

CERTIFICATION

I hereby certify the attached to be a true and correct copy of the **unapproved** Minutes of the March 20, 2017 Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the April 17, 2017 Regular Meeting.



Kim Michelini
Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON MARCH 20, 2017

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	ABSENT
"	Cuffee	-	YES
"	Cutler	-	YES
"	MacFarlane	-	ABSENT
"	Stokes	-	ABSENT
"	Swartz	-	YES
"	Sytnik	-	YES
Chairman	Brennan	-	YES

STAFF PRESENT:

Andrew Kricun, Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M
Len Gipson, Asst. Director of O&M
Scott Schreiber, Director of Operations- Admin

Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Mike Watson, Esq., Brown & Connery (Solicitor)
Robert Serpente, D&B/Guarino

OTHERS PRESENT:

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 22, 2017 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

OLD BUSINESS:

Chairman Brennan noted that there was a slight change in the order of tonight's agenda. A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-17:2-39, commending Kuck-King Wu for his service as CCMUA Commissioner. Mr. Kricun read the resolution for the record. There being no question on the motion, all Commissioners responded "Aye" in favor; none opposed. Chairman Brennan thanked Mr. Wu for his years of service to the Authority and Mr. Kricun also thanked him not only for his service but for his commitment to the environment and to community service.

Resolution #R-17:3-39 was adopted.

OATHS OF OFFICE

Michael Watson, Esquire (Solicitor) administered the Oath of Office to new Commissioners Anne Cutler and Stella Sytnik. Chairman Brennan welcomed Commissioners Cutler and Sytnik to the Board.

ADOPTION OF MINUTES:

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt the Minutes of the Regular Meeting held on February 21, 2017. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Swartz	-	YES
Commissioner Cutler, Sytnik	-	ABSTAIN
Chairman Brennan	-	YES

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

- 1) Environmental Management System- March 2017
Mr. Kricun noted that Freeholder Nash, at its meeting March 16, 2017, presented the CCMUA with a proclamation from the Freeholder Board for all of its environmental and community service work. Chairman Brennan added that while the Commissioners may receive the recognition, they know that it's the employees, through their competency, dedication and spirit, that deserve the recognition for a job well done!

Chairman Brennan noted that there was a recent odor event to which Mr. Kricun explained that O&M Director, Len Gipson, and Synagro's day manager: 1) identified the source of the problem; 2) oversaw the immediate repair to correct the problem; and 3) are working to develop a long term solution to avoid future occurrences.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration

- 1) Organizational Chart

B) Finance

- 1) Collections Report for February 2017
- 2) Budget Review Report for February 2017
Chairman Brennan asked Mr. Planamento about the budget to which Mr. Planamento replied that so far, the budget is in line with our projections.
- 3) Cash Management Report for January 2017

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF- Operations Report (January 2017)

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: NONE

OLD BUSINESS:

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-17:2-36, (*presented and tabled in February 2017*) authorizing rejection of bids received for Specification #17-01, maintenance for Emerson Process Control Power & Water Systems Process Control Scada System and authorize re-advertisement of bids. Commissioner Bresch asked if rejecting this bid caused the O&M department any problems to which Mr. Cornforth replied that the CCMUA would have to work with Emerson on a month-to-month basis via purchase order to allow additional time for the re-bid. Commissioner Bresch asked for addition information regarding the reason for the rejection of bids received to which Mr. Watson, CCMUA Solicitor, explained that there were two main reasons: 1) exceptions to the CCMUA's insurance requirements; and 2) the addition of a list of terms and conditions. He added that the next step is for his office to reach out to Emerson's attorney to discuss the matter further. Commissioner Swartz asked what the CCMUA has done in the past regarding this vendor. Mr. Cornforth explained that this same thing happened in a prior agreement and the CCMUA's then in-house Solicitor, negotiated an acceptable agreement. What is not known is whether the exceptions taken and the list of terms and conditions is the same or different from the last agreement. There being no further question or comment on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-17:3-36 was adopted.

