

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON AUGUST 19, 2019

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:00 P.M. The meeting was held at the Administration Building located at 1645 Ferry Avenue, Camden, New Jersey. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Cuffee, Cutler, MacFarlane, Stokes, Swartz & Sytnik
Chairman Brennan

STAFF PRESENT:

Andrew Kricun, Executive Director	Kim Michelini, Authority Secretary
Wayne Planamento, Chief Financial Officer	Alisa Smith, Secretarial Assistant
Robert Cornforth, Director of O&M- Interceptors	
Len Gipson, Director of O&M- Main Plant	
Scott Schreiber, Director of Operations- Admin	

CONSULTANTS:

Michael Watson, Esq., Brown & Connery (Solicitor)

OTHERS PRESENT:

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County on February 25, 2019 as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Bresch and seconded by Commissioner Swartz to adopt the minutes of the Regular Meeting held on July 15, 2019. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz, Sytnik	-	YES
Commissioner Stokes	-	ABSTAIN
Chairman Brennan	-	YES

The motion was carried.

EXECUTIVE DIRECTOR'S REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

1) Environmental Management System- August 2019

Mr. Kricun reported that the wastewater treatment plant was back to running optimally. Two engineering consulting firms have evaluated the plant's performance and concur that the plant is running optimally. They noted that some of the problem was due to salt intrusion (uncovered salt pile), which has been corrected. In addition, they recommended that if certain set points are maintained and sludge is removed/processed as quickly as possible, the plant should run at optimal levels.

Mr. Kricun also reported that the Combined Heat and Power (CHP) facility is complete and commissioning tests have been passed. Operation is set to begin just after Labor

Day. Once the CHP is operational, the CCMUA will run on solar power and natural gas. If there should be a power outage, the plant would continue to operate. This project is significant as it reduces the CCMUA's carbon footprint and decreases its vulnerability to climate change (severe weather events) – and all without raising rates. The NJ Infrastructure Bank, the County and Commissioners will be notified once the ribbon cutting is scheduled.

The digester is under construction and is on schedule for completion in June 2020. When this project is complete, the CCMUA will create electricity from the biogas generated from the digestion process. The CCMUA will further decrease use of natural resources as it will no longer have the same need to purchase natural gas. Commissioner Cutler asked if there was a backup plan in place should the CCMUA need power to which Mr. Kricun explained that the CCMUA will still be able to purchase gas and electricity if/when needed. However, the creation of a microgrid, is the CCMUA long-term plan to further reduce its vulnerability to power outages. The microgrid project will allow the CCMUA to receive electricity from Covanta in exchange for the CCMUA's effluent/water. The excess electricity generated by Covanta and sent to the CCMUA would then be "wheeled" out to other vulnerable infrastructure such as Camden's drinking water plant, Camden City Hall, the jail, etc. As it stands, the Board of Public Utilities (BPU), Department of Community Affairs (DCA) and NJ Infrastructure Bank (NJIB) have approved the concept and are working toward determining the type of procurement necessary for the CCMUA and/or the County of Camden to move forward. The CCMUA will be negotiating with two private entities (Covanta- trash to steam plant) and PSE&G (electricity provider). Once the agreements between the County, CCMUA, Covanta and PSE&G are in place, the CCMUA can submit a Request for Proposals for the final design and then go out for bids for construction. The CCMUA would receive low interest loans from the NJIB to pay for the construction of the microgrid. PSE&G would then lease the lines from the CCMUA which is how the CCMUA would recoup the money expended to construct the microgrid. Commissioner Bresch asked if additional electrical upgrades are needed at the main plant for this project to which Mr. Gipson responded yes- and those improvements are underway.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration:

- 1) Organizational Chart

B) Finance:

- 1) Cash Flow & Actual to Budget Analysis/NW Cash Flow Report- June & YTD

Supporting Reports:

- a. Collections Report
- b. Budget Review Report

Commissioner MacFarlane noted that it appears that the CCMUA is under budget for sludge and waste, however, we are over by \$373,000 when comparing 2018's actual to the 2019 actual. Lower utilities (gas) have helped offset the higher sludge and waste expenditures and shows the real impact of the sludge dryers. Mr. Kricun reported that the repair of the dryers is still on target- one of two will be put back in service in October and will help further reduce our sludge and waste expenditures.

- c. Cash Management Report

C) Operations & Maintenance:

- 1) Del. No. 1 WPCF- Operations Report- June

Commissioner MacFarlane noted that the Operations report for June clearly shows that the plant is exceeding expectations as it is well under the permit limits in effluent, CBOD,

TSS. For instance, the permit level for TSS is 30, and the plant was averaging 15 or so, but is now down to 6.2. In addition, any sludge not processed by the plant and the dryers, was hauled off site which reduces the potential for odors.

