

**THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY**  
**MINUTES OF THE REGULAR MEETING HELD ON MARCH 18, 2019**

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Cuffee, Cutler, MacFarlane & Sytnik  
Chairman Brennan  
ABSENT: Commissioners Stokes & Swartz

**STAFF PRESENT:**

Andrew Kricun, Executive Director	Kim Michelini, Authority Secretary
Wayne Planamento, Chief Financial Officer	Alisa Smith, Secretarial Assistant
Robert Cornforth, Director of O&M- Interceptors	
Len Gipson, Director of O&M- Main Plant	
Scott Schreiber, Director of Operations- Admin	

**CONSULTANTS:**

Michael Watson, Esq, Brown & Connery (Solicitor)  
Marge DellaVecchia, PS&S  
Robert Serpente, D&B/Guarino  
Gregg Stevenson, Mobile Dredging & Video Pipe

**OTHERS PRESENT:**

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 25, 2019 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

**ADOPTION OF MINUTES:**

A motion was made by Commissioner Cuffee and seconded by Commissioner Cutler to adopt the minutes of the Reorganization Meeting held on February 19, 2019. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Sytnik	-	YES
Chairman Brennan	-	YES

The motion was carried.

**OLD BUSINESS:**

Mr. Kricun indicated that the agreement between the CCMUA and GTMUA was not finalized in time for tonight's meeting, and, therefore, the matter is not yet ready for action by the Board of Commissioners. Therefore, Resolution #R-19:2-38, Re: Agreement with GTMUA- Sale of Incinerator Property remains tabled (Tabled at the February 19, 2019 Board meeting).

Resolution #R-19:2-38 remains tabled.

**EXECUTIVE DIRECTOR'S REPORT:**

I) **ITEMS FOR DISCUSSION:**

A) **Administration:**

- 1) Environmental Management System- March 2019  
Mr. Kricun updated the Board on the following items:

**Water Quality Performance**

The CCMUA's permit level for effluent quality is 30ppm. While water quality performance has improved over the last 30 days, it remains higher (20ppm) than our prior performance of 5-10ppm. He indicated that Len Gipson and Bob Cornforth have been working with the Operators to reduce operation error. The annual Environmental Management System (EMS) audit is scheduled for the week of March 25<sup>th</sup> and it is likely that the auditor will comment on the CCMUA's 2018 water quality performance.

Commissioner Bresch suggested that there are two issues of concern: 1) water quality performance and 2) odor control performance. The water quality performance has been less than optimal during 2018 and 2019 and with two dryers being out of service for the next 6 months or so, there is an increase in odor potential. He asked, that given this situation, would it be helpful to have an engineer/another set of eyes, review these issues to see if they could offer any solutions. In response, Mr. Gipson noted that 2018 was the wettest year (rain) in quite some time (145 days) and the trend is continuing in 2019. We continue to look at the operation and possible adjustments needed during extended rainy/wet periods. Commissioner Bresch asked if there were any other changes made to the operations over the last year that would account for these operational issues or are the problems simply due to unforeseen conditions. Mr. Gipson replied that the CCMUA has been taking much more flow from Camden than it had in previous years and given that Camden is a combined sewer system, the CCMUA is receiving far more salt, solids, etc. which have a negative impact on the treatment process. The higher than optimal effluent is the cumulative effect of the extended wet weather events, increased combined sewage flow from Camden, the sludge dryer problems, and the fact that once the plant has an upset, it takes time to return to optimal. He added that there is the possibility to add additional polymer to settle the solids in the plant, however, that is a delicate balancing act and one we are beginning to review with the plant operators.

**Sludge Dryer**

Mr. Kricun advised the Board that he recently met with the manufacturer, Komline Sanderson, to discuss the warranty on the repair of the sludge dryers. Komline seemed receptive to the CCMUA's proposal regarding the repair of the dryers. In addition, it is anticipated that the repairs of the two dryers will take approximately 6 months. Mr. Cornforth noted that since the liners on the shafts are due to be replaced at the 10-year mark and these dryers have in in service for 8-9 years, it makes sense to replace them now while the dryers are out of service for the shaft repair. It would save the dryers being out of service again for a significant amount of time. Mr. Kricun added that Komline is providing a price for the liner replacement.

Finally, Mr. Cornforth reported that the shaft failure has been reported to the insurance company and we are hopeful that they will accept the claim and cover some of the hauling and disposal costs due to the dryer failure.

**Combined Heat and Power (CHP) Facility and Sludge Digester**

Mr. Kricun indicated that construction of the CHP facility is substantially complete and should be commissioning during the month of April and in full operation in May. If so, this means the CCMUA would be drawing natural gas through the plant rather than electricity.

The sludge digester is on target for completion in June 2020 which would mean that the CCMUA would be converting its sludge into biogas and far less sludge will be processed by the dryers, thereby lessening the amount of operation needed by Synagro, the contract operator. With the completion of these projects, the CCMUA will realize significant savings in sludge disposal and utility (electricity and natural gas) costs.

