

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**

**MINUTES OF THE REGULAR MEETING HELD ON APRIL 21, 2025**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:00 P.M. The meeting was held in the CCMUA's Administration Building located at 1645 Ferry Avenue, Camden, NJ and remotely via Zoom.

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

For newly appointed Commissioner, James Grandrimo, Stephanie Madden administered the Oath of Office.

On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes, & Swartz  
Chairman Brennan

**STAFF PRESENT:**

Scott Schreiber, Executive Director  
Stephanie Madden, Gen. Counsel/Chief Comp. Ofc.  
Kim Michelini, Authority Secretary (via zoom)  
Oleg Zonis, Deputy Exec Director/Chief Engineer  
Jason Fry, Asst. Director of O&M  
Alisa Smith, Secretarial Asst.

**CONSULTANT(S):**

Michael Watson, Solicitor/Brown & Connery

**ADOPTION OF MINUTES:**

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt the minutes of the Regular Meeting held on March 17, 2025. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Johnson, Stokes & Swartz	-	YES
Commissioner Grandrimo	-	ABSTAIN
Chairman Brennan	-	YES

The motion was carried.

**PUBLIC HEARING/PUBLIC COMMENT ON PROPOSED RESOLUTIONS:**

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-25:4-71, authorizing revision of connection fee. Mr. Schreiber read the resolution for the record.

**WHEREAS**, a municipal utilities authority is authorized to charge and collect a connection fee in accordance with the statutory formula set forth in N.J.S.A. 40:14B-22; and

**WHEREAS**, the CCMUA has conducted a public hearing to discuss the proposed revision to the CCMUA connection fee which has been calculated in accordance with N.J.S.A. 40:14B-22; and

**WHEREAS**, this connection fee will be imposed upon any person or entity making a connection or upon the owner or occupant of the property to be connected; and

**WHEREAS**, the proposed revision to the connection fee has been calculated and recommended by the Authority's Chief Financial Officer as the appropriate connection fee to be charged and collected by the CCMUA, and his recommendation is attached to this Resolution and made a part hereof; and

**WHEREAS**, the proposed CCMUA regional connection fee must be revised as required by state law from Six Thousand Five Hundred Forty-Five Dollars (\$6,545.00) to Six Thousand Five Hundred Seventy-One Dollars (\$6,571.00).

**NOW, THEREFORE BE IT RESOLVED** by the CCMUA Board of Commissioners and the members thereof that the CCMUA connection fee authorized by N.J.S.A. 40:14B-22 shall be increased to Six Thousand Five Hundred Seventy-One Dollars.

There being no comments from the public or question or comment by the Board of Commissioners, a roll call vote was taken with results as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-71 was adopted.

**ADMINISTRATION REPORT:**

**Administration:**

Mr. Schreiber reported that there were no odor complaints within the last 30 days. In addition, interviews for the vacant CFO position have been concluded. Of the 37 applications received, 10 were selected for interviews, which was narrowed to 3 for a second interview. A final decision should be made soon. Finally, Mr. Schreiber noted that the CCMUA received the Our Water's Worth It award from the NJ Department of Environmental Protection and congratulated CCMUA staff for their efforts. It is a testament to their hard work and dedication to the CCMUA and work performed.

**Operations:**

Mr. Gipson reported that February's results were higher than desired, but well within permit. Since February, the plant has performed well. He added that due to the recent holiday weekend (Easter) and close proximity to the community, sludge hauling activities were moved to off-peak hours. Finally, this week, the CCMUA is hosting Take Your Child to Work day, which is a very popular event for the staff.

**Engineering:**

Mr. Zonis noted that there the RFP Review Committee reviewed proposals received and provided a recommendation for award. The Committees are comprised of employees from different departments within the CCMUA. Each employee on the Committee evaluates the proposals independently and then gathers to discuss their findings. Based on that, a final recommendation is prepared and submitted.