PUBLIC PARTICIPATION ON PROPOSED RESOLUTIONS: None

OLD BUSINESS:

Resolution #R-19:4-66, ratify/approve contract amendment with Synagro (RE: hauling/disposal dried byproduct) was previously tabled at the July 15, 2019 meeting. Mr. Kricun explained that the Board previously approved an agreement with Amerigreen conditioned upon successful negotiation of a contract settlement with Synagro. While negotiations with Synagro have progressed, there are still a few outstanding issues. Therefore, the agreement is not ready for the Board's consideration and/or action.

Resolution #R-19:4-66 remains tabled.

Resolution #R-19:5-71, authorizing the execution of an agreement between the CCMUA and Airgas, USA of Allentown, PA for the supply and delivery of bulk liquid oxygen in accordance with Specification #18-10(B) was previously tabled at the July 15, 2019 meeting. Mr. Kricun indicated that Michael Watson, CCMUA Solicitor, has been working to negotiate an agreement with AirGas, however, this matter should be discussed further in Closed Session. Upon return from Closed Session, no action was taken on the matter.

Resolution #R-19:5-71 remains tabled.

NEW BUSINESS:

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-19:8-95, authorizing the execution of an agreement between the CCMUA and Atlantic Plumbing Supply for ARI #D023 PN 16/26 6" stainless steel combination air valve #D0203SS06 for wastewater in accordance with Request for Quote #2019-03. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:8-95 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner MacFarlane to adopt Resolution #R-19:8-96, authorizing the execution of an agreement between the CCMUA and Sunair Company for supply and delivery of Fybroc pump parts in accordance with Request for Quote #2019-04. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:8-96 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-19:8-97, authorizing the execution of an agreement between the CCMUA and Foley Inc., for purchase of a Caterpillar Compact Wheel Loader under the Educational Services Commission of New Jersey Cooperative Pricing Program, System ID#65MCESSCCPS. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:8-97 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cuffee to adopt Resolution #R-19:8-98, authorizing the execution of an agreement between the CCMUA and Foley Inc. for purchase of a Caterpillar Skid Steer Loader under the Educational Services Commission of New Jersey cooperative pricing program, System ID#65MCESCCPS. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:8-98 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-19:8-99, authorizing award of a 36-month lease contract with W.B. Mason for an HP Pagewide printer, in accordance with RFQ #2019-02. Mr. Watson, CCMUA Solicitor, indicated that he reviewed the matter and agreed that the low bid and second low bid did not meet the specifications and therefore were rejected. WB Mason's bid was found to be in order and therefore, can be recommended for award. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Commissioner Cutler	-	ABSTAIN
Chairman Brennan	-	YES

Resolution #R-19:8-99 was adopted.

Mr. Kricun noted that Resolution #'s 100, 101 and 102 are related to one another and requested that they be tabled and discussed in Closed Session. Chairman Brennan added that the CCMUA has a shared services agreement with Camden County that allows the CCMUA to provide \$25M per year for 10 years (total \$250M) toward infrastructure/road projects. This was allowed by special legislation. Since the inception of the shared services agreement, the CCMUA has been approached and asked to fund other projects (Kirkwood Lake and Newton Creek). These projects should be included in the total \$250M liability and an amendment to the Shared Services Agreement is needed. Therefore, there being no question, a motion was made by Commissioner Swartz and seconded by Commissioner Bresch to table these three resolutions. All Commissioners responded "Aye" in favor, none opposed.

Resolution #R-19:8-100, authorizing an amendment to the Camden County- CCMUA Road/Infrastructure Agreement was tabled.

Resolution #R-19:8-101, authorizing a Shared Services Agreement with Camden County for dredging of the Newton Lake was tabled.

Resolution #R-19:8-102, authorizing a Shared Services Agreement with the Camden County for dredging of the Kirkwood Lake was tabled.

A motion was made by Commissioner Bresch and seconded by Commissioner MacFarlane to adopt Resolution #R-19:8-103, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-19:8-103 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to adopt Resolution #R-19:8-104, authorizing payment of \$5,569,695.17 for expenses disbursed from various trust accounts. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Commissioner MacFarlane	-	ABSTAIN
Chairman Brennan	-	YES

Resolution #R-19:8-104 was adopted.

A motion was made by Commissioner Bresch and seconded by Commissioner Cutler to adopt Resolution #R-19:8-105, authorizing that the Authority hold a Closed Session meeting to discuss legal matters. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-19:8-105 was adopted.

The meeting adjourned to Closed Session at 6:34pm
The meeting returned to Open Session at 7:17pm


PUBLIC PARTICIPATION: NONE

For the record, Chairman Brennan indicated that no action is being taken on Resolution #'s R-19:4-66, R-19:5-71, R-19:8-100, 101 & 102- they remain tabled.

There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner MacFarlane and seconded by Commissioner Sytnik. There being no questions or comments, all Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 7:17pm.

Minutes of this meeting were approved on 9/16/19

Respectfully Submitted,



Kim Michelini, Authority Secretary