B) **Engineering:**

C) **Legal:**

**D) Operations & Maintenance:**

**E) Finance:**

- 1) Voucher Payment Resolutions - Report on Emergency Payments

**II) INFORMATIONAL ITEMS:**

**A) Administration**

- 1) Organizational Chart

**B) Finance**

- 1) Cash Flow & Actual to Budget Analysis/NW Cash Flow Report- January Supporting Reports:

- a. Collections Report
- b. Budget Review Report

Commissioner MacFarlane commented that the sludge and waste costs are higher than previous months, despite the report showing that there is a \$300,000 savings in the budget. Mr. Schreiber responded that because of the problems with the dryer, it is anticipated that the sludge/waste will be over budget February through April (clean out sludge storage building), at budget May through September and then under budget October through December 2019 (dryers repaired and back in service).

- c. Cash Management Report

**C) Operations & Maintenance:**

- 1) Del. No. 1 WPCF- Operations Report- January

**PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: NONE**

**NEW BUSINESS:**

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-19:3-42, authorizing a public hearing concerning the 2019 revision of connection fees. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:3-42 was adopted.

A motion was made by Commissioner Cutler and seconded by Commissioner MacFarlane to adopt Resolution #R-19:3-43, authorizing the execution of an agreement between the CCMUA and Northeast Communications, Inc. for supply and delivery of emergency phone towers (emergency call boxes) and accessories in accordance with RFQ #2019-01. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:3-43 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-19:3-44, authorizing the execution of an agreement between the CCMUA and Sherwood Logan & Associates, Annapolis, Maryland for supply and delivery of parts for Hayward Gordon Torus Recessed Impeller Pumps in accordance with Specification #19-02. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik - YES  
Chairman Brennan - YES

Resolution #R-19:3-44 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-19:3-45, authorizing the execution of an agreement between the CCMUA and Solid Waste Services D/B/A JP Mascaro & Sons of Audubon, PA and Denali Water Solutions of Russellville, Arizona and United Trucking, Inc. of Marlton, NJ for the hauling and disposal of dewatered sludge cake in accordance with Specification #19-07. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik - YES  
Chairman Brennan - YES

Resolution #R-19:3-45 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-19:3-46, authorizing award of a contract to ACE Elevator, LLC for maintenance and repair services for elevators and man lifts through the Camden County Cooperative Pricing System #57-CCCPS, Bid #A54/2018. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik - YES  
Chairman Brennan - YES

Resolution #R-19:3-46 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch to adopt Resolution #R-19:3-47, authorizing Final Supplemental Change Order to Neri's Construction for creation of a nature preserve at the CCMUA's property in the Cramer Hill section of Camden City. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik - YES  
Chairman Brennan - YES

Resolution #R-19:3-47 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-19:3-48, authorizing award of the annual bond counsel services contract to Hawkins, Delafield & Wood, LLP. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik - YES  
Chairman Brennan - YES

Resolution #R-19:3-48 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-19:3-49, authorizing award of a special bond counsel services contract to DeCotiis, Fitzpatrick, Cole & Giblin, LLP. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik - YES  
Chairman Brennan - YES

Resolution #R-19:3-49 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-19:3-50, authorizing award of an engineering services contract to update the Camden County Wastewater Management Plant to PS&S. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik - YES  
Chairman Brennan - YES

Resolution #R-19:3-50 was adopted.

A motion was made by Chairman Brennan and seconded by Commissioner Sytnik to table, pending further discussion with Camden County regarding the CCMUA's general obligations, Resolution #R-19:3-51, authorizing award of a construction management services contract to Johnson, Mirmiran & Thompson, Inc., to oversee the dredging of the Newton Lake. There being no question or comment on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik - YES  
Chairman Brennan - YES

Resolution #R-19:3-51 was tabled.

Mr. Kricun asked that this resolution be tabled until after Closed Session to allow for discussion on the matter. A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to table Resolution #R-19:3-52, authorizing award of a contract for the Camden City CSO Outfall Dredging project to A.P. Construction, Inc. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-19:3-52 was tabled until after Closed Session.

A motion was made by Commissioner Cuffee and seconded by Commissioner Cutler to adopt Resolution #R-19:3-53, authorizing award of a contract for Contract #117A, Wet Weather Improvements to Eastern Environmental Contractors, Inc. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik - YES  
Chairman Brennan - YES

Resolution #R-19:3-53 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Cutler to adopt Resolution #R-19:3-54, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik - YES  
Chairman Brennan - YES

Resolution #R-19:3-54 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-19:3-55, authorizing payment of \$3,344,528.51 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:3-55 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Sytnik to adopt Resolution #R-19:3-56, authorizing that the Authority hold a closed session meeting to discuss legal matters involving the CSO Outfall dredging bid and personnel matters. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-19:3-56 was adopted.

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 The meeting adjourned to Closed Session at 6:35pm  
 The meeting returned to Open Session at 6:58pm  
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A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-19:3-52, authorizing award of a contract for the Camden City CSO Outfall Dredging project to A.P. Construction, Inc. based on the results of the bids and on the advice of the CCMUA's Solicitor. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioners Bresch, Cuffee, Cutler, MacFarlane, & Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:3-52 was adopted.

**PUBLIC PARTICIPATION: NONE**

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner MacFarlane and seconded by Commissioner Bresch. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 7:00pm.

Minutes of this meeting were approved on April 15, 2019

Respectfully Submitted,

  
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 Kim Michelini, Authority Secretary