

CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the September 19, 2016 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the October 17, 2016 Regular Meeting.



Kim Michelini
Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 19, 2016

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Cuffee	-	YES
"	Kelly	-	YES
"	MacFarlane	-	YES
"	Swartz	-	YES
"	Wu	-	YES
Chairman	Brennan	-	YES

STAFF PRESENT:

Andrew Kricun, Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M
Jack Connolly, Director of O&M
Len Gipson, Asst. Director of O&M
Scott Schreiber, Budget Officer

Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Robert Serpente, D&B/Guarino
Mark Asselta, Esq., Brown & Connery (Solicitor)
Tassos Esfratiades, Esq., Obermayer, Rebmann,
Maxwell & Hippel

OTHERS PRESENT:

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 17, 2016 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt the Minutes of the Regular Meeting held on August 15, 2016. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Dixon, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

D) ITEMS FOR DISCUSSION:

A) Administration:

- 1) Environmental Management System- September 2016
Commissioner MacFarlane asked for more information regarding the sludge disposal opportunities with Material Matters. Mr. Kricun explained that he and Scott Schreiber met with representatives of Material Matters to identify other more cost effective disposal outlets for the CCMUA's dried Class A byproduct. Synagro has two options in its contract with the CCMUA- haul it to a cement kiln for about \$40/ton or to a landfill at approximately \$85/ton. Material Matters has identified one more cost effective outlet, a

Pennsylvania farmer, who is willing to pick up and haul it for \$65/ton. This \$20/ton savings represents approximately \$300,000 in annual savings.

Commissioner Wu noted that based on the monthly EMS report, the dryers have been taking all of the sludge produced. He asked if there was a significant savings in sludge disposal costs to which Mr. Kricun confirmed that yes there is.

- 2) **NACWA Peak Performance Award & NJDEP Environmental Stewardship Award**
Mr. Kricun noted that the CCMUA recently received two awards: The National Association of Clean Water Agencies (NACWA) Peak Performance award for optimal wastewater treatment performance and NJ Department of Environmental Protection's Environmental Stewardship award for going above and beyond the requirements of our permit. Kudos to the O&M staff for outstanding performance and thanks to the Board for its support. Chairman Brennan agreed, in turn thanking the staff and Mr. Kricun for their continued efforts in making the CCMUA an outstanding agency.
- 3) **Incinerator Property, Gloucester Twp.**
Mr. Kricun explained that its Licensed Site Remediation Professional (LSRP) completed their review of the CCMUA's Gloucester Twp. Incinerator site and has determined that it is ready to be sold. There is one issue of note which is that they noted that the contractor currently leasing the site, Mount Construction, has a stockpile of contaminated soil that must be removed. Once the CCMUA receives the report from the LSRP, it will ask Brown & Connery for its assistance in notifying Mount that it intends to sell the property and that they must remove the stockpile of soil. In parallel, the CCMUA needs to obtain an appraisal of the property and utilize the results to set the minimum price. The Board agreed with this approach.

B) **Engineering:**

C) **Legal:**

D) **Operations & Maintenance:**

E) **Finance:**

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) **INFORMATIONAL ITEMS:**

A) **Administration**

- 1) Organizational Chart

B) **Finance**

- 1) Collections Report for August 2016
- 2) Budget Review Report for August 2016
Commissioner MacFarlane noted that again this month the actual figures for sludge and waste are less than budgeted and commended the staff for this.
- 3) Cash Management Report for July 2016

C) **Operations & Maintenance:**

- 1) Del. No. 1 WPCF- Operations Report (July 2016)

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:9-111, authorizing award of contract to Bowmark Instruments, Inc. for calibration service agreement of GMI & Honeywell Multigas Portable Monitors pursuant Solicitation of Quotations #2016-2. There being no question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:9-111 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-16:9-112, authorizing award of contract to Advance Management Corp (AKA AMC Fire Protection) for Fire Suppression System Inspection, testing and maintenance through the Camden County Cooperative Pricing System #57-CCCPS, Bid #A28/2016. There being no question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:9-112 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-16:9-113, authorizing the execution of purchase order between the CCMUA and Waste Management of New Jersey under the Camden County Cooperative Pricing System in accordance with the terms of Bid A34/2015 for refuse removal for various Camden locations under the Camden County Cooperative Pricing System 57-CCCPS. There being no question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:9-113 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt Resolution #R-16:9-114, authorizing the execution of an agreement between the CCMUA and New Jersey Overhead Door of Bayville, NJ for overhead and garage door maintenance and repair in accordance with Specification #16-12. Commissioner MacFarlane asked if the problems with odor leaks via the doors was corrected to which Mr. Kricun and Mr. Connolly confirmed that they were and that this is no longer an issue. There being no further question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:9-114 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-16:9-115, authorizing award of contract to Sherwood-Logan & Associates, Inc. for Infilco Degremont parts pursuant to Solicitation of Quotation #2016-3. There being no question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:9-115 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-16:9-116, authorizing Change Order No. 1 & 2 (Final) to Schiavone Construction for construction of Camden City Green and Grey Infrastructure Improvement Project, Phase IV. There being no question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:9-116 was adopted.

A motion was made by Commissioner Kelly and seconded by Commissioner Cuffee to adopt Resolution #R-16:9-117, authorizing Change Order No. 4 to T & M Associates for design engineering services during construction at Cooper River Lake Park. There being no question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, Swartz, Wu	-	YES
Commissioner MacFarlane	-	ABSTAIN
Chairman Brennan	-	YES

Resolution #R-16:9-117 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-16:9-118, authorizing execution of a professional services agreement with Environmental Resolutions to provide Licensed Site Remediation Professional (LRSP) Services for Phoenix Park. Chairman Brennan asked for more information on this matter to which Mr. Kricun explained that the LSRP services are needed for the second phase of this project. There being no further question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:9-118 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-16:9-119, authorizing the issuance and sale of temporary funding note in an aggregate principal amount not exceeding \$6,000,000 and authorizing and approving the sale of the note and other matters incidental thereto. Mr. Kricun added that \$4.5 million would be financed through First Colonial Bank and the remaining \$1.5 million would be through another bank to be determined with the help of our financial advisor. There being no question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:9-119 was adopted.

Mr. Kricun asked that the Board discuss Resolution #16:9-120, concerning the Cedarbrook Pumping Station Odor Control System, in Closed Session before taking any action. All Commissioners were in favor. Action on this matter was deferred until after Closed Session.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-16:9-121, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 17, 1997. There being no question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
Chairman Brennan	-	YES

Resolution #R-16:9-121 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-16:9-122, authorizing payment of \$2,983,626.72 for expenses disbursed from various trust accounts. There being no question on the motion, on roll call, the Commissioners responded to their names as follows:

Commissioner Bresch, Burley, Cuffee, Kelly, MacFarlane, Swartz, Wu	-	YES
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