

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**

**MINUTES OF THE REGULAR MEETING HELD ON MAY 19, 2025**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:00 P.M. The meeting was held at the CCMUA Administration Building, located at 1645 Ferry Avenue, Camden, NJ and via Zoom. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz  
Chairman Brennan

**STAFF PRESENT:**

Scott Schreiber, Executive Director  
Stephanie Madden, Gen. Counsel/Chief Comp. Ofc.  
Kim Michelini, Authority Secretary  
Len Gipson, Director of O&M - Main Plant  
Oleg Zonis, Deputy Exec Director/Dir of Engineering  
Alisa Smith, Secretarial Asst.

**CONSULTANTS:**

Michael Watson, Esq., Solicitor/Brown & Connery

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

**ADOPTION OF MINUTES:**

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt the minutes of the Regular Meeting held on April 21, 2025. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

The motion was carried.

**ADMINISTRATION REPORT:**

**I) ITEMS FOR DISCUSSION:**

**A) Administration:**

**1) Environmental Management System (*oral report by staff*)**

Mr. Schreiber reported that there were zero odor complaints during the last 30 days. On the regulatory front, he updated the Board on two issues as follows:

a) Dissolved Oxygen- a final ruling on this matter was anticipated to be received as early as June 30<sup>th</sup>. However, recently, the USEPA has declined to enter into a consent agreement with the Delaware River Keeper, and instead, progress toward trial which is likely to occur in early 2026. It is thought the USEPA will revise the dissolved oxygen rule and issue a final rule prior to early 2026. Improvements will likely be required by the CCMUA once the ruling is issued.

b) CCMUA Combined Sewer Outfall ("CSO")- the CCMUA's CSO in the Cramer Hill section of Camden is under an administrative agreement by which the CCMUA must comply with the Clean Water rules for combined sewer overflows by the end of its 5 year permit cycle which began January 1, 2025. Phase 1 is comprised of work in Pennsauken and is currently underway. The CCMUA along with its consultants, Drexel University and CDM Smith, are currently

working on Phase 2 which will help the CCMUA better understand the most efficient way to come into compliance in Camden. The resulting analysis is anticipated to be complete by year end which will then give the CCMUA one year to design and obtain the necessary permits for construction.

Mr. Schreiber noted that on May 8, 2025 he provided testimony to the NJ Assembly Environmental and Regulatory Committee in support of bills A5533 and A5535. Both bills have been reported out of the Environmental Committee to the Appropriations Committee while CCMUA Director of O&M, Len Gipson, presented at the New Jersey Water Environment Association Conference on the CCMUA's planning work associated with the pending dissolved oxygen requirements and work on the combined sewer overflow issue.

- B) **Engineering:**
- C) **Legal:**
- D) **Operations & Maintenance:**
- E) **Finance:**

II) **INFORMATIONAL ITEMS:**

A) **Administration**

- 1) Organizational Chart

B) **Engineering**

- 1) Projects Update (under separate cover)  
Mr. Zonis updated the Board on current construction projects as follows: There are 9 active construction projects, totaling \$66.6M. Most projects are on budget and time. Regarding future construction projects include:
  - Dryers Upgrade
  - Aeration Tanks Control System Upgrade
  - Gloucester City & Cooper River Pump Station Electrical Upgrades
  - Document Storage Fire Suppression System Upgrade

The estimated construction cost is \$45M and will be funded by the NJ Infrastructure Bank.

C) **Finance**

D) **Legal**

- 1) NJ Infrastructure Bank Funded Projects Outlay Status Report – Mar 2025

E) **Operations & Maintenance**

- 1) Del. No. 1 WPCF- Operations Report- Mar 2025  
Mr. Gipson reported that upgrades were made to two of the largest odor control systems at the main plant. The Preliminary Treatment Facility (“PTF”) has had improvements to the HVAC system as well allowing for more air flow, thereby reducing the odors. Additional modifications and maintenance was also performed, further improving the operation of the odor control systems.

Operationally, the plant is running exceptionally well. He added that there was a slight increase in revenue received from septage. This is a result from the increase in rate charged and receipt of additional septage (food waste). The septage is used for the digesters to increase the generation of gas.

