

## CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the July 21, 2014 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the August 18, 2014 Regular Meeting.



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Kim Michelini  
Authority Secretary

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**

**MINUTES OF THE REGULAR MEETING HELD ON JULY 21, 2014**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chaitman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	ABSENT
"	Dixon	-	ABSENT
"	Engelbert	-	YES
"	MacFarlane	-	ABSENT
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

**STAFF PRESENT:**

Andrew Kricun, Executive Director  
Laurence E. Rosoff, Solicitor  
Wayne Planamento, Chief Financial Officer  
Robert Cornforth, Director of O&M

Kim Michelini, Authority Secretary  
Alisa Smith, Secretarial Assistant

**CONSULTANTS:**

Ed Steck, T&M Associates  
Michael Hope, Greeley & Hansen  
Jay Lovelass, Greeley & Hansen  
Robert Serpente, D&B/Guarino

**OTHERS PRESENT:**

Marge DellaVecchia, Camden County  
Kevin Becica, Camden County  
Mike Hagarty, Camden County

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 20, 2014 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

**ADOPTION OF MINUTES:**

A motion was made by Commissioner Young and seconded by Commissioner Engelbert to adopt the Minutes of the Regular Meeting held on June 16, 2014. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

The motion was carried.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Kricun informed the Board of two upcoming ground breaking ceremonies; one held by the City of Camden and one by the CCMUA. The CCMUA recently received financing for various green and grey infrastructure projects in Camden including rain gardens, parks and sewer reconstruction. Mayor Redd announced last week that the City of Camden is hosting the ground breaking for the Von Neida Park project on Wednesday, July 23, 2014 at 10:00am.

The ground breaking for the CCMUA's project, Phoenix Park, is scheduled for Thursday, August 7, 2014 at 10:00am. An email invitation will be sent out to the Commissioners and Freeholders. In addition, the EPA's Regional Administrator will likely be in attendance. Chairman Brennan suggested that a brief description of each project be included in the email.

Chairman Brennan also noted that Commissioner Wu suggested that the model of the main plant be updated to show the changes to the plant operations (elimination of composting facility, addition of solar panels and sludge dryer, etc). Mr. Kricun agreed that this was a good idea.

Chairman Brennan noted that Commissioners Engelbert and MacFarlane would be involved in looking at the Authority's assets (vehicles, etc) to better plan for our future replacement needs. He asked that a list of assets be compiled which included mileage, condition, etc. Mr. Cornforth stated that the list of vehicles, age, condition is readily available and that it would take a little time to add the mileage to the list.

Commissioner Engelbert expressed his concern over the wording of certain resolutions that referred to an RFP Committee. He stated that going forward, if a resolution referenced the RFP Committee, the persons on the committee should be listed including their name and title. Mr. Kricun agreed to make the change going forward.

Chairman Brennan asked if there have been any odor complaints recently to which Mr. Kricun responded that there have not been any complaints and all odor control systems have been working

**I) ITEMS FOR DISCUSSION:**

**A) Administration:**

- 1) Environmental Management System- July 2014  
Commissioner Wu asked for an update as to the reason for the problems with dryer #3. Mr. Kricun stated that this would be discussed in closed session as it is a matter involving negotiations and/or possible litigation. Commissioner Wu asked when the performance test would take place to which Mr. Kricun stated that it depended on when the third dryer was back in service.

**B) Engineering:**

**C) Legal:**

**D) Operations & Maintenance:**

**E) Finance:**

- 1) Voucher Payment Resolutions - Report on Emergency Payments

**II) INFORMATIONAL ITEMS:**

**A) Administration:**

**B) Finance:**

- 1) Collections Report for June 2014
- 2) Budget Review Report for June 2014
- 3) Cash Management Report for May 2014

**C) Operations & Maintenance:**

- 1) Del. No. 1 WPCF & Winslow STP- Operations Report (May 2014)

