

CERTIFICATION

I hereby certify the attached to a true and correct copy of the unapproved Minutes of the September 15, 2014 adjourned Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the October 20, 2014 Regular Meeting.



Kim Michelini
Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 15, 2014

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES (arrived @ 6:07pm)
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Swartz	-	ABSENT
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

STAFF PRESENT:

Andrew Kricun, Executive Director
Laurence E. Rosoff, Solicitor
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M

Jack Connolly, Director of O&M
Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Andrew Bosinger, Synagro

OTHERS PRESENT:

None

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 20, 2014 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt the Minutes of the Regular Meeting held on August 18, 2014. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	ABSTAIN
"	Engelbert	-	YES
"	MacFarlane	-	ABSTAIN
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

The motion was carried.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Wu to adopt the Minutes of the Regular Meeting held on July 21, 2014. Commissioner Engelbert asked if there were any changes to the minutes to which Chairman Brennan replied no, they were tabled last month to allow time for the CCMUA to determine if there was a quorum. There being no additional questions on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	ABSTAIN
"	Engelbert	-	YES

"	MacFarlane	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

The motion carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

1) Environmental Management System- September 2014

Commissioner Bresch noted that the report indicates that there was one complaint made during the last 30 days and asked if we determined what the source of the odor was. Mr. Kricun replied that a resident called him to report that there was an odor. A Senior Operator responded to the resident within 5 minutes and the resident reported that the odor had dissipated. Chairman Brennan commented that there was an odor this evening upon arrival to the meeting. Commissioner Engelbert responded that the odor was slight and he thought could be a result of odors from the tanks. Chairman Brennan reminded the staff that odor prevention is a top priority.

Commissioner Wu asked the performance test for the dryer was still on track. *(Note: Commissioner Dixon arrived @6:07pm).* Mr. Kricun responded that the 3 day performance test is scheduled for Wednesday, Thursday and Friday of this week. The dryers have been exceeding the 73 tons per dryer per day at this time (during the warm weather months). A meeting was held with Komline Sanderson, I and our O&M staff last on September 11, 2014 whereby a consensus was reached regarding the performance test. Komline agreed that although the contract between the CCMUA and Komline does not call for a seasonal performance test, the current circumstance warranted it. Therefore, if the dryers pass the performance test this week as expected, then two things will take place:

- 1) Effective October 1, 2014, the CCMUA will begin to work directly with Synagro; and
- 2) Komline will come back later this year (December/January) to run a performance test during the colder weather months.

The performance bond can be reduced but not fully released until both performance tests are passed. Mr. Kricun added that he will advise the Board of the results of this performance test once they are available. He added that a meeting with Synagro is scheduled for September 16, 2014 to discuss the nature of the start up and a few other outstanding issues.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration:

B) Finance:

- 1) Collections Report for August 2014
- 2) Budget Review Report for August 2014

Chairman Brennan advised the Board that the Finance Committee met earlier this evening and as a result, the staff will prepare and send the Commissioners in advance of the October Board meeting a synopsis of the CCMUA's current finances as well as a detailed report of budgeted v. actual by line item so we have more information than just the 50,000 ft overview. The Board can then immerse itself as much or as little as it wants with regard to the 2015 budget. Also, he added that the staff will provide the Board with a Capital Plan including vehicle and equipment replacement so there is a plan to responsibly address the CCMUA's needs.

Commissioner MacFarlane noted that sludge and waste numbers were finally under budget and hopes that it remains that way. He added that the Board will be reviewing the line item budget for next year and hopes to see this trend continue.

- 3) Cash Management Report for July 2014

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF & Winslow STP- Operations Report (July 2014)
- 2) Vehicle Replacement Plan

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS:

None

OLD BUSINESS:

None

NEW BUSINESS:

Mr. Kricun noted that as a result of his conversation with Mr. Rosoff earlier today regarding this resolution, the resolution and corresponding agreement was modified and has been distributed. Rather than awarding a new agreement, we will be issuing a contract amendment to the existing agreement with Environmental Resolutions. Mr. Rosoff added for further clarification that there is a specific regulation from the State Local Finance Board under change orders for professional services that talks about a narrow situation where a contract may be amended. This set of circumstances fits within that guideline so I am satisfied with the amended resolution and agreement. There being no further questions, a motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-14:9-106, authorizing award of a Contract Amendment to Environmental Resolutions for NJDEP - required Environmental Assessments and Oversight for Phoenix Park. A roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:9-106 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Burley to adopt Resolution #R-14:9-107, authorizing an extension of the CCMUA's Agreement with the Pinelands Commission for Mullica Stream Monitoring. Commissioner MacFarlane asked if there have been any issues as a result of the ongoing monitoring to which Mr. Kricun replied there have not been any problems detected. The CCMUA is, however, obliged to continue with this monitoring in perpetuity until there is a problem or the cap is reached. The CCMUA is allowed to convey 1.2 million gallons of sewage from the Mullica Basin to Camden, but we have not come close to that amount and until we do, we can't prove that the stream flow levels won't be impacted by the full 1.2 million gallons. Therefore, the monitoring remains in effects until either scenario occurs. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Butley	-	YES
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:9-107 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Engelbert to adopt Resolution #R-14:9-108, authorizing Change Order No. 2 to PS&S for Design Engineering Services for the Camden City Combined Sewer Overflow Project. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES

"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:9-108 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner MacFarlane to adopt Resolution #R-14:9-109, approving final Change Order No. 3, amending Contract 409A with Underground Utilities Corp., for the Clementon Force Main Upgrades. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:9-109 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Young to adopt Resolution #R-14:9-110, authorizing final Change Order No. 6 to P&A Construction for construction of the Cross Keys Force Main. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:9-110 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-14:9-111, approving a Shared Services Agreement for a Camden County Sustainability Coordinator. Commissioner Dixon, as a follow up from last month's meeting, asked if all the issues raised last month were resolved to which Mr. Rosoff replied that they were. Chairman Brennan noted that a shared services agreement is on tonight's agenda for the Board's consideration and he is comfortable with the agreement and the concerns raised last month have been addressed by said agreement. Mr. Rosoff added that he extensively researched sustainability in general and given the fact that it tends to be a regional matter, a shared service agreement makes complete sense. To highlight, The EPA issued a draft report called the R08 in 2014 that talked about sustainable communities and cross-sectoring infrastructure plans, making it more than just a local thing. The actions the Sustainability Director takes on behalf of the County will also impact the CCMUA. In June 2011, the EPA published a sustainable water infrastructure report which focused on collaboration on a regional basis. Dow Jones Sustainability has an index published every year which ranks regional and national companies in this area and finally Yale University publishes a Sustainability Index, ranking countries in sustainability (The USA ranks 33rd in the world in sustainability issues). As shown, sustainability is quite a regional matter making a shared service agreement with the County for the Sustainability Director appropriate. Commissioner Dixon also asked if the agreement included the increase received last month to which Mr. Kricun responded that it did. Commissioner Engelbert asked who this employee reported to at the County to which Mr. Kricun replied Deputy County Administrator, Jim Rhodes. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	ABSTAIN
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Wu	-	YES

"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:9-111 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Engelbert to adopt Resolution #R-14:9-112, ratifying approval of expense vouchers as approved by the Executive Director under authorization granted by CCMUA Resolution #R-97:3-60, dated March 17, 1997. There being no question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:9-112 was adopted.

A motion was made by Commissioner Engelbert and seconded by Commissioner Bresch to adopt Resolution #R-14:9-113, authorizing payment of \$2,260,193.42 for expenses disbursed from various trust accounts. Commissioner Bresch asked if the payment for boiler repairs was for normal maintenance to which Mr. Cornforth replied that it is for the annual opening, inspection and repair of the boilers for the upcoming winter season. Commissioner Bresch noted that there was a payment to United Rentals and asked what that was for. Mr. Connolly and Mr. Cornforth stated that they believed it was for parts for repairs to various pumps. Commissioner Bresch also noted that there was a payment of \$.89 for bottled water. Mr. Planamento indicated that this charge was correct as it was for rental of a bottled water unit at our Winslow location. There being no further question on the motion, a roll call vote was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner	Bresch	-	YES
"	Burley	-	YES
"	Dixon	-	YES
"	Engelbert	-	YES
"	MacFarlane	-	YES
"	Wu	-	YES
"	Young	-	YES
Chairman	Brennan	-	YES

Resolution #R-14:9-113 was adopted.

PUBLIC PARTICIPATION:

None

A motion was made by Commissioner MacFarlane and seconded by Commissioner Young to adopt Resolution #R-14:9-114, authorizing that the Authority hold a closed session meeting to discuss legal matters. All Commissioners responded "Aye" in favor.

Resolution #R-14:9-114 was adopted.

The meeting adjourned to Closed Session at 6:23pm.
The meeting returned to Open Session at 6:37pm.

PUBLIC PARTICIPATION:

None

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Burley and seconded by Commissioner Bresch. All Commissioners responded "Aye" in favor. The meeting adjourned at 6:37pm.

Minutes of this meeting were approved on _____

Respectfully Submitted,



Kim Michelini
Authority Secretary