NEW BUSINESS:

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-17:3-44, authorizing a Public Hearing concerning the 2017 revision of connection fees. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-17:3-44 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-17:3-45, authorizing award of the annual financial advisor contract to NW Financial. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-17:3-45 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-17:3-46, authorizing award of a contract for general counsel and Solicitor services to Brown & Connery. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-17:3-46 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-17:3-47, authorizing award of a contract to CDM Smith for annual odor control and air emissions services needed for the Delaware #1 WPCF. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-17:3-47 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-17:3-48, authorizing award of the annual general engineering services contract for the Delaware No. 1 WPCF to D&B/Guarino Engineers. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz	-	YES
Chairman Brennan	-	YES

Resolution #R-17:3-48 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-17:3-49, authorizing award of the annual general engineering services contract for the regional interceptor system to Johnson, Mirmiran & Thompson (JMT). There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz	-	YES
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Chairman Brennan

- YES

Resolution #R-17:3-49 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-17:3-50, authorizing award of a contract to Grant Integrative Facilities Management for assistance with procurement, inventory and asset management. Commissioner Swartz noted that the responses were varied in their pricing to which Mr. Kricun explained that the lowest proposal received (\$36,500 from MCFA), was very scant, while this highest cost proposal received (\$485,000 from Veolia) was extremely detailed and the price submitted was for the first phase of their proposed project. Therefore, it boiled down to Grant vs. Calyptus, and it was determined that Grant had the best combination of price, experience and project approach. There being no further question or comment on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz
Chairman Brennan

- YES
- YES

Resolution #R-17:3-50 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-17:3-51, authorizing implementation of a rain barrel program with the Pennsylvania Horticultural Society, via a grant from the National Fish and Wildlife Foundation. Mr. Kricun noted that the CCMUA was receiving a grant from the National Fish and Wildlife Foundation to replicate the Pennsylvania Horticultural Society's existing rain barrel program for the Philadelphia Water Department. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz
Chairman Brennan

- YES
- YES

Resolution #R-17:3-51 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-17:3-52, authorizing the execution of an agreement between the CCMUA and R. Scheinert & Sons of Philadelphia, PA for the requirements for the requirements for providing the CCMUA with electric motor repair services in accordance with Specification #17-03. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz,
Chairman Brennan

- YES
- YES

Resolution #R-17:3-52 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-17:3-53, authorizing the use of NJCSC Title Environmental Health Trainee and establishing the salary thereof. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz
Chairman Brennan

- YES
- YES

Resolution #R-17:3-53 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-17:3-54, authorizing the execution of an agreement between the CCMUA and Hydro International Wastewater, for the supply and delivery of parts for Hydro International sludge screen 60 in accordance with Specification #17-05. Chairman Brennan asked if this contract was as-needed to which Mr. Cornforth replied yes it is and that Hydro International is the only U.S. supplier of the product. There being no further question or comment on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz - YES
Chairman Brennan - YES

Resolution #R-17:354- was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-17:3-55, authorizing extension of contract with Evoqua Water Technologies LLC, Sarasota, FL for hydrogen sulfide control services in accordance with Specification #14-06. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz - YES
Chairman Brennan - YES

Resolution #R-17:3-55 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-17:3-56, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 17, 1997. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz - YES
Chairman Brennan - YES

Resolution #R-17:3-56 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-17:3-57, authorizing payment of \$1,406,737.29 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Sytnik, Swartz - YES
Chairman Brennan - YES

Resolution #R-17:3-57 was adopted.

PUBLIC PARTICIPATION: NONE

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee. All Commissioners responded "Aye" in favor; none opposed. The meeting adjourned at 6:25pm.

Minutes of this meeting were approved on 4/17/17

Respectfully Submitted,



Kim Michelini
Authority Secretary