

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**

**MINUTES OF THE REGULAR MEETING HELD ON AUGUST 18, 2025**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:00 P.M. The meeting was held at the CCMUA's Administration Building, 1645 Ferry Avenue, Camden, NJ and via Zoom. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz  
Chairman Brennan  
ABSENT: Commissioner Bresch

**STAFF PRESENT:**

Stephanie Madden, Gen. Counsel/Chief Comp. Ofc. Jason Fry, Asst Director of O&M  
Kim Michelini, Authority Secretary  
Len Gipson, Director of O&M - Main Plant  
Oleg Zonis, Deputy Exec Director/Dir of Engineering  
Alisa Smith, Secretarial Asst.

**CONSULTANTS:**

**OTHERS PRESENT:**

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

**ADOPTION OF MINUTES:**

A motion was made by Commissioner and seconded by Commissioner to adopt the minutes of the Regular Meeting held on July 21, 2025. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Commissioner Caruso	-	ABSTAIN
Chairman Brennan	-	YES

The motion was carried.

**OLD BUSINESS:**

None

**ADMINISTRATION REPORT:**

**I) ITEMS FOR DISCUSSION:**

**A) Administration:**

1) Environmental Management System (*oral report by staff*)

Mr. Zonis reported that again, this past month, the plant has performed well. In addition, he reported that there were no reports of odors in the last 30 days.

**B) Engineering:**

**C) Legal:**

**D) Operations & Maintenance:**

Mr. Gipson reported that operationally, the plant has performed well, achieving or exceeding all permit parameters. The bar screen rehab project at the head of the treatment plant has greatly assisted the CCMUA’s ability to receive additional high peak flows due to wet weather events. The extreme heat /weather, has impacted how we manage our energy needs and consumption. We’ve had to shed load from the energy grid (reducing the operation to one combined heat and power (“CHP”) engines). In addition, the overhaul of the CHP engines have been completed and are now ready for the next operational period. The CCMUA continues to bring in additional food waste for use in the digesters. Doing so increases our revenues, approx. \$20,000/month more. This also benefits the CCMUA by generating gas for the electrical engines. Finally, Mr. Gipson noted that sludge hauling continues (no odor complaints) because not all sludge dryers are in use.

**E) Finance:**

Mr. Gray noted that the auditor has completed their work for the 2023 audit, with the draft audit report expected to be received this week. Once received, the staff will meet with its auditor to discuss their findings. It is anticipated that the audit will be presented to the Finance Committee and Board at the September meeting. Thereafter, the work will begin on the 2024 audit.

**II) INFORMATIONAL ITEMS:**

**A) Administration**

- 1) Organizational Chart

**B) Engineering**

- 1) Projects Update (under separate cover)

**C) Finance**

**D) Legal**

- 1) NJ Infrastructure Bank Funded Projects Outlay Status Report – Jun 2025

**E) Operations & Maintenance**

- 1) Del. No. 1 WPCF- Operations Report- Jun 2025

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:** None

**NEW BUSINESS:**

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:8-136, authorizing the execution of documentation required to obtain grant funding from the US Army Corps of Engineers pursuant to Section 219 of the Water Resources Development Act. Ms. Madden noted that Lu Bivona, of our Engineering Department, has done an excellent job in their work of obtaining grants for the CCMUA. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:8-136 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-25:8-137, authorizing execution of an agreement with the United States Geological Survey for the renewal of stream monitoring services for the Great Egg Harbor River Basin. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:8-137 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Cuffee to adopt Resolution #R-25:8-138, authorizing the sale of property located at 2798 Admiral Wilson Blvd, Block 6701, Lots 1 & 2 in the Township of Pennsauken and Block 1249, Lots 125 & 16 in the City of Camden to the County of Camden pursuant to N.J.S.A. 40A:12-5. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-138 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:8-139, authorizing award to South State, Inc. for Contract #616R, the Living Shoreline Project (Alternative B). There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-139 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-25:8-140, authorizing the execution of a Project labor Agreement for the CCMUA's Aeration Tank Upgrades project. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-140 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Swartz to adopt Resolution #R-25:8-141, authorizing the execution of a Project Labor Agreement for the CCMUA's Sludge Drying Facility Upgrades project. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-141 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:8-142, authorizing award of the annual Financial Advisor Contract to NW Financial Group, LLC. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-142 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:8-143, authorizing the execution of a Grant Agreement between the CCMUA and the William Penn Foundation, Grant No. 288-25. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-143 was adopted

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-25:8-144, authorizing award of a contract to Camden Special Services District for Green Infrastructure Maintenance pursuant to CCRFP #2025-08R. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-144 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Cuffee to adopt Resolution #R-25:8-145, authorizing the execution of an agreement between the CCMUA and Keith & Jacqueline Conroy, Inc., d/b/a West Jersey Air Conditioning and Heating Company of Pennsauken, NJ for the Maintenance of Heating, Ventilation and Air Condition (HVAC) Systems in accordance with Specification #25-25. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-145 was adopted

