

THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR MEETING HELD ON APRIL 19, 2021

The Regular Meeting of The Camden County Municipal Utilities Authority was called to order by Chairman Michael G. Brennan at 6:00 P.M. The meeting was held remotely via Zoom due to the ongoing COVID-19 pandemic. On roll call, the Commissioners responded to their names as follows:

PRESENT: Commissioners Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz & Sytnik,
Chairman Brennan

STAFF PRESENT:

Scott Schreiber, Executive Director
Stephanie Madden, Gen. Counsel/Chief Comp. Ofc.
Wayne Planamento, Chief Financial Officer
Robert Cornforth, Director of O&M - Interceptors
Len Gipson, Director of O&M - Main Plant
Jason Fry, Supervisor IPP
Kim Michelini, Director of Admin. Oper./Auth. Sec.
Alisa Smith, Secretarial Assistant

CONSULTANTS:

Michael Watson, Esq., Brown & Connery (Solicitor)
Marge DellaVecchia, PS&S
Robert Fischer, PS&S
Michael Newton, PS&S

OTHERS PRESENT:

John McCara, Northeast Technical Sales
Lisa Penrod, Degnan & Bateman (court reporter)

Chairman Brennan read the 'Chairperson's Commencement Statement' acknowledging that proper notice of this Regular Meeting setting forth the date, time and place of the meeting has been prominently posted on (1) a public bulletin board located in the lobby of the Administration building (2) mailed to the Courier-Post and Inquirer and (3) filed with the Clerk of Camden County as set forth in its annual schedule of meetings, in compliance with the Open Public Meetings Law.

ADOPTION OF MINUTES:

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt the minutes of the Regular Meeting held on March 15, 2021. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, MacFarlane, Swartz & Sytnik	-	YES
Commissioner Johnson & Stokes	-	ABSTAIN
Chairman Brennan	-	YES

The motion was carried.

ADMINISTRATION REPORT:

I) ITEMS FOR DISCUSSION:

A) Administration:

1) Environmental Management System- April 2021

Mr. Schreiber introduced Jason Fry to the Board, noting that he will be working directly with Mr. Gipson and attending future Commissioner meetings. Mr. Schreiber also thanked the Board for their continued support in bringing its human resources and physical plant up to speed. The CCMUA hired several new employees recently and is currently advertising for several more positions including 2 electricians and a diesel

mechanic. In addition, progress continues with the rehabilitation of our physical assets, and this would not be possible without the Board's help and support.

At the end of March, the CCMUA's Environmental Management System was audited and was awarded a Platinum Certification by the National Biosolids Partnership. The environmental management system is an important to the CCMUA's work as it helps define its goals and priorities. Mr. Schreiber thanked the EMS leader, Doug Burns, for leading these efforts, noting that while Mr. Burns will be retiring in the next few months, the staff is working on an internal succession plan for the next group of CCMUA EMS leaders.

During the last 30 days (April 11th), the Runnemedde Pump Station overflowed. One of the pump motors failed, causing arcing in the electrical infrastructure and ultimately a failure of the motor system. While the Chief of Electrical Systems responded quickly and returned the station to normal operating conditions, it is estimated, however, that approximately 30,000 gallons of sewage overflowed the station during the event. The O&M unit has determined the root cause of the failure and is working to correct the problem.

Mr. Gipson updated the Board on the plant's performance (February). He explained that the plant's effluent is negatively affected by sodium (salt) from road run-off which is compounded by the increase in the amount of combined sewage flow being received from Camden City. Mr. Gipson has been tracking the impact the increased flow and sodium levels in the Total Suspended Solids (TSS) and provided the Board members with a graph of the data from December 2020 through February 2021. The graph shows a corresponding spike in sodium when there is a spike in flow. The effluent (TSS) suffers because the secondary treatment system is a biological treatment system and the health of the organisms in that treatment system are negatively affected by the excessive sodium, and thereby not as effective in treating the sewage. It can take up to two weeks for the biology of the treatment system to return to a healthier state. Commissioner MacFarlane noted that while February's figures, at 13ppm, are greater than the historical 5ppm, it is still well-below permit levels, 30ppm.

Chairman Brennan asked if the increase in sodium is because of the runoff caused by treatment of the roads for bad (snow & ice) weather. Mr. Gipson indicated that the increase in sodium can be attributed to both the runoff from treated roads and from the uncovered salt pile located in Camden. Mr. Gipson added that the salt pile has been moved from its prior location, to hopefully one that offers better protection for runoff entering the combined sewer system. Mr. Schreiber noted that Camden County Commissioner Jeffrey Nash has been assisting the CCMUA with this issue. The staff continues to work on various operational strategies to combat this issue. Commissioner Johnson asked if there were residents near the salt pile and, if so, were they impacted by it. Mr. Schreiber was not aware of any negative impacts to residents.

