

CERTIFICATION

I hereby certify the attached to be a true and correct copy of the **unapproved** Minutes of the March 19, 2018 Regular Meeting of the Camden County Municipal Utilities Authority. It is anticipated that these minutes will be adopted by the CCMUA's Board of Commissioners at the April 16, 2018 Regular Meeting.



Kim Michelini
Authority Secretary

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON MARCH 19, 2018

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Cuffee, Cutler, MacFarlane, Stokes, Swartz & Sytnik
Chairman Brennan

ABSENT: Commissioners Bresch & Burley

STAFF PRESENT:

Andrew Kricun, Executive Director
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M- Interceptors
Len Gipson, Director of O&M- Main Plant
Scott Schreiber, Director of Operations- Admin

Kim Michelini, Authority Secretary
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Michael Watson, Esq., Brown & Connery (Solicitor)
Robert Serpente, D&B/Guarino

OTHERS PRESENT:

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 23, 2018 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt the Minutes of the Regular Meeting held on February 20, 2018. There being no question on the motion, a roll call was taken. On roll call, the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	ABSTAIN

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

1) Environmental Management System- March 2018

Mr. Kricun reported that the NJ Environmental Infrastructure Trust, now NJ Infrastructure Bank (NJIB) confirmed that the CCMUA will receive \$12.2M for the sludge digester and combined heat and power project, which is actually more (by about \$5M) than originally anticipated. This is a \$12M principal forgiveness on top of the low interest loan on the balance of funding for this project. This will make the cost effectiveness of the project more to the good. He further explained that the project is projected to cost about \$65M total, of which \$12 will not need to be repaid and the balance is funded at very low interest. The annual debt service payment for this project will be offset by the electricity savings and sludge disposal savings. Chairman Brennan noted that the project is costing

more than originally anticipated and the NJIB is allowing the same percentage as was offered on the originally lower estimated construction cost.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration:

- 1) Organizational Chart

B) Finance:

- 1) Cash Flow & Actual to Budget Analysis/NW Cash Flow Report Supporting Reports

- a. Collections Report
- b. Budget Review Report

Commissioner MacFarlane commented that while the budget looks good, the sludge and waste figures were slightly above plan for January and asked why. Mr. Gipson explained that the amount of dried tons coming into the plant were higher than norm which is typically seasonal and should drop off as the outside temperatures rise. Mr. Kricun added that next month's report may also have higher than normal sludge and waste numbers because the one of the sludge dryers will be down for 4-6 weeks for repairs so the standby will be in use.

- c. Cash Management Report

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF- Operations Report- January 2018

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: NONE

OLD BUSINESS:

- 1) **Oath of Office-** Mr. Watson administered the Oath of Office to Chairman Michael G. Brennan.
- 2) **Cash Management/Lockbox Bid-** Mr. Kricun updated the Board noting that the Solicitor suggested that the CCMUA retain a conflicts attorney to review the bid documents. That information has been transmitted to the conflict attorney who is reviewing it. At the recommendation of the Solicitor, the CCMUA obtained an extension of time from the bidders. It is anticipated that this matter will be ready for the April Board meeting.

NEW BUSINESS:

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-18:3-49, authorizing contingency agreements between Saint Joseph's Carpenter Society, SJCS Rehab, and the Camden County Municipal Utilities Authority pursuant to N.J.S.A. 40:14B-22.3. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-49 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner MacFarlane to adopt Resolution #R-18:3-50, authorizing a public hearing concerning the 2018 revision of connection fees. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-18:3-50 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Sytnik to adopt Resolution #R-18:3-51, authorizing final supplemental change order to Ambient Group, LLC for construction of Phoenix Park, Phase 2. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-18:3-51 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner MacFarlane to adopt Resolution #R-18:3-52, authorizing final supplemental change order to Command Co., Inc. for construction of Phase 2, Camden City infrastructure improvement projects. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-18:3-52 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Stokes to adopt Resolution #R-18:3-53, authorizing change order #1 of a design engineering contract to Greeley & Hansen Engineers for wet weather upgrades to the Camden County MUA's wastewater treatment plant. Chairman Brennan asked for an explanation for this change order to which Mr. Kricun explained that Greeley & Hansen identified additional opportunities to expand the main plant's wet weather capacity which will further reduce the risk of flooding problems. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-18:3-53 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Cutler to adopt Resolution #R-18:3-54, authorizing award of a contract to CDM Smith for consulting engineering services for optimization of the CCMUA's Delaware #1 WPCF odor control performance. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-18:3-54 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Swartz to adopt Resolution #R-18:3-55, authorizing award of the annual general engineering services contract for the regional interceptor system to Johnson, Mirmiran & Thompson, Inc. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik - YES
Chairman Brennan - YES

