

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**

**MINUTES OF THE REGULAR MEETING HELD ON JUNE 16, 2025**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:00 P.M. The meeting was held at the CCMUA's Administration Building, located at 1645 Ferry Avenue, Camden, NJ and via Zoom. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Caruso, Cuffee, Grandrimo, Stokes & Swartz  
Chairman Brennan  
ABSENT: Commissioners Bresch & Johnson

**STAFF PRESENT:**

Scott Schreiber, Executive Director  
Oleg Zonis, Deputy Exec Dir/Chief Engr  
Stephanie Madden, Gen. Counsel/Chief Comp. Ofc.  
Kim Michelini, Authority Secretary  
Len Gipson, Director of O&M - Main Plant  
Gary Gray, Director of Finance  
Jason Fry, Asst Dir of O&M  
Alisa Smith, Secretarial Asst.

**CONSULTANTS:**

Michael Watson, Esq., Brown & Connery/Solicitor

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

**ADOPTION OF MINUTES:**

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt the minutes of the Regular Meeting held on May 19, 2025. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

The motion was carried.

Mr. Schreiber introduced and welcomed Gary Gray, the CCMUA's recently hired Director of Finance, to the Board.

**OLD BUSINESS:**

None

**ADMINISTRATION REPORT:**

**I) ITEMS FOR DISCUSSION:**

**A) Administration:**

- 1) Environmental Management System. Mr. Schreiber reported on two issues:
  - a) Odors: Over the last 30 days, there were zero odor complaints.
  - b) Funding Updates:
    - NJDEP Project Funding- the CCMUA continues to monitor the federal government's budget/proposed budget for funding of water and wastewater projects. In the past, the federal government provided \$2.9 Billion in funding in for such projects, while currently funding

levels look to be approximately \$300Million. A reduction in federal funding will eventually affect funding offered by the Sate of New Jersey. A reduction in funding at reduced interest rates, could mean that the CCMUA will pursue fewer capital projects.

Harrison Avenue Update- the recent changes in project funding at the federal level have resulted in a reduction in funding previously granted, for this project. The CCMUA is continuing to investigate other funding sources (NJDEP & William Penn Foundation) to replace the withdrawn federal funding. Mr. Schreiber noted that for every \$1Million in NJ Environmental Infrastructure Trust funding received, the CCMUA saves \$500,000 in interest payments.

**B) Engineering:**

- 1) RFP Committee Recommendation memo RFP#2025-06

**B) Legal:**

- 1) Recommendation Memo CCRFP #2025-08

**C) Operations & Maintenance:**

**D) Finance:**

**II) INFORMATIONAL ITEMS:**

**A) Administration**

- 1) Organizational Chart

**B) Engineering**

- 1) Projects Update  
Mr. Zonis explained that there are 5 active construction projects, all are on-time and budget. The total costs for these projects are approximately \$57.5 million and are funded through the NJ State Revolving Fund/Infrastructure Bank. Upcoming projects to be bid include the rehabilitation of the sludge dryer facility, the aeration tank control system upgrades, and large pump station electrical upgrades (Cooper River and Gloucester City pump stations). Mr. Schreiber added that the staff works with its financial advisor on ensuring that the projects that are currently in the underway or are in the planning and design phases have been accounted for in future budget and rate planning.

**C) Finance**

**D) Legal**

- 1) NJ Infrastructure Bank Funded Projects Outlay Status Report – Apr 2025

**E) Operations & Maintenance**

- 1) Del. No. 1 WPCF- Operations Report- Apr 2025  
Mr. Gipson reported that for the month of April, plant flow was about 56mgd (million gallons per day), which is 10mgd more than this time last year. Overall, the plant continues to operate well- TSS removal of 97% and dry weather effluent totals are well below our set goal of 7.5. Finally, he pointed out that the CCMUA's total septage revenue has increased because as a result of the CCMUA's receipt of food waste. This food waste is used by the digester to generate more biogas which is then turned into electricity and the CCMUA's revenue from this venture is about \$10,000 more per month than what we would normally have received.