Mr. Gipson further added that the staff has been working on “Predictive Maintenance” with its insurance carrier, Chubb. Predictive Maintenance uses data analysis and monitoring to anticipate potential failures and optimize maintenance schedules, reducing downtime and costs. In this case, infrared thermography was used on electrical equipment throughout the main plant. Based on the results, the CCMUA's electrical staff will make adjustments and/or repairs to equipment as needed.

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:5-93, authorizing use of Camden County's 2025 pool of architects and engineers for the provision of said professional services. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:5-93 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-25:5-94, authorizing the execution of an agreement between the CCMUA and Gayle Corporation of Malvern, PA for the supply and delivery of parts for Gorman Rupp pumps in accordance with Specification #25-10. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:5-94 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:5-95, authorizing the execution of an agreement between the CCMUA and Northeast Electrical Services, LLC of Williamstown, NJ for electrical repairs and services in accordance with Specification #25-13. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:5-95 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:5-96, authorizing the execution of an agreement between the CCMUA and Permadur Industries, d/b/a SISCO for annual inspection, load testing & repair of cranes in accordance with Specification #25-14. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:5-96 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:5-97, authorizing the execution of an agreement between the CCMUA and Allied Control Services, Inc., of West Point, PA for preventative maintenance and repair services for instrumentation in accordance with Specification #25-17. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:5-97 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:5-98, authorizing an access agreement with the British Petroleum Products North America, Inc. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:5-98 was adopted.

A motion was made by Commissioner Johnson and seconded by Commissioner Swartz to adopt Resolution #R-25:5-99, authorizing a temporary License Agreement with Kennedy University Hospital, Inc. T/A Jefferson Health - New Jersey. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:5-99 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:5-100, authorizing amendment of contract with Drexel University for Combined Sewer Overflow Modeling. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:5-100 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-25:5-101, authorizing amendment of resolution awarding Specification #25-20 to Barton Cooney LLC, of Burlington, NJ for Bill Insert Printing Services. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:5-101 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:5-102, authorizing amendment of resolution #R-25:4-87 regarding Specification #25-27R, supply and delivery of parts for Xylem, formerly ITT Allis Chalmers, Pumps by authorizing contract procurement through negotiation pursuant to N.J.S.A. 40A:11-5(3). There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:5-102 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:5-103, authorizing hiring/appointing of employees in various titles, establishing and/or amending various organizational divisions, job titles and salary ranges for Authority positions within these divisions. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Commissioner Bresch	-	ABSTAIN
Chairman Brennan	-	YES

Resolution #R-25:5-103 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:5-104, authorizing award of a Consulting Engineer Contract to Paulus, Sokolowski & Sartor for Annual Environmental Compliance Services in accordance with RFP #2025-07. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:5-104 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-25:5-105, authorizing the rejection of bids received for Specification #25-19, supply and delivery of bulk liquid oxygen and authorize readvertisement of bids. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:5-105 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-25:5-106, authorizing the rejection of bids received for Specification #25-22, supply and delivery of parts for Air Products Oxygen Vacuum Swing Absorption Plant and authorizes readvertisement of bids. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:5-106 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:5-107, authorizing contract procurement through negotiations pursuant to N.J.S.A. 40A:11-5(3) for Specification #24-30R, supply and delivery of JWC Channel Monster Grinders. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:5-107 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Johnson to adopt Resolution #R-25:5-108, authorizing the award of Specification #24-27R, supply and delivery of parts for Xylem, formerly ITT Allis Chalmers, parts to Xylem Water Solutions. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:5-108 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-25:5-109, authorizing Change Order #2 to S. Hughes Electric Co., LLC for Contract #413, CCMUA Large Pump Station Electrical Upgrades Project. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:5-109 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-25:5-110, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:5-110 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:5-111, authorizing payment of \$4,941,968.43 for expenses disbursed from the revenue account. There being no question on the motion, CCMUA Commissioners responded to their names as follows:

Commissioner Bresch, Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:5-111 was adopted.

**PUBLIC PARTICIPATION:**

Commissioner Swartz thanked the CCMUA for hosting young adults again this summer for a Summer Youth Employment Program that is offered by the Camden County Workforce Development Board. This summer 50-100 youth will be placed at various businesses in Camden County where they will learn valuable work readiness experience.

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 6:37pm pm.

Minutes of this meeting were approved on 6/16/2025

Respectfully Submitted,

  
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Kim Michelini, Authority Secretary