Mr. Cornforth advised the Board that the second portion of the sludge dryer claim has been submitted to the CCMUA's insurance carrier. He updated the Board on projects, both current and upcoming: 1) the replacement of the Berlin Force Main is close to completion as the final section of pipe has been replaced and tied in; 2) the NJDEP issued authorization to advertise for the pump station electrical upgrades project; 3) the CCMUA will soon be seeking design engineering proposals for five projects: upgrades/replacement of pump station doors, upgrades/replacement of pump station rooves, replacement of the fire suppression system in the sludge dryer facility, replacement of the dewatering conveyor system and Rt 676 stormwater separation; and on the horizon are the following projects: 1) arc flash studies, 2) upgrades to the maintenance annex building and 3) complete overhaul of pump stations.

B) Engineering:

C) Legal:

D) Operations & Maintenance:

E) Finance:

- 1) Voucher Payment Resolutions - Report on Emergency Payments

II) INFORMATIONAL ITEMS:

A) Administration:

- 1) Organizational Chart

B) Engineering:

- 1) Project Updates Report

Mr. Schreiber noted that the raw sewage pump upgrades project is progressing well. The raw sewage pump motors are being upgraded to allow the CCMUA to pump more flow (up to 180mgd). The first of four pumps recently went online and is performing well.

Mr. Schreiber explained that the Newton Lake dredging project has been on hold due to permit issues (dredging cannot take place between March 15 and July 15). The contractor will soon be gearing up to return to dredge activities and a public meeting will be held to update the residents and environmental groups interested in this project.

C) Finance:

- 1) Cash Flow & Actual to Budget Analysis/NW Cash Flow Report- February 2021 & YTD
Supporting Reports:

- a. Collections Report
- b. Budget Review Report

Commissioner MacFarlane noted that:

- 1) There is a combined savings of \$280,000 for Sludge & Waste and Utilities reported for February which is good news.
- 2) The budget, overall, looks good, except for professional services, which is approximately \$100,000 over budget in February.

- c. Cash Management Report

D) Operations & Maintenance:

- 1) Del. No. 1 WPCF- Operations Report- February 2021

PUBLIC HEARING

Mr. McCara, of Northeast Technical Sales, asked if the contract for the sludge piping job was awarded, to which Chairman Brennan indicated that now was not the appropriate time to comment- after the Public Hearing there would be time for the public to comment on proposed resolutions.

Mr. Schreiber introduced Resolution #R-21:4-55, authorizing the revision of the 2021 connection fee in accordance with the statutory formula set forth in N.J.S.A. 40:14B-22, from \$6,287 to \$6,363 effective April 20, 2021. A motion was made by Commissioner Cuffee and seconded by Commissioner Cutler to adopt Resolution #R-21:4-55.

A motion was made by Commissioner Stokes and seconded by Commissioner Cuffee to open the Public Hearing. There being no public comment or question, a motion was made by Commissioner Cuffee and seconded by Commissioner Swartz to close the Public Hearing. There being no question or comment, all Commissioners responded "Aye" in favor, none opposed and the Public Hearing was closed.

A roll call vote was taken to adopt Resolution #R-21:4-55, with the following result:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-55 was adopted.

PUBLIC COMMENT ON PROPOSED RESOLUTIONS:

Chairman Brennan noted that if any member of the public present would like to comment on a proposed resolution, now was the time to do so. He asked that he state his name and the resolution he was commenting on. There was no comment.

OLD BUSINESS: None

NEW BUSINESS:

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-21:4-56, authorizing the execution of an agreement between the CCMUA and Corrosion Products & Equipment for the supply and delivery of parts for Gorman Rupp Pumps in accordance with Specification #20-21. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-56 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Sytnik to adopt Resolution #R-21:4-57, authorizing the execution of an agreement between the CCMUA and EnfoTech for the maintenance of the IPACS Systems FY 2021. There being no further question or comment on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-57 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Swartz to adopt Resolution #R-21:4-58, authorizing use of the County’s Pool of Engineers and Architects. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-58 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Cutler to adopt Resolution #R-21:4-59, authorizing contingency agreement between Cramer Hill Family Urban Renewal, LLC and the CCMUA pursuant to N.J.S.A. 40:14B-22.3. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-59 was adopted.

