

CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the May 16, 2016 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the June 20, 2016 Regular Meeting.



Kim Michelini
Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON MAY 16, 2016

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	ABSENT
"	Cuffee	-	YES
"	Dixon	-	YES
"	Kelly	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

STAFF PRESENT:

Andrew Kricun, Executive Director
Marge DellaVecchia, Deputy Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M
Jack Connolly, Director of O&M

Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Mark Asselta, Brown & Connery (Solicitor)

OTHERS PRESENT:

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 17, 2016 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Kelly and seconded by Commissioner Dixon to adopt the Minutes of the Regular Meeting held on April 18, 2016. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Wu	-	YES
Commissioner Swartz	-	ABSTAIN
Chairman Brennan	-	YES

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

D) ITEMS FOR DISCUSSION:

A) Administration:

1) Environmental Management System-May 2016

Commissioner Bresch requested a status update on the dryers. Mr. Kricun explained that all three dryers are in service- #'s 1 & 3 are in full operation and #2, which was just put back in service, is not yet up to full operation as it was idle for some time. The dryers are able to process all of the sludge produced primarily through two dryers, leaving one dryer as a standby for periods of maintenance, etc. With the addition of the sludge digester, the amount of sludge produced will reduce by 50% and the remaining 50% of digested sludge that will be easier for the dryers to process. The key is to keep all three dryers running

until the digesters are operational which is anticipated to be in the Spring of 2018. Commissioner Wu added that the addition of the digester will have a positive impact on the CCMUA, the Environment and the Community.

- 2) USEPA Environmental Champion Award- 2016
Commissioner Wu commended Mr. Kricun and the staff on receiving the highest honor from the USEPA. Chairman Brennan and Mr. Kricun added that with the help that begun with the longest serving members on the Board, Commissioner Dixon and Commissioner MacFarlane, the CCMUA has made great strides in improving its performance over the last 20 years.

B) Engineering:

- 1) Sludge Digestion Facilities- RFP for Construction Management Services

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration

- 1) Organizational Chart

B) Finance

- 1) Collections Report for April 2016
- 2) Budget Review Report for April 2016
Commissioner MacFarlane noted that the budget is on target or better for the second month in a row. Mr. Kricun added that third dryer is back in service and all three dryers are taking the all of the 180 tons or so of sludge produced (except for the occasional truck load or so). There is a back log of sludge in the amount of 400 tons or so (16-17 truck loads). Mr. Connolly added that ACUA is taking about three loads per day and our outside hauler is taking a load or two, the backlog will be depleted in a relatively short amount of time.
- 3) Cash Management Report for March 2016

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF & Winslow STP- Operations Report (March 2016)

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-16:5-69, commending Marge DellaVecchia for her service to the Camden County MUA. Mr. Kricun added that Ms. DellaVecchia has helped make a positive difference during her many years of public service- whether it is with Cherry Hill Twp, the State of NJ, Camden County or the CCMUA and thanked her for her service and wished her all the best in her future endeavors. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:5-69 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-16:5-70, authorizing execution of a professional services agreement with Environmental Resolutions to provide Licensed Site Remediation Professional (LSRP) services for Phoenix Park. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu - YES
Chairman Brennan - YES

Resolution #R-16:5-70 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:5-71, authorizing award of a contract to D&B/Guarino for construction management services needed for the sludge digestion project. Commissioner Wu noted the large degree of separation between the high and low proposals. Mr. Kricun explained that the CCMUA received three proposals and offered that D&B/Guarino may have proposed a tighter price because they have direct familiarity with the CCMUA and the main plant. Commissioner Bresch expressed concern over the possibility of change orders given the disparity in proposal prices. Mr. Kricun explained that there is a lot less variability with construction at the main plant as opposed to offsite locations which should lessen the chance of change orders. Chairman Brennan commented if a major change order is proposed, a meeting to discuss the issue should be held before work is authorized. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu - YES
Chairman Brennan - YES

Resolution #R-16:5-71 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-16:5-72, authorizing an agreement with Westmont Urban Renewal, LLC regarding the Westmont Theater Redevelopment. Mr. Kricun explained that the CCMUA, with assistance from its Solicitor (Brown & Connery), negotiated a settlement with the Westmont Theater developer regarding connection fees. Chairman Brennan noted that this was a unique situation and was not to be seen as a precedent setter; each situation has its own set of fact and the facts on this matter, led to this resolution and settlement. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Cuffee, Dixon, Kelly, MacFarlane, Wu - YES
Commissioner Bresch, Swartz - ABSTAIN
Chairman Brennan - YES