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:**

NONE

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

A motion was made by Commissioner Bresch and seconded by Commissioner Engelbert to adopt Resolution #R-14:7-87, authorizing an award with New World Systems for the annual software maintenance, including updates for the New World Logos 400 Financial Management Software on IBM AS400 Mainframe. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:7-87 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Wu to adopt Resolution #R-14:7-88, authorizing execution of an agreement with the United States Geological Survey for the renewal of stream monitoring services for the Great Egg Harbor River Basin. Commissioner Engelbert stated that he thought this monitoring program started some time ago- 20 years or so. Mr. Kricun explained that it did start a long time ago since the Atlantic Basin Pipeline Project was completed in two phases. The first phase (Mullica River Basin) occurred 20 years ago. The CCMUA was required to monitor the stream levels to ensure that the stream levels were not reduced by our pumping over the drainage divide. Phase 2 (Great Egg Harbor River Basin) of the pipeline project was recently completed. This is the same monitoring as was done years ago for the Mullica River Basin, but now for the Great Egg Harbor River Basin. A baseline was established for comparison purposes and takes into account the adjustments for any variations in annual rainfall totals. In 20 years of testing of the Mullica River Basin stream flow, the flow has never been stopped as there have never been any drops in stream levels attributable to the CCMUA and the pipeline expansion. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:7-88 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Swartz to adopt Resolution #R-14:7-89, authorizing the execution of an agreement between CCMUA and RJM Services, Inc., of Gloucester City, NJ and United Trucking, Inc., of Marlton, NJ for the hauling and disposal of dewatered sludge cake in accordance with Specification #14-12. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:7-89 was adopted.

Mr. Kricun explained that this change order is a result of additional disposal costs associated with the nuggets produced from the dryer process. It is anticipated that this will not occur in the future since we have entered into an agreement with Covanta Energy who agreed to take the nuggets at the County's agreed upon price. It should be noted that this save the Authority money on disposal costs. A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-14:7-90, authorizing the execution of Change Order Number One to the agreement between the Authority and Solid Waste Services D/B/A J. P. Mascaro and Sons of Audubon, PA in accordance with Specification #12-22A. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:7-90 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution

#14:7-91, authorizing the execution of an agreement for hauling and beneficial reuse of dewatered sludge cake with United Trucking, Inc., of Marlton, NJ and Solid Waste Services, Inc., D/B/A J. P. Mascaro and Sons of Audubon, PA in accordance with Specification #14-09. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:7-91 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Bresch to adopt Resolution #R-14:7-92, authorizing the execution of an agreement between the CCMUA and Cintas Corporation of Philadelphia, PA for uniform rental in accordance with Specification #14-11. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:7-92 was adopted.

A motion was made by Commissioner Engelbert conditioned upon the addition of the name of the Deputy County Administrator in the resolution and seconded by Commissioner Young to adopt Resolution #R-14:7-93, authorizing an Amendment to the CCMUA's Contract with T&M Associates for design of the Cooper River Park Dredging Project. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:7-93 was adopted.

Mr. Kricun noted that Resolution #94 had not been prepared and requested that the Board table the resolution to allow for more time to review the matter as only one bid was received for the Sustainability Dashboard and it was double the anticipated cost. Commissioner Engelbert asked for clarification as to what a sustainability dashboard is. Mr. Kricun explained that it is a software program that the CCMUA agreed to purchase for the County and is designed to capture statistical data which once analyzed will allow County agencies, including the CCMUA, to determine what further steps can be taken to improve their green efforts. A motion was made by Commissioner Engelbert and seconded by Commissioner Wu to table Resolution #R-14:7-94, authorizing award of Sustainability Dashboard Software Contract in accordance with Specification #2014-16. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:7-94 was tabled.

A motion was made by Commissioner Swartz and seconded by Commissioner Engelbert to adopt Resolution #R-14:7-95, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. Commissioner Bresch asked if the CCMUA maintained a record of the amount of money spent on each vehicle for repairs to which Mr. Cornforth replied that if

the vehicle was sent out for repairs we could track it. However, if the repairs were done in-house, it was not tracked. He added that vehicles are not typically sent out for repair. In this case, a large roll off truck needed brake repairs and as a result of a few employees being out on vacation and/or workers comp, there wasn't staff available to make the repairs. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:7-95 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Engelbert to adopt Resolution #R-14:7-96, authorizing payment of \$7,334,640.32 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Engelbert	-	YES
"	Swartz	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:7-96 was adopted.

A motion was made by Commissioner Young and seconded by Commissioner Engelbert to adopt Resolution #R-14:7-97, authorizing that the Authority hold a Closed Session Meeting to discuss review of proposals and contract negotiations/legal matters. All Commissioners responded "Aye" in favor.

Resolution #R-14:7-97 was adopted.

**PUBLIC PARTICIPATION:**

None

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 The meeting adjourned to closed session at 6:20pm.  
 The meeting returned to open session at 7:24pm  
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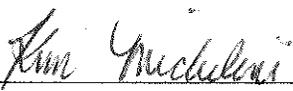
**PUBLIC PARTICIPATION:**

None

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Swartz and seconded by Commissioner Young. All Commissioners responded "Aye" in favor. The meeting adjourned at 7:25pm.

Minutes of this meeting were approved on 9/15/14

Respectfully Submitted,

  
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 Kim Michelini  
 Authority Secretary