, it would include all three entities, Camden and Gloucester Cities and the CCMUA, but not the other Camden County municipalities. Mr. Schreiber suggested that the best place to find more information about this type of approach is via Philadelphia Water Department's Clean City, Green Waters.

Commissioner Johnson asked if there was an update on the contaminated dirt pile at 7th & Chestnut St. to which Mr. Schreiber noted that it was his understanding the NJDEP and Camden City Officials were working together on this issue.

Commissioner Bresch asked for an update on the Newton Creek dredging project. Mr. Schreiber explained that the project is on schedule to be substantially complete by the middle of October, with final completion at the end of this year. Chairman Brennan asked about the related bank stabilization project to which Mr. Schreiber noted that this project is currently in the permitting phase at NJDEP.

Mr. Zonis provided a brief update on the plant's performance and projects status:

- For the month of June, the plant performed well. During this month, there were 8 rain events and, during peak flow, the main plant received 178 million gallons while producing effluent averaging under 14ppm.
- All solids produced were processed by the digester and combined heat and power (CHP) facilities, producing an average of 2,000,000 watt per hour allowing the plant to manage through high demand days while avoiding peak demand charges, further helping to control electricity costs.
- The dryers processed 98% of solids produced.
- O&M Staff continued to master new and updated plant processes keeping expenditures within budget.
- Several projects have gone out to bid or proposal: Admin and Services Building Upgrades, Collection System Upgrades, Construction Management Services
- Newton Creek Dredging project continues as Mr. Schreiber noted. The Secondary Sludge Piping upgrade/replacement project is awaiting delivery of materials. Hopefully this project will begin in October. The Pennsauken Sewer Separation project is still in the design phase.
- The large pump station electrical upgrade project is currently in shop drawing review. The delivery times for the large replacement equipment pieces is very long (hopefully this December/January generators, large switch gears, etc. will be delivered). Once the equipment is delivered, the contractor should be able to mobilize and start work. The equipment is outdated so this project will allow for new, and more efficient electrical operation, thereby resetting the life expectancy of the electrical equipment within the pump station. Mr. Schreiber added that this project is a direct result of two overflow sewage/spill events that occurred because of problems with the antiquated electrical system.

Chairman Brennan noted that wet weather events can negatively impact the wastewater treatment process and asked if the opposite (drought) were true. Mr. Gipson explained that while draught conditions are typically challenging to wastewater treatment process, prolonged intense heat is challenging to the plant's electrical usage/energy demands. Commissioner Swartz asked if draught-like conditions cause odor control problems to which Mr. Gipson state not directly. Indirectly, however, prolonged heat can increase the possibility of the sewage in the tanks to go septic, which then causes odor opportunities, so the number of tanks in service may be lessened to minimize odor potential.

Commissioner Bresch asked if there were plans to upgrade fire alarm system in the pumping stations to which Mr. Zonis indicated that when upgrades to a pumping station is planned, all systems within the pump station are considered for upgrades- fire alarms, fire suppression, mechanical upgrades, etc. Mr. Cornforth added that CCMUA engineering

reps have met with certain various town officials so that there is a good understanding as to what needs to be upgraded in a pump station so that it meets code.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration

- 1) Organizational Chart

B) Engineering

- 1) Projects Update

C) Finance

- 1) Cash Flow & Actual to Budget Analysis & NW Cash Flow Report - June 2022 & YTD
Supporting Reports:
 - a. Collections Report
 - b. Budget Review Report
 - c. Cash Management Report

D) Operations & Maintenance

- 1) Del. No. 1 WPCF- Operations Report- June 2022

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: None

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Commissioner Bresch and seconded by Commissioner Johnson to adopt Resolution #R-22:8-104, authorizing execution of an agreement between the CCMUA and Nichem Company of Newark, NJ for the removal and replacement of carbon in odor control absorbers in accordance with Specification #22-09. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-104 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Johnson to adopt Resolution #R-22:8-105, authorizing execution of an agreement between the CCMUA and Corrosion Products & Equipment of Rochester, NY for the supply and delivery of parts for Moyno Pumps in accordance with Specification #22-12. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-105 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-22:8-106, authorizing execution of an agreement between the CCMUA and Edwin Elliot & Company of