Resolution #R-16:5-72 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-16:5-73, authorizing award of a contract to Command Co., Inc. for construction of Phase 2, Camden City Green Infrastructure Improvement Projects 2016. Commissioner MacFarlane asked how the results of this rebid compared with the initial bid that was rejected to which Mr. Kricun stated that it was almost identical. Commissioner Swartz asked why the initial bid was rejected to which Mr. Kricun explained that there was an ambiguity in requirements of the bid/specification. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu - YES
Chairman Brennan - YES

Resolution #R-16:5-73 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-16:5-74, authorizing the execution of an agreement between the CCMUA and Solid Waste Services D/B/A J.P. Mascaro & Sons for collection and removal of grit and scum in accordance with Specification #16-03. Commissioner MacFarlane asked how the prices received compared to previous bid prices to which Mr. Kricun responded that they are higher- \$108 v. \$91/ton. Mr. Connolly explained that the main reason for increase in price is due to limited landfill space. Mr. Kricun added that the good news is that the CCMUA doesn't generate a significant amount of grit and sum so its disposal costs are a small percentage of the budget. Mr. Cornforth added that the CCMUA takes the screenings from the belt filter presses and bar screens to Covanta which is at a much lower price/ton and while the screenings represent a small portion of the numbers generated, the CCMUA does what it can to pay less on its disposal costs. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu - YES
Chairman Brennan - YES

Resolution #R-16:5-74 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:5-75, authorizing the execution of an agreement between the CCMUA and Eastern Lift Truck Company, Inc., Maple Shade, NJ for supply and delivery of four (4) Taylor Dunn Electric Utility Vehicles or equal in accordance with Specification #15-38. Mr. Kricun noted that the Solicitor reviewed the documents submitted by the bidders and the low bidder was rejected as they did not submit any of the required documents with their bid. The second low bidder, Eastern Lift Truck Company didn't supply a notarized Non-Collusion Affidavit with their bid. This was a correctible item and Eastern Lift supplied the notarized document today prior to the Board meeting, and therefore, a contract can be awarded to them. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu - YES
Chairman Brennan - YES

Resolution #R-16:5-75 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Bresch to adopt Resolution #R-16:5-76, authorizing the execution of an agreement between the CCMUA and Edwin Elliott & Company, Inc., for the repair or Rotork Actuators in accordance with Specification #16-01. Mr. Cornforth explained that the warranties for the Rotork Actuators have expired and any repairs required to them, are above the bid threshold which means the repairs must be bid. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu - YES
Chairman Brennan - YES

Resolution #R-16:5-76 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:5-77, authorizing award of a contract to Ambient Group, LLC for construction of Phoenix Park, Phase 2. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu - YES
Chairman Brennan - YES

Resolution #R-16:5-77 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner MacFarlane to adopt Resolution #R-16:5-78, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. Mr. Kricun noted that there was a Finance Committee meeting and one item on the payment schedule was discussed. Therefore, it is requested that the authorizing resolution and payment schedule be modified to hold the payment to Edward Kurth & Sons in the amount of \$208,415.62 to allow for further review. This reduces the authorizing payment to \$1,001,085.26. Commissioners Kelly and MacFarlane agreed to the modifications to the resolution. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu - YES
Chairman Brennan - YES

Resolution #R-16:5-78 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-16:5-79, authorizing payment of \$1,584,930.44 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:5-79 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-16:5-80, authorizing that the Authority hold a Closed Session meeting to discuss legal matters. There being no question on the motion, all Commissioners responded "Aye" in favor.

Resolution #R-16:5-80 was adopted.

The meeting adjourned to Closed Session at 6:25pm.
The meeting returned to Open Session at 6:34pm.

PUBLIC PARTICIPATION: NONE

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee. All Commissioners responded "Aye" in favor. The meeting adjourned at 6:35pm.

Minutes of this meeting were approved on 6/20/16

Respectfully Submitted,



Kim Michelini
Authority Secretary