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:8-146, authorizing the execution of an agreement between the CCMUA and Sherwood Logan & Associates, LLC of Langhorne, PA for supply & delivery of Borger Rotary Lobe Pumps and Parts in accordance with Specification #25-28. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-146 was adopted

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-25:8-147, authorizing the execution of an agreement between the CCMUA and Polydyne, Inc., of Riceboro, GA for supply and delivery of liquid polymer for sludge dewatering in accordance with Specification #25-29. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-147 was adopted

A motion was made by Commissioner Johnson and seconded by Commissioner Cuffee to adopt Resolution #R-25:8-148, authorizing the execution of an agreement between the CCMUA and GSM Engineering Fabrics, LLC of Kingsport, TN for the supply and delivery of parts for Ashbrook Acquabelt 3.0 M, Type 96 and Ashbrook Winklepress in accordance with Specification #25-30. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-148 was adopted

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:8-149, authorizing Change Order #1 (No-Cost Time Extension) to Rail Road Construction Company, Inc. for Contract #607, Replacement of the Sludge Dewatering Conveyance System. Mr. Swartz commented that in speaking with Mr. Gipson earlier, the 79 day time extension does not appear to have a negative impact on the CCMUA's operation. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:8-149 was adopted

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-25:8-150, authorizing Change Order #1 (No-Cost Time Extension) to Stone Hill Contracting Co., Inc. for Contract #608, Preliminary Treatment Facility Upgrades – Bar Screen & Grit System Upgrades Project. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:8-150 was adopted

A motion was made by Commissioner Cuffee and seconded by Commissioner Grandrimo to adopt Resolution #R-25:8-151, authorizing rejection of bid received for Specification #25-26, supply and delivery of parts for Hydro International Sludge Screen 60 and authorizing re-advertisement. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:8-151 was adopted

A motion was made by Commissioner Johnson and seconded by Commissioner Cuffee to adopt Resolution #R-25:8-152, authorizing Change Order #2 to D&B/Guarino Engineers Design Engineering Services Contract for Harrison Avenue Stormwater Infrastructure and Complete Streets Project, Phase 1 (aka Green & Complete Streets: State Street & Harrison Avenue Project). Mr. Zonis noted that after the design work began, the CCMUA received two additional grants for design services and construction to address flooding in the C23 drainage area. This area was not included in the original scope, but since grant money was received, it made sense to expand the scope for the additional area. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:8-152 was adopted

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:8-153, authorizing award of annual Bond Counsel Services Contract to DeCotiis, Fitzpatrick, Cole & Giblin, LLP. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:8-152 was adopted

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-25:8-154, authorizing award of a contract to Pine Environmental Services, LLC for Jerome Hydrogen Sulfide Analyzer J605 and related accessories and maintenance kit pursuant to N.J.S.A. 19:44A-20.5, et seq. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz - YES  
Chairman Brennan - YES

Resolution #R-25:8-154 was adopted

A motion was made by Commissioner Johnson and seconded by Commissioner Swartz to adopt Resolution #R-25:8-155, authorizing the payment of an invoice to Cloud at Work Hosting, LLC for annual cloud hosting services related to the CCMUA's payroll and HR management software systems pursuant to N.J.S.A. 19:44A-20.5, et seq. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-155 was adopted

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-25:8-156, authorizing award of a contract for general counsel and solicitor services to Brown & Connery, LLP. Mr. Watson thanked the Board for the award, adding that he, and the staff at Brown & Connery, look forward to working with the CCMUA in the coming year. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-156 was adopted

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-25:8-157, authorizing award of a design engineering services contract to Key Engineers, Inc. for suburban flooding mitigation projects at various locations throughout Camden County in accordance with RFP 2025-12. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-157 was adopted

A motion was made by Commissioner Cuffee and seconded by Commissioner Grandrimo to adopt Resolution #R-25:8-158, authorizing payment of invoices received for maintenance and repair services for elevators and man lifts. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-158 was adopted

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-25:8-159, authorizing award of a contract to Willier Electric Motor Repair Co., Inc. for B&G Base Mounted Pumps pursuant to N.J.S.A. 19:44A-20.5, et seq. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-159 was adopted

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-25:8-160, authorizing the award of Specification #24-06A, supply and deliver of parts for Flow Matcher Liquid Rheostat Controllers to Tri-State Technical Sales Corp. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-160 was adopted

A motion was made by Commissioner Swartz and seconded by Commissioner Johnson to adopt Resolution #R-25:8-161, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-161 was adopted

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-25:8-162, authorizing payment of \$3,114,137.81 for expenses disbursed from the revenue account. There being no question on the motion, the Commissioners responded to their names as follows:

Commissioner Caruso, Cuffee, Grandrimo, Johnson, Stokes & Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-25:8-162 was adopted

**PUBLIC PARTICIPATION:** None

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 6:24pm.

Minutes of this meeting were approved on 9/15/25

Respectfully Submitted,



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Kim Michelini, Authority Secretary