Lafayette Hill, PA for the repair of rotork actuators in accordance with Specification #22-11. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-106 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-22:8-107, authorizing execution of an agreement between the CCMUA and Longo Electrical-Mechanical, Inc., of Wharton, NJ for the provisions of electric motor repair services in accordance with Specification #22-13. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-107 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-22:8-108, authorizing execution of an agreement between the CCMUA and KRS Services, Inc., of Southampton, NJ for quarterly inspection, testing, repair and reporting of backflow preventers in accordance with Specification #22-14. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-108 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-22:8-109, authorizing the execution of purchase orders between the CCMUA and vendors under the North Jersey Wastewater Cooperative Pricing System, System ID #NJWCP. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-109 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-22:8-110, authorizing the execution of an agreement between the CCMUA and G. T. Smith & Associates, Inc., of Cape May, NJ for the supply of "Anti-Surge" sewage air release and vacuum break valves in accordance with Specification #22-10. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-110 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Sytnik to adopt Resolution #R-22:8-111, authorizing the rejection of all bids received for Specification #22-08, parts and service for Anaergia digester mixers and sludge screw thickeners and authorize re-advertisement of bids. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-22:8-111 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Johnson to adopt Resolution #R-22:8-112, authorizing the execution of an agreement between the CCMUA and Fire & Security Technologies, Inc., for the emergency procurement of fire alarm system repairs pursuant to N.J.S.A. 40A:11-6. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-22:8-112 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Johnson to adopt Resolution #R-22:8-113, authorizing use of Camden County's 2022 pool of attorneys for the provision of special, conflicts and labor counsel services on an as-needed basis. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-22:8-113 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-22:8-114, authorizing rejection of bids received for Specification #22-01(A), supply and delivery of parts for Seepex Pumps and authorize re-advertisement of bids. Chairman Brennan asked why the bids were rejected to which Ms. Madden explained that the Receipt of Addendum form was not properly completed which cannot be corrected. There being no further question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-22:8-114 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-22:8-115, authorizing the execution of an agreement between the CCMUA and Atlas Copco for the emergency procurement of VSA Compressor – related items pursuant to N.J.S.A. 40A:11-6. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-22:8-115 was adopted.

A motion was made by Commissioner Sytnik and seconded by Commissioner Swartz to adopt Resolution #R-22:8-116, authorizing the execution of a purchase order between the CCMUA and Fire & Security Technologies Inc. for fire alarm maintenance services on an as-needed basis under the Camden County Cooperative Pricing System ID #57-CCCPS, BID #A-33/2022. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-22:8-116 was adopted.

A motion was made by Commissioner Johnson and seconded by Commissioner Swartz to adopt Resolution #R-22:8-117, authorizing the hiring of a Pumping Station Operator. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-117 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-22:8-118, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-118 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner MacFarlane to adopt Resolution #R-22:8-119, authorizing payment of \$2,146,272.93 for expenses disbursed from the revenue account. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-119 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-22:8-120, authorizing that the Authority hold a closed session meeting to discuss legal matters relating to litigation, contract negotiation and matters falling within the attorney-client privilege. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-22:8-120 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-22:8-121, supporting the Authority's Expression of Interest to the New Jersey Department of Environmental Protection's Watershed and Land Management Program's Division of Watershed Protection and Restoration Technical Assistance for Stormwater Utility Feasibility Study. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Johnson, MacFarlane, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-22:8-121 was adopted.

PUBLIC PARTICIPATION: None

The meeting adjourned to Closed Session at 6:38pm
The meeting returned to Open Session at 6:53pm

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to which all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 6:53pm.

Minutes of this meeting were approved on 9/19/22

Respectfully Submitted,



Kim Michelini
Kim Michelini, Authority Secretary