A motion was made by Commissioner Johnson and seconded by Commissioner Cuffee to adopt Resolution #R-21:4-60, authorizing the issuance of not exceeding \$44,975,000 County Agreement Subordinate Bonds of the Camden County Municipal Utilities Authority and providing for their sale to the NJ Infrastructure Bank and the State of NJ and authorizing the execution and delivery of certain agreements in connection therewith. Mr. Schreiber explained that this resolution is the first step in the process of applying to the NJ Infrastructure Bank (NJIB) for funding of a wastewater improvement project. This resolution does not commit the CCMUA to the construction of a project, to sale of bonds, or receipt of funds from the NJIB. Commissioner Swartz noted that financing projects with funds from the NJIB is cost effective in that the interest rate on loans from the NJIB are

typically much lower than otherwise found in the open market. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-60 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes to adopt Resolution #R-21:4-61, authorizing Change Order 2 (final quantities) AP Construction, Dredging of Camden City CSO Outfall. There being no further question or comment on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-61 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-21:4-62, authorizing contingency agreement between FMP Mount Laurel, LLC and the Camden County Municipal Utilities Authority Pursuant to N.J.S.A. 40:14B-22.3. There being no further question or comment on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-62 was adopted.

A motion was made by Commissioner Stokes and seconded by Commissioner Johnson to adopt Resolution #R-21:4-63, authorizing award of a contract to Atlas Elevator, LLC for maintenance and repair services for elevators and man lifts through the Camden County Cooperative Pricing System ID #57-CCCPS, BID #A53/2020. There being no further question or comment on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-63 was adopted.

A motion was made by Commissioner MacFarlane and seconded by Commissioner Cuffee to adopt Resolution #R-21:4-64, authorizing the use of NJCSC title Contract Compliance Rep and authorizing hiring of candidate in said position. There being no further question or comment on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-64 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Sytnik to adopt Resolution #R-21:4-65, authorizing salary adjustments. Chairman Brennan commended Mr. Schreiber and Ms. Micheleni for their work in addressing various personnel issues. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-65 was adopted.

Mr. Schreiber asked that this Resolution, #R-21:4-66, be tabled until after discussion in Closed Session. A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes. There being no question or comment, all Commissioners responded "Aye" in favor, none opposed. Resolution #R-21:4-66 was tabled until after Closed Session.

A motion was made by Commissioner Swartz and seconded by Commissioner Cuffee to adopt Resolution #R-21:4-67, ratifying approval of expense vouchers as approved by the Executive Director under Authorization granted by CCMUA Resolution #R-97:3-60 dated March 18, 1997. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-67 was adopted.

A motion was made by Commissioner Swartz and seconded by Commissioner Cutler to adopt Resolution #R-21:4-68, authorizing payment of \$3,857,527.04 for expenses disbursed from various trust accounts. There being no further question and comment on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-68 was adopted.

A motion was made by Commissioner Cuffee and seconded by Commissioner Johnson to adopt Resolution #R-21:4-69, authorizing the Authority hold a closed session meeting to discuss legal matter relating to litigation, contract negotiation, and matters falling within the attorney-client privilege. There being no question on the motion, all Commissioners responded "Aye" in favor, none opposed.

Resolution #R-21:4-69 was adopted.

The meeting adjourned to Closed Session at 6:43pm
The meeting returned to Open Session at 7:19pm

PUBLIC PARTICIPATION: None

A motion was made by Commissioner Cuffee and seconded by Commissioner Bresch to adopt Resolution #R-21:4-66, authorizing the execution of an agreement between the CCMUA and Allied Construction Group, Inc. for the construction of Delaware No. 1 WPCF Secondary Treatment Sludge Piping Upgrades, Contract 603. There being no question on the motion, a roll call vote was taken, and the Commissioners responded to their names as follows:

Commissioner Bresch, Cuffee, Cutler, Johnson, MacFarlane, Stokes, Swartz, Sytnik	-	YES
Chairman Brennan	-	YES

Resolution #R-21:4-66 was adopted.

Chairman Brennan thanked Commissioner MacFarlane for turning a fellow Camden County employee and local Camden City resident's, attention to the CCMUA. Commissioner MacFarlane has high hopes that the pairing will be beneficial for both parties. There being no further business, Chairman Brennan entertained for a motion of adjournment. A motion was made by Commissioner Cuffee and seconded by Commissioner Stokes.

All Commissioners responded "Aye" in favor, none opposed. The meeting adjourned at 7:23pm.

Minutes of this meeting were approved on 5/17/2021

Respectfully Submitted,



Kim Michelini
Kim Michelini, Authority Secretary