Resolution #R-18:3-55 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Stokes to adopt Resolution #R-18:3-56, authorizing award of the annual general engineering services contract for the Delaware No. 1 WPCF to D&B/Guarino Engineers. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-56 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner MacFarlane to adopt Resolution #R-18:3-57, authorizing award of a contract for general counsel and solicitor services to Brown & Connery. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-57 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Stokes to adopt Resolution #R-18:3-58, authorizing the execution of an agreement between the CCMUA and G. T. Smith & Associates, Inc., for the supply of "Anti-Surge" sewage air release and vacuum break valves in accordance with Specification #17-25A. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-58 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner MacFarlane to adopt Resolution #R-18:3-59, authorizing the execution of an agreement between the CCMUA and United Trucking, Inc., of Marlton, New Jersey and solid waste services d/b/a JP Mascaro & Sons for the hauling and disposal of dewatered sludge cake in accordance with Specification #18-06. Commissioner MacFarlane asked if the disposal fee of \$109/ton in this bid is close to what we are currently paying to which Mr. Cornforth replied it is within pennies of the rate currently in place with these same two vendors under the current contract. Mr. Kricun added that this contract is not used much because the sludge first goes through the dryer and that which doesn't go to the dryer is trucked to ACUA, which are both cheaper alternatives. Mr. Cornforth indicated that this is not the case as the CCMUA does not have the resources to haul the sludge to ACUA and ACUA will not come to the CCMUA to pick it up unless it is cost effective for them to do so. Mr. Kricun stated that Admin & O&M should circle back on this issue to see if there are options available for the CCMUA to haul the sludge to ACUA. Commissioner Swartz asked if the CCMUA could terminate the contract if it were to find better priced alternatives to which Mr. Cornforth explained that there are no guaranteed quantities of sludge; it is an as-needed contract at the prices quoted. There being no further question or comment on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-59 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cutler to adopt Resolution #R-18:3-60, authorizing the execution of an agreement between the CCMUA and Polydyne, Inc., of Riceboro,

Georgia for supply and delivery of liquid polymer in accordance with Specification #18-05. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-60 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-18:3-61, authorizing extension of contract with Evoqua Water Technologies LLC, Sarasota, Florida for hydrogen sulfide control services in accordance with Specification #14-06. Mr. Kricun added that the CCMUA will explore measures that can be taken to reduce the quantity of hydrogen sulfide used, which then reduces the amount spent per year on this chemical. One possibility is to enforce the sewer user ordinance which requires the towns to dose their own sewage lines so that when it enters the CCMUA system, it does so at one (1) part per million of hydrogen sulfide. When the towns do not dose at the proper level, the CCMUA must dose more. If the CCMUA under-doses, then the danger is that the pipe will corrode and possibly collapse at some point. Chairman Brennan suggested that the towns be informed in an educational manner if possible. Mr. Kricun agreed adding that, if the towns do not properly dose, then they too run the risk of corrosion and collapse of their sewer lines. There being no further question or comment on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-61 was adopted.

A motion was made by Commissioner Sytnik and seconded by Commissioner Swartz to adopt Resolution #R-18:3-62, authorizing accepted name change for cooperative pricing agreement with Middlesex Regional Education Services Commission System Identification #65MCESCCPS. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-62 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Cutler to adopt Resolution #R-18:3-63, authorizing the purchase for Caterpillar 950M wheel loader, Bid #MRESC 15/16-08 with Foley Inc. in accordance of cooperative pricing agreement with the Educational Services Commission of New Jersey System Identification #65MCESCCPS. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-63 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-18:3-64, authorizing award of contract (Bid A-40/2016, 2nd Year Option) to Ace Elevator, LLC for maintenance and repair services for elevators and man lifts through the Camden County Cooperative Pricing System ID #57-CCCPS. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-64 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Swartz to adopt Resolution #R-18:3-65, authorizing award of a contract to D&B/Guarino for engineering services needed to develop a preliminary design report for developing a sustainability loop involving green energy and water reuse. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-65 was adopted.

Mr. Kricun requested that this resolution be tabled to allow for discussion in Closed Session. A motion was made by Commissioner Stokes and seconded by Commissioner Cuffee to table Resolution #R-18:3-66, agreement with City/Campbell’s Field (to be sent under separate cover). There being no question on the motion, all Commissioners responded “Aye” in favor, none opposed.

Resolution #R-18:3-66 was tabled.

A motion was made by Commissioner Swartz and seconded by Commissioner Stokes to adopt Resolution #R-18:3-67, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-67 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cutler to adopt Resolution #R-18:3-68, authorizing payment of \$2,072,730.08 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken and the Commissioners responded to their names as follows:

Commissioner Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-18:3-68 was adopted.

ADD-ON

A motion was made by Commissioner Swartz and seconded by Commissioner Sytnik to adopt Resolution #R-18:3-69, authorizing that the Authority hold a Closed Session Meeting to discuss legal matters involving contract negotiations. There being no question on the motion, all Commissioners responded “Aye” in favor, none opposed.

Resolution #R-18:3-66 was tabled.

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The meeting adjourned to Closed Session at 6:25pm.
The meeting returned to Open Session at 6:35pm.
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Mr. Kricun indicated that there is no action to be taken at this time regarding Resolution #66 as it remains tabled.

Chairman Brennan added, that the Board has agreed that the CCMUA is to continue to move forward with negotiating the agreement under the terms authorized by Resolution #R-18:1-14, authorized in January 2018, provided that in the agreement there are assurances that the City of Camden and Rutgers are able to fulfill their financial obligation regarding this project so that the CCMUA will be reimbursed in full for this project and that the CCMUA's Legal Counsel and Financial Advisor find the City's financial guarantee to be acceptable.

Mr. Kricun reminded the Board that the April meeting will take place on April 23rd rather than April 16th and the Secretary will advertise the meeting date change accordingly.

Mr. Watson administered the Oath of Office to Mr. Brennan who was elected Chairman at the February 2018 meeting (see Old Business above).

PUBLIC PARTICIPATION: NONE

There being no further business, Chairman Brennan entertained for a motion of adjournment which was made by Commissioner Cuffee. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 6:40pm.

Minutes of this meeting were approved on 4/23/18

Respectfully Submitted,



Kim Michelini
Authority Secretary