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:**      None

**NEW BUSINESS:**

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-25:6-112, authorizing the execution of agreement for hauling and beneficial reuse of dewatered sludge cake with R & B Debris, LLC, of Hainseport NJ; Waste Management of NJ, Inc of Newtown PA; Environmental Protection & Improvement Co., LLC (EPIC) of Flanders, NJ; United Trucking Inc. of Delran, NJ; Solid Waste Service LLC, Audubon, PA and Spectraserve Inc. of Kearney, NJ in accordance with Spec #25-11. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:6-112 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-25:6-113, authorizing the execution of an agreement between the CCMUA and Municipal Maintenance Company of Cinnaminson, NJ for the supply and delivery of parts for Yeoman Chicago Pumps in accordance with Spec #25-07. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:6-113 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-25:6-114, authorizing contract procurement through negotiations pursuant to N.J.S.A 40A:11-5(3) for Spec #25-19R, supply and delivery of bulk liquid oxygen. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:6-114 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-25:6-115, authorizing an application of a grant and/or low-interest from the New Jersey Infrastructure Financing Program for project described herein. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:6-115 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-25:6-116, approving salary increase for classified and unclassified non-bargaining employees. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:6-116 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-25:6-117, authorizing agreement with the Borough of Runnemede for waiver of connection fee for a large section of structures previously serviced by septic systems. Mr. Schreiber explained that the CCMUA's bylaws allow for the connection fee to be waived when large areas of septic sewer are converted to public

sewer. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:6-117 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Cuffee to adopt Resolution #R-25:6-118, authorizing the rejection of bids received for Spec #25-09, repair and replacement of Philadelphia Mixers located the CCMUA’s Water Resource Recovery Facility and authorize readvertisement of bids. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:6-118 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-25:6-119, authorizing rejection of proposal for green infrastructure maintenance pursuant to CCRFP #2025-08. Ms. Madden explained that the competitive contracting request for proposal process is slightly different from the regular request for proposal process in that there are a limited number of categories of services covered by the CCRFP process, that the proposals are then scored based on certain criteria- technical, management, cost, etc. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:6-119 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-25:6-120, authorizing award of a design engineering services contract to Paulus, Sokolowski and Sartar, LLC for design engineering and design engineering during construction of the upgrades to the CCMUA’s electrical substation project in accordance with RFP #2025-06. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:6-120 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-25:6-121, authorizing the execution of an agreement between the CCMUA and ICA Engineering LLC of Union, NJ for parts, service, programming and repairs for PLCS, HMIS and SCADA software in accordance with Spec #25-16. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:6-121 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-25:6-122, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:6-122 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-25:6-123, authorizing payment of \$7,567,912.40 for expenses disbursed from the revenue account. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:6-123 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Cuffee to adopt Resolution #R-25:6-124, authorizing that the Authority hold a closed session meeting to discuss legal matters relating to litigation, contract negotiations and matters falling within the Attorney-Client privilege and relating to public safety and property. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:6-124 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-25:6-125, authorizing the execution of an agreement between the CCMUA and Solutionwerks Inc. for technical services for air products vacuum swing absorber plant in accordance with Specification #25-08. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:6-125 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Cuffee to adopt Resolution #R-25:6-125, authorizing that the Authority hold a closed session meeting to discuss legal matters relating to litigation, contract negotiations and matters falling within the Attorney-Client privilege and relating to public safety and property. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-25:6-126 was adopted.

The meeting adjourned to Closed Session at 6:35pm  
The meeting returned to Open Session at 7:13pm

**PUBLIC PARTICIPATION:** None

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 7:13pm.

Minutes of this meeting were approved on \_\_\_\_\_

Respectfully Submitted,

\_\_\_\_\_  
Kim Michelini, Authority Secretary