**Legal:**

Ms. Madden updated the Board on the Competitive Contracting RFP process, explaining that only certain categories of services fall under this type of procurement. On tonight's agenda for the Board's consideration is one such type of procurement for web design and digitalization of records services. In this case, the Review Committee independently reviews the proposals received, completes a score sheet and then meets to discuss the findings and provide a written recommendation. In this case, the recommendation is to award to a local firm, Hopeworks Camden. Commissioner Johnson noted that Hopeworks is designed to help the youth of Camden, so that's an extra bonus.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-25:4-72, commending Stella Sytnik for her years of service as CCMUA Commissioner. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-72 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:4-73, authorizing payment of an invoice to Envirosuite for annual software subscription & equipment rental for air monitoring services at the Camden County Water Resource Recovery Facility pursuant to N.J.S.A. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-73 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Johnson to adopt Resolution #R-25:4-74, authorizing membership in the National Association of Clean Water Agencies (NACWA) FY 2025. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-74 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:4-75, authorizing the execution of an agreement between the CCMUA and Carbon Activated Corp., for the removal, retrofit and replacement of carbon in odor control adsorbers in accordance with Specification #25-01. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-75 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Johnson to adopt Resolution #R-25:4-76, authorizing award of the annual general engineering and design services contract for the Camden County Water Resource Recovery Facility to D&B/Guarino Engineers in accordance with RFP #2025-03. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-76 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-25:4-77, authorizing the execution of an agreement between the CCMUA and Municipal Maintenance Co., of Cinnaminson, NJ for the supply and delivery of parts for Grundfos-Morris pumps (Goulds pumps) in accordance with Specification #25-05. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-77 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-25:4-78, authorizing entering into an agreement (2<sup>nd</sup> year option) with RPM Landscaping Contractor, LLC for provision of grass cutting, trimming and groundskeeping services under the Camden County Cooperative Pricing System, ID#57-CCCPS, Bid A-6/2024. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-78 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:4-79, authorizing the execution of an agreement between the CCMUA and Barton & Cooney, LLC of Burlington, NJ for bill insert printing services in accordance with Specification #25-20. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-79 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-25:4-80, authorizing acceptance of additional grant funds from the National Fish and Wildlife Foundation, Grant ID: 0318-22-074759. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-80 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-25:4-81, authorizing an emergency procurement of Fire Risk Assessment under NJ Local Public Contract Law N.J.S.A. 40A:11-6. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-81 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:4-82, authorizing payment of a stipend to certain administration employees. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-82 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:4-83, authorizing the Executive Director to hire a Director of Finance/CFO. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-83 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:4-84, authorizing award of a contract for web and digital information services to Hopeworks Camden. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-84 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:4-85, authorizing the agreement of sale to the State of New Jersey Department of Transportation of a portion of Section 1. Parcel No. 52 (Chews Landing Pump Station) in accordance with the Eminent Domain Act. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-85 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Cuffee to adopt Resolution #R-25:4-86, authorizing award of a contract to CDM Smith for annual consulting engineering services related to the CCMUA's Regulatory Air Compliance Requirements in accordance with RFP #2025-05. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-86 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-24:4-87, authorizing award of a contract to Xylem Water Solutions USA for supply and delivery of parts for Xylem (formerly ITT Allis Chalmers) pumps in accordance with Specification #24-27R. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-87 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:4-88, authorizing a no-cost time extension to the CCMUA's agreement with R&B Debris, LLC; Waste Management of New Jersey; Environmental Protection and Improvement Company, LLC (EPIC) and United Trucking, Inc. for hauling and beneficial reuse of dewatered sludge cake in accordance with Specification #23-31(B). There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-88 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:4-89, authorizing a no-cost time extension to the CCMUA's agreement with Airgas USA of Horsham, PA for the supply and delivery of liquid oxygen in accordance with Specification #23-15. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:4-89 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:4-90, a contract procurement through negotiations pursuant to N.J.S.A. 40A:11-5(3) for Specification #24-26R, supply and delivery of parts for Fairbanks Morse pumps. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-90 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:4-91, supporting New Jersey Legislation A5533 in response to the February 21, 2025 fire at EMR Metal Recycling’s Camden facility. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-91 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-25:4-92, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-92 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-25:4-93, authorizing payment of \$8,758,098.38 for expenses disbursed from the revenue account. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:4-93 was adopted.

Chairman Brennan reminded the Board members that if there are any questions regarding the payments, feel free to email the staff.

**PUBLIC PARTICIPATION:** None

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner and seconded by Commissioner. There being no question on the motion, all Commissioners responded “Aye” in favor, none opposed. The meeting adjourned at 6:32pm.

Minutes of this meeting were approved on 5/19/25

Respectfully Submitted,

  
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Kim Michelini